

From: **Whittaker, Frank M** <frank.m.whittaker@wv.gov>
Date: Fri, Feb 4, 2022 at 4:02 PM
Subject: Emergency request
To: Kimberly S Jobe <kimberly.s.jobe@wv.gov>
Cc: Hustead, Crystal G <crystal.g.hustead@wv.gov>, Totten, Mark L <mark.l.totten@wv.gov>

Kim,

I am in receipt of your request to extend the emergency contract genetic testing. Since this contract contained a finite timeline without provision for renewals, I cannot approve an extension. However I am approving your request to obtain a new emergency contract from 2/4/22 through 4/30/22 in order to allow the agency time to rebid the failed solicitation and award the new contract.

Please follow the emergency procedures outlined in the Purchasing Division Procedures Handbook and submit all supporting documentation to this office within 30 days of this approval for processing.

--

Frank Whittaker, CPPB, NIGP-CPP
Assistant Director
West Virginia Purchasing Division
2019 Washington Street, East
Charleston, WV 25305
(304) 558-2316
frank.m.whittaker@wv.gov



Approved
[Signature]
2/4/22

STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Bureau for Child Support Enforcement
350 Capitol Street, Room 147
Charleston, WV 25301
T-304-558-0909 F-304-558-2445

Bill J. Crouch
Cabinet Secretary

Heidi Talmage
Interim Commissioner

Date: January 28, 2022

To: Purchasing

From: Virginia Hill

Virginia Hill

Reference: CMA CSE22*2

The West Virginia Bureau for Child Support Enforcement is respectfully requesting permission to extend the emergency contract for genetic testing. The previous bid was cancelled due to a flaw in the specifications. We would like to extend the current emergency contract from 2/4/22 through 4/30/22 so we can put out for bid again.

Thank you.

agree
Kimberly S. Jobe



February 4, 2022

DNA Diagnostics Center, Inc.

Genetic Testing

Pricing for Emergency Contract-2/4/2022 through 4/30/2022

Buccal Swab Collection and Analysis by Vendor rate per customer-\$64.00

Buccal Swab Collection by BCSE and Analysis by Vendor rate per customer-\$24.00

Collection and Analysis for Special Circumstances rate per customer-\$64.00

DDC agrees to the same terms, pricing and conditions as stated in Awarded Contract/Purchase Order No. CMA CSE2200000002.

DNA Diagnostics Center, Inc.

One DDC Way

Fairfield, OH 45014

Designated Contact:

Lori Neff

513-881-4031

lneff@dnacenter.com

agree
Kimberly S. Jobe

Sincerely,

Kathy L. Leis

Kathy Leis

Vice President, Operations



Hill, Virginia G <virginia.g.hill@wv.gov>

Fwd: Message from KM_558

1 message

Rosen, Bryan D <bryan.d.rosen@wv.gov> Wed, Sep 29, 2021 at 7:41 AM
To: "Sheppard, Jean J" <jean.j.sheppard@wv.gov>, "Hill, Virginia G" <virginia.g.hill@wv.gov>
Cc: "Price, Robert L" <robert.l.price@wv.gov>, "Greenhowe, Althea M" <althea.m.greenhowe@wv.gov>, "Jobe, Kimberly S" <kimberly.s.jobe@wv.gov>, "Debolt, Kimberlie K" <kimberlie.k.debolt@wv.gov>

Emergency request approved.

----- Forwarded message -----

From: Whittaker, Frank M <frank.m.whittaker@wv.gov>
Date: Tue, Sep 28, 2021 at 3:50 PM
Subject: Re: Message from KM_558
To: Rosen, Bryan D <bryan.d.rosen@wv.gov>
Cc: Sheets, Mike - Purch <william.m.sheets@wv.gov>, Price, Robert L <robert.l.price@wv.gov>, Greenhowe, Althea M <althea.m.greenhowe@wv.gov>, Jobe, Kimberly S <kimberly.s.jobe@wv.gov>, Debolt, Kimberlie K <kimberlie.k.debolt@wv.gov>, Crystal G Hustead <crystal.g.hustead@wv.gov>, Linda B Harper <linda.b.harper@wv.gov>, Totten, Mark L <mark.l.totten@wv.gov>

Bryan,

Your emergency request is approved for genetic testing services for a period of 4 months from the date of this approval. Please note, this approval is not approval to use any particular product or provider. Please follow the emergency procedures outlined in the Purchasing Division Procedures Handbook, and submit all supporting documentation to this office within 30 days of this approval for processing.

Frank Whittaker, CPPB, NIGP-CPP
Assistant Director
West Virginia Purchasing Division
2019 Washington Street, East
Charleston, WV 25305
(304) 558-2316
frank.m.whittaker@wv.gov

On Tue, Sep 28, 2021 at 3:17 PM Rosen, Bryan D <bryan.d.rosen@wv.gov> wrote:

Mike/Frank, please see the attached emergency request for a 4 month contract for Genetic Testing. The vendor has refused to renew absent the rate increase that was denied. That said BCSE cannot be without genetic testing services. The current contract expires on 10/4/21. The estimated cost of the 4 month term is \$75,000.

BCSE is cleaning up the specifications so that a new solicitation can be processed during the emergency period and I would anticipate that the specifications will be submitted for processing by next week.

If you need any additional information to make your determination please let me know.

Thanks,

Bryan



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Bureau for Child Support Enforcement

350 Capitol Street, Room 147
Charleston, West Virginia 25301
Telephone: (304) 558-0909 Fax: (304) 558-2445

Bill J. Crouch
Cabinet Secretary

Garrett M. Jacobs
BCSE Commissioner

September 28, 2021

Bryan Rosen
DHHR Purchasing Director
1 Davis Square
Charleston WV 25301

Dear Bryan,

This letter is to request an emergency direct award contract to DNA Diagnostics Center for genetic testing. The need for this emergency award is due to the contractor's unwillingness to renew the existing contract at the current rate. The reason for their refusal is that the contractor has had to do the majority of the testing on their own during Covid. This has caused them additional cost on their end.

We are in the process of rebidding the contract however, it is imperative that we have genetic testing in place in the interim.

I anticipate that we will need the emergency award to cover a four-month period until we can get a new contract in place. The cost to Child Support should be no more than \$75,000 for the four-month period.

Establishing paternity is part of Child Support's mission and we do this through genetic testing. We also assist the Bureau for Children and Families to establish paternity in their cases. If we do not have genetic testing available, we can be held in contempt of court. Also, if we are not in compliance with our State Plan requirements, we can risk losing federal funding for our program.

I appreciate your consideration of this request.

Kimberly S. Jobe
extension approved

Sincerely,

A handwritten signature in cursive script that reads "Jean Sheppard".

Jean Sheppard
Deputy Commissioner
Bureau for Child Support Enforcement