

From: **Sheets (Purchasing), Mike** <[william.m.sheets@wv.gov](mailto:william.m.sheets@wv.gov)>

Date: Fri, Sep 10, 2021 at 9:47 AM

Subject: Re: Emergency Purchase Request to Purchase Vehicle - Off Contract

To: Kelly Vickers <[Kelly.Vickers@wvsao.gov](mailto:Kelly.Vickers@wvsao.gov)>

Cc: Whittaker, Frank M <[Frank.M.Whittaker@wv.gov](mailto:Frank.M.Whittaker@wv.gov)>, Pettrey, Melissa K <[melissa.k.pettrey@wv.gov](mailto:melissa.k.pettrey@wv.gov)>, Totten, Mark L <[mark.l.totten@wv.gov](mailto:mark.l.totten@wv.gov)>

Kelly,

You are approved for an emergency vehicle purchase - contingent on Fleet approval of the replacement. The standard for an emergency purchase is three bids, where possible, so this is not an approval of a specific vehicle or vendor. Please follow emergency purchasing guidelines as found in the Handbook and follow up with documentation for award within 30 days.

Regards,  
Mike

W. Michael Sheets  
Director  
WV Purchasing Division  
2019 Washington Street, East  
Charleston, WV 25305

Phone: (304) 558-0492  
Fax: (304) 558-4115

On Fri, Sep 10, 2021 at 9:24 AM Kelly Vickers <[Kelly.Vickers@wvsao.gov](mailto:Kelly.Vickers@wvsao.gov)> wrote:  
Good Morning Gentlemen – per Mr. Atkins’ instruction, I am requesting permission on behalf of the WV State Auditor’s Office to purchase a 2020 RAM ProMaster Cargo Van as an emergency purchase from Walker Chrysler Dodge Jeep Ram in Hurricane, WV. As you will see from my previous correspondence with Mr. Atkins, our current vehicle is a 2002 GMC 15 Passenger Van that is experiencing multiple service issues and causing not only interruptions in our daily operations but also safety concerns for our employees driving the vehicle. Currently, there is no vehicle on the MVTRUCK21 Statewide Contract that fully meets our needs and we had originally intended to seek a waiver to purchase off-contract.

We feel this purchase qualifies under the emergency purchase consideration due to the limited availability of the vehicle and the significant safety risk posed to our employees by continuing to drive the current 2002 Van. Walker has agreed to hold the van for us for a short time while we seek approval to purchase but if we do not act quickly, they will release the vehicle for public sale. To date, we have found no other comparable vehicle in stock in the area and are being told backorders are out as far as six months minimum.

We request approval to proceed with the immediate, emergency purchase of the vehicle directly from Walker. Thank you for your consideration of this matter. Should you have any questions or require any additional information, please feel free to contact me at your convenience.

Thank you

*Kelly Vickers*

Director of Purchasing  
& Asset Management

WV State Auditor's Office  
State Capitol – Building 1, Suite W-100  
1900 Kanawha Blvd., East



# State of West Virginia

**John B. McCuskey**  
State Auditor

Office of the State Auditor  
State Capitol, Building 1, Suite W-100  
1900 Kanawha Boulevard, East  
Charleston, West Virginia 25305

Toll Free: (877) 982-9148  
Telephone: (304) 558-2251  
Fax: (304) 558-5200  
[www.wvsao.gov](http://www.wvsao.gov)

September 9, 2021

West Virginia Purchasing Division  
Mike Sheets, Director  
219 Washington Street, East  
Charleston, WV 25304

RE: Request to Purchase Off-Contract

Dear Director Sheets:

The West Virginia State Auditor's Office (WVSAO) seeks to replace our 2002 GMC 15 Passenger Van due to age, mileage, and maintenance issues. We have reviewed the vehicles available for purchase on the MVTRUCK21 Statewide Contract and have found no suitable option for our specific agency needs. Furthermore, it is our understanding that the vehicles provided as options on the MVTRUCK21 Statewide Contract are backordered up to six months due to the various disruptions to the supply chain as related to COVID19.

Our agency has located a 2020 RAM ProMaster Cargo Van in stock for immediate delivery at Walker Chrysler Dodge Jeep Ram in Hurricane, West Virginia. The list price is comparable to other vehicles in this class and again, is available for immediate delivery. The expedient replacement of our existing van is imperative, as the vehicle continues to experience maintenance issues requiring service. Most recently, the ignition switch had to be replaced, leaving the van stranded on the loading dock of the Capitol Complex until it could be transported for service. It is our concern that the continued maintenance issues are not only creating delivery and transport issues for our agency, but also safety issues for our drivers.

We request permission to purchase the above mentioned vehicle separate of the MVTRUCK21 Statewide Contract. Your prompt review and approval is greatly appreciated. Should you have any questions, please feel free to contact my office at your convenience.

Thank you,

A handwritten signature in blue ink that reads "Kelly Vickers".

Kelly Vickers  
Director of Purchasing



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History (https://www.autocreditexpress.com/apply/lpgs/cfsvar0b/?affid=ap00766&keyid=&subid=)

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Trade for top dollar! Share your trade-in with Dealers today!

### 2020 RAM ProMaster Cargo

2500 159 WB 3dr High Roof Cargo Van • Request mileage

Walker Chrysler Dodge Jeep (https://www.carsforsale.com/used-car-dealer/walker-chrysler-dodge-jeep-hurricane-wv-d681983)

(304) 397-8109

Hurricane, WV



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1

Photo

(https://www.facebook.com/sharer/sharer.php?u=https%3A%2F%2Fwww.carsforsale.com%2Fvehicle%2Fdetails%2F67626604%3Futm\_source%3Dfacebook%26utm\_medium%3Dsocial\_vdp%26utm\_campaign%3Dcfs\_vdp%26utm\_content%3D681983)

(https://twitter.com/share?url=https%3A%2F%2Fwww.carsforsale.com%2Fvehicle%2Fdetails%2F67626604%3Futm\_source%3Dtwitter%26utm\_medium%3Dsocial\_vdp%26utm\_campaign%3Dcfs\_vdp%26utm\_content%3D681983)

(https://www.pinterest.com/pin/create/button/?url=https%3A%2F%2Fwww.carsforsale.com%2Fvehicle%2Fdetails%2F67626604%3Futm\_source%3Dpinterest%26utm\_medium%3Dsocial\_vdp%26utm\_campaign%3Dcfs\_vdp%26utm\_content%3D681983)



\$40,115

\$525/mo\*

Email Seller Text Seller

First Name \* Last Name \*  
First Name \* Last Name \*  
Email Address \* Phone  
Email Address \* Phone

#### Message

I'm interested and want to know more about the 2020 RAM ProMaster Cargo you have listed for \$40,115 on Cars For Sale.

117 / 1000

Do you have a trade-in?

SEND EMAIL

Email me price drops for this vehicle

By clicking "SEND EMAIL", I consent to be contacted by Carsforsale.com and the dealer selling this car at any telephone number I provide, including, without limitation, communications sent via text message to my cell phone or communications sent using an autodialer or pre-recorded message. This acknowledgment constitutes my written consent to receive such communications. I have read and agree to the Terms and Conditions of Use (terms-and-conditions) and Privacy Policy (privacy-policy) of Carsforsale.com.

# WALKER

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HURRICANE, WV  
304-562-9011

## WWW.WALKERCDDR.COM

### MAKING FRIENDS ONE DEAL AT A TIME

2020 RAM ProMaster Cargo Dodge Jeep

\$40,115 Est. \$525/mo\* Hurricane, WV - View Seller

\$40,115  
↑ \$78 above avg.

\$525/mo\*  
Calculator

#### SELLER INFO

Walker Chrysler Dodge Jeep

Walker Chrysler Dodge Jeep (https://www.carsforsale.com/used-car-dealer/walker-chrysler-dodge-jeep-hurricane-wv-d681983)

CALL EMAIL

VEHICLE INFO

STATS FEATURES

- CONDITION  
New
- TRIM  
2500 159 WB
- MILEAGE  
N/A
- STOCK #  
RL285
- ENGINE  
3.6L V6
- TRANSMISSION  
Automatic 6-Speed
- DRIVE TRAIN  
FWD
- EXTERIOR COLOR  
Bright White Clearcoat
- INTERIOR COLOR  
Black
- FUEL  
Gasoline

FUEL ECONOMY


N/A CITY  N/A HIGHWAY

 **GET A FREE VEHICLE HISTORY REPORT**  
Backed by Federal Vehicle Title Data

[GET MY FREE REPORT](#)

LISTING ANALYSIS

 **PRICE**  
\$78 above avg.

 **MILEAGE**  
N/A

 Selling Slowly

[MAKE AN OFFER](#)

This vehicle was posted on August 4.

**2020 RAM ProMaster Cargo**  
\$40,115 Est. \$225/mo\*

AVG. DAYS LISTED  
**193**

**Walker Chrysler Dodge Jeep**  
Hurricane, WV

[CALL](#)

[TEXT](#)

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[\(304\) 397-8109 \(tel:3043978109\)](#)

[Send a Text](#)



102 Orchard Park Rd  
Hurricane, WV 25526  
[Get Directions](https://www.google.com/maps/?q=102%20Orchard%20Park%20Rd%2C%20Hurricane%2C%20WV%20)

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**SHOPPERS** View All ([/search?makes=RAM&models=ProMaster](#))  
**ALSO VIEWED** [Cargo&minmodelyear=2020&maxmodelyear=2020&zipcode=25526&radius=50](#)

**Hugh White Lancaster**



**2020 RAM ProMaster Cargo**  
1500 136 WB  
\$34,980  
\*\$6,999  
15,936 mi.

[\(vehicle/details/767\)](#)

Visit HughWhite.com



DATE	PRICE	MILEAGE		DIFFERENCE
8/4/20	\$40,115	0 mi.	-	-

**SELLER'S NOTES**

Visit us at 102 Orchard Park Rd Hurricane, WV 25526

**SELLER INFO**

Walker Chrysler Dodge Jeep (<https://www.carsforsale.com/used-car-dealer/walker-chrysler-dodge-jeep-hurricane-wv-d681983>)

(304) 397-8109 (tel:3043978109)

Send a Text



102 Orchard Park Rd  
 Hurricane, WV 25526  
[Get Directions \(https://www.google.com/maps/?q=102%20Orchard%20Park%20Rd%2C%20Hurricane%2C%20WV%2025526\)](https://www.google.com/maps/?q=102%20Orchard%20Park%20Rd%2C%20Hurricane%2C%20WV%2025526)

**RECALL INFORMATION**

This vehicle may have an open safety recall. Head to the National Highway Traffic Safety Administration (NHTSA) website to perform a quick search.

[CHECK FOR SAFETY RECALLS \(HTTPS://WWW.NHTSA.GOV/RECALLS\)](https://www.nhtsa.gov/recalls)

Some vehicles may be subject to manufacturer safety recalls. See if there are any open safety recalls for this vehicle. This does not include non-safety recalls. Recently announced safety recalls may not yet be posted and there may be a delay between the time a repair is made and before it is reported or posted to the website. Before purchasing, be sure to ask the dealer for an up-to-date status on any recalls.



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**2020 RAM ProMaster Cargo**  
 \$40,115 Est. \$525/mo [GET MY FREE REPORT](#)

Walker Chrysler Dodge Jeep Hurricane, WV

CALL

TEXT

EMAIL



Report Powered by Carsforsale.com &amp; NMVTIS

## LOAN CALCULATOR

ESTIMATED MONTHLY PAYMENT:
<b>\$525</b>
TOTAL LOAN AMOUNT: \$36,194
<small>*Esc. on 10% down &amp; good credit</small>

<b>Vehicle Price</b>		<b>Trade-in Value</b>		
\$ 40,115		\$ 0		
<b>Credit Score</b>				
Rebuilding 0 - 620	Fair 621 - 699	Good 700 - 759	Excellent 760 +	
<b>Interest Rate (APR)</b>		<b>Down Payment</b>		
5.85 %		\$ 4,011		
<b>Loan Term (in months)</b>				
36	48	60	72	84
<b>CALCULATE PAYMENT</b>				
Apply for financing » ( <a href="https://www.autocreditexpress.com/apply/lpgs/cfsvar0b/?affid=ap00766&amp;keyid=&amp;subid=">https://www.autocreditexpress.com/apply/lpgs/cfsvar0b/?affid=ap00766&amp;keyid=&amp;subid=</a> )				
<small>This form is provided by Auto Credit Express. Carsforsale.com does not provide financing.</small>				

Disclaimer: This interactive calculator and all information within are provided for illustrative purposes only, and the accuracy and ability to secure financing is not guaranteed.

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## RESOURCES ProMaster Cargo

**\$4,015** Free Bill of Sale (Printable PDF) Est. \$525/mo

Walker Chrysler Dodge Jeep  
Hurricane, WV

CALL

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EMAIL

Financing (<https://www.autocreditexpress.com/apply/lpgs/cfsvar0b/?affid=ap00766&keyid=&subid=>)

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