

**From:** Sheets, Mike - Purchasing <[William.M.Sheets@wv.gov](mailto:William.M.Sheets@wv.gov)>

**Sent:** Tuesday, May 11, 2021 4:49 PM

**To:** Dmalcomb <[Dmalcomb@WVPublic.org](mailto:Dmalcomb@WVPublic.org)>

**Cc:** Whittaker, Frank M <[Frank.M.Whittaker@wv.gov](mailto:Frank.M.Whittaker@wv.gov)>; Smith, Dusty J <[Dusty.J.Smith@wv.gov](mailto:Dusty.J.Smith@wv.gov)>; Steven Grindstaff <[sgrindstaff@wvpublic.org](mailto:sgrindstaff@wvpublic.org)>; Ollin D. McClanahan <[dmcclanahan@wvpublic.org](mailto:dmcclanahan@wvpublic.org)>; Totten, Mark L <[Mark.L.Totten@wv.gov](mailto:Mark.L.Totten@wv.gov)>

**Subject:** RE: [External] Re: [External] Request for an emergency purchase, EBAr69860, Barker's Ridge roof repair.

Dale,

Your emergency is approved. Please follow emergency purchasing procedures as found in the Handbook and follow up with documentation for award within 30 days.

Regards,  
Mike

**From:** Dale Malcomb <[dmalcomb@wvpublic.org](mailto:dmalcomb@wvpublic.org)>

**Sent:** Tuesday, May 11, 2021 4:40 PM

**To:** Sheets, Mike - Purchasing <[William.M.Sheets@wv.gov](mailto:William.M.Sheets@wv.gov)>

**Cc:** Whittaker, Frank M <[Frank.M.Whittaker@wv.gov](mailto:Frank.M.Whittaker@wv.gov)>; Smith, Dusty J <[Dusty.J.Smith@wv.gov](mailto:Dusty.J.Smith@wv.gov)>; Steven Grindstaff <[sgrindstaff@wvpublic.org](mailto:sgrindstaff@wvpublic.org)>; Ollin D. McClanahan <[dmcclanahan@wvpublic.org](mailto:dmcclanahan@wvpublic.org)>

**Subject:** [External] Re: [External] Request for an emergency purchase, EBAr69860, Barker's Ridge roof repair.

**CAUTION: External email. Do not click links or open attachments unless you verify sender.**

Sorry about that. Our Director of Engineering said based upon work from a few years ago he's estimating \$20,000.00. With cost increases, however, and current roofing projects in the works, we didn't want to risk it going over a cumulative spend of \$25,000.00.

Dale Malcomb

Purchasing Coordinator

Director of Information Technology

Fleet Coordinator

Phone: (304) 254-7858

Cell: (304) 222-9252

[dmalcomb@wvpublic.org](mailto:dmalcomb@wvpublic.org)

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**From:** Sheets, Mike - Purchasing <[William.M.Sheets@wv.gov](mailto:William.M.Sheets@wv.gov)>  
**Sent:** Tuesday, May 11, 2021 4:30 PM  
**To:** Dale Malcomb <[dmalcomb@wvpublic.org](mailto:dmalcomb@wvpublic.org)>  
**Cc:** Whittaker, Frank M <[Frank.M.Whittaker@wv.gov](mailto:Frank.M.Whittaker@wv.gov)>; Smith, Dusty J <[Dusty.J.Smith@wv.gov](mailto:Dusty.J.Smith@wv.gov)>; Steven Grindstaff <[sgrindstaff@wvpublic.org](mailto:sgrindstaff@wvpublic.org)>; Ollin D. McClanahan <[dmccclanahan@wvpublic.org](mailto:dmccclanahan@wvpublic.org)>  
**Subject:** RE: [External] Request for an emergency purchase, EBAr69860, Barker's Ridge roof repair.

Dale,

What is the estimated amount of the replacement? If this is a small building, it is very likely less than \$25K.

Mike

**From:** Dale Malcomb <[dmalcomb@wvpublic.org](mailto:dmalcomb@wvpublic.org)>  
**Sent:** Tuesday, May 11, 2021 2:44 PM  
**To:** Sheets, Mike - Purchasing <[William.M.Sheets@wv.gov](mailto:William.M.Sheets@wv.gov)>  
**Cc:** Whittaker, Frank M <[Frank.M.Whittaker@wv.gov](mailto:Frank.M.Whittaker@wv.gov)>; Smith, Dusty J <[Dusty.J.Smith@wv.gov](mailto:Dusty.J.Smith@wv.gov)>; Steven Grindstaff <[sgrindstaff@wvpublic.org](mailto:sgrindstaff@wvpublic.org)>; Ollin D. McClanahan <[dmccclanahan@wvpublic.org](mailto:dmccclanahan@wvpublic.org)>  
**Subject:** [External] Request for an emergency purchase, EBAr69860, Barker's Ridge roof repair.

**CAUTION: External email. Do not click links or open attachments unless you verify sender.**

Mr. Sheets:

Attached is a request for the emergency repair of a roof at our Barker's Ridge microwave site. Please let us know your decision at your earliest convenience.

Thank you. We appreciate your time and consideration.

Dale Malcomb

Purchasing Coordinator

Director of Information Technology

Fleet Coordinator

Phone: (304) 254-7858

Cell: (304) 222-9252

[dmalcomb@wvpublic.org](mailto:dmalcomb@wvpublic.org)

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Mike Sheets  
Purchasing Director  
West Virginia Purchasing Division  
Phone: (304) 558-0492  
Email: William.M.Sheets@wv.gov

May 11<sup>th</sup>, 2021

Dale Malcomb  
Purchasing Coordinator  
Phone: (304) 254-7858  
Cell: (304) 222-9252  
Email: [DMalcomb@WVPublic.Org](mailto:DMalcomb@WVPublic.Org)

Re: Emergency purchase of roof repairs at our Barker's Ridge microwave site.

Mr. Sheets:

Our facility at our Barker's Ridge microwave site has suffered significant damage to the facility roof. I have attached an email from our Director of Engineering, Dave McClanahan, describing the damage.

This facility houses expensive high-voltage equipment. A leaking roof has the potential to create extremely hazardous conditions and / or cause significant damage.

We are requesting your permission to solicit the repairs of this roof on an emergency basis. Please provide us a decision at your earliest convenience.

Sincerely,



C. Dale Malcomb

enclosure

## Barker Ridge roof

Ollin D. McClanahan <dmccclanahan@wvpublic.org>

Tue 5/11/2021 9:20 AM

To: Dale Malcomb <dmalcomb@wvpublic.org>

Dale,

The windstorm Sunday tore away the temporary tarp covering the building. The ice storm in February ripped dozens of dime to quarter size holes, there is one hole at the peak about football sized. Rather than put another temporary tarp on I'd like to see if could get the roof replaced- I don't have any specs written, but it's a pitched metal roof with foam/rubber membrane covering and side gutters.

In the meantime I'll monitor the site for water incursion and panic in a timely manner....

Thanks

dave

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