

From: Sheets, Mike - Purchasing <William.M.Sheets@wv.gov>
Sent: Wednesday, August 5, 2020 4:48 PM
To: James, Kristy E <Kristy.E.James@wv.gov>; Monroe, Steven E <Steven.E.Monroe@wv.gov>
Cc: Harper, Linda B <Linda.B.Harper@wv.gov>; Whittaker, Frank M <Frank.M.Whittaker@wv.gov>;
Totten, Mark L <Mark.L.Totten@wv.gov>
Subject: FW: Request for Emergency Purchase Driver License/ID Card Production

Kristy,

Your request is approved. Please follow emergency purchasing procedures as found in the Handbook and follow up with documentation for award within 30 days.

Regards,
Mike

From: Harper, Linda B <Linda.B.Harper@wv.gov>
Sent: Wednesday, August 5, 2020 9:06 AM
To: Sheets, Mike - Purchasing <William.M.Sheets@wv.gov>
Cc: Whittaker, Frank M <Frank.M.Whittaker@wv.gov>
Subject: FW: Request for Emergency Purchase Driver License/ID Card Production

Thanks,

Linda B. Harper, Buyer Supervisor

West Virginia Purchasing Division
2019 Washington Street East
Capitol Complex Building 15
Charleston, WV 25305
304-558-0468
Linda.B.Harper@wv.gov

From: James, Kristy E <Kristy.E.James@wv.gov>
Sent: Wednesday, August 5, 2020 8:38 AM
To: Harper, Linda B <Linda.B.Harper@wv.gov>
Cc: Monroe, Steven E <Steven.E.Monroe@wv.gov>; Waid, Mark A <Mark.A.Waid@wv.gov>
Subject: Request for Emergency Purchase Driver License/ID Card Production

Linda,

Attached you will find a request from DMV to proceed with an emergency purchase for Driver's License and ID Card Production. In addition, you will find the OT Approval letter included.

Please let me know if you need any additional information. Feel free to communicate directly with Steve regarding questions and requests for additional information.

Thank you

Kristy James

P-Card & Procurement Section Manager

WV Department of Transportation

304/414-7104



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Motor Vehicles

5707 MacCorkle Avenue, Southeast
Post Office Box 17300
Charleston, West Virginia 25317-0010 • (304) 558-3900
TDD: (800) 742-6991 • (800) 642-9066

Byrd E. White, III
Secretary of Transportation

August 1, 2020

MEMORANDUM

TO: Kristy James, DOT Procurement
FROM: Steve Monroe, DMV
SUBJECT: Request for Emergency Purchase Driver's License / ID Card Production

2020 AUG -3 PM 2:57
PROCUREMENT

The Division of Motor Vehicles (DMV) requests approval of an emergency purchase to provide Driver's License and ID (DL/ID) card production from October 1, 2020 through December 31, 2020.

The new contract with IDEMIA to produce Driver License and ID Cards, CMA 0802 DMV19*002 began September 15, 2018. According to CMA 0802 DMV19*002, IDEMIA must complete system implementation, data migration, and be able to produce DL/ID cards by October 1, 2019.

To meet the agreed upon production start date of October 1, 2019, the storage infrastructure, and all peripheral hardware (document scanners, signature pads, etc.) needed to be in place to facilitate User Acceptance Testing (UAT) by July 1, 2019. Because there is not enough physical onsite server hardware, the Office of Technology (OT) has implemented a cloud storage solution for use with the DL/ID system. According to IDEMIA, their solution has not been tested for use with cloud storage, and they needed to rewrite and test much of their programming, which took some time.

The previous agreed upon timeline called for the QA infrastructure to be ready January 10, 2020, User Acceptance Testing (UAT) to begin mid-May, the four (4) week pilot roll-out to begin July 6, 2020 and end July 31, 2020, full installation at twenty-five (25) regional offices is expected to take four (4) weeks and be completed in early September 2020. However, UAT has been delayed significantly due to COVID-19, and the recently discovered lack of connectivity to the mainframe. Because of this, the implementation date has been rolled back to November 30, 2020. Because the contract with Thales uses a per card transaction cost model, DMV requests the contract be extended through December 31, 2020 to accommodate further unforeseen delays.

DMV's mission is to provide essential motor vehicle and driver services, facilitate interstate travel by providing reciprocity for West Virginia vehicles and drivers in other states, issue secure credentials, and to host identification information used in Homeland Security operations. Because DL/ID issuance is a critical part of DMV provided services, it is necessary to have continuous and uninterrupted issuance of DL/ID for the citizens of West Virginia.

To ensure services continue, it is necessary for DMV to have the proper DL/ID consumables, maintain the database of DL/ID information and, issue REAL DL/ID cards in accordance with the REAL ID Act of 2005. This emergency purchase is critical to maintaining uninterrupted services and allowing time for UAT, pilot, and full installation to be completed.

The previous vendor, Marquis ID Systems, Inc., a Gemalto Company (MIDS), now Thales has provided Driver's License and ID Card Production on an emergency basis since January 31, 2018.

As the current vendor, Thales has provided these unique supplies and services for DMV. As part of the current emergency contract, Thales is required to send 90 days' DL/ID stock and consumables in advance to all DMV Customer Service Centers (CSC) each quarter. At the time of each quarterly delivery, each CSC should have approximately ninety (90) days of consumables on hand. This means each CSC needs to have a 180-day supply in the order pipeline at any given time. The cost of services provided by Thales averages \$210,000.00 per month. The total cost of this request will be less than \$630,000.00.

Because the vendor needs to secure a minimum number of three months' worth of custom consumable supplies, and because of the production and ordering lead time of those supplies, DMV requests to complete an emergency purchase by August 1, 2020 to allow the awarded vendor time to secure those necessary custom consumable supplies for DL/ID production.

DMV hopes this is enough information to allow you to authorize an emergency purchase of October 1, 2020 through December 31, 2020 DL/ID production.

Please call me at (304)926-3852 if you have any questions.



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY

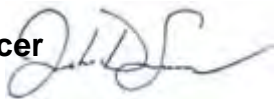
State Capitol
Charleston, West Virginia 25305

Allan L. McVey
Cabinet Secretary

Joshua D. Spence
Chief Technology Officer

M E M O R A N D U M

TO: Mark Waid,ISMGR1
Department of Transportation

FROM: Joshua D. Spence, Chief Technology Officer
Office of Technology 

SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT
IS&C NUMBER: 2020-2475 Expedite

DATE: August 4, 2020

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to “evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units.”

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve “a major information technology project.”

West Virginia Code §5A-6-5 requires that “any state spending unit that pursues an information technology purchase that does not meet the definition of a ‘major technology project’ and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request to purchase Driver's License and ID (DL/ID) card production from October 1, 2020 through December 31, 2020, the Office of Technology has determined:

X That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at Consulting.Services@wv.gov.