

**From:** Whittaker, Frank M <[Frank.M.Whittaker@wv.gov](mailto:Frank.M.Whittaker@wv.gov)>  
**Sent:** Wednesday, June 9, 2021 3:21 PM  
**To:** Rosen, Bryan D <[Bryan.D.Rosen@wv.gov](mailto:Bryan.D.Rosen@wv.gov)>  
**Cc:** Sheets, Mike - Purchasing <[William.M.Sheets@wv.gov](mailto:William.M.Sheets@wv.gov)>; Totten, Mark L <[Mark.L.Totten@wv.gov](mailto:Mark.L.Totten@wv.gov)>  
**Subject:** FW: ESO Solutions Emergency Purchase Request

Bryan,

Your request for a 3 month Emergency purchase for the OEMS Data system is approved. Please provide all supporting documentation to this office within 30 days of this approval for finalization.

Please feel free to contact me if you have any further questions or concerns.

Frank

**From:** Hustead, Crystal G <[Crystal.G.Hustead@wv.gov](mailto:Crystal.G.Hustead@wv.gov)>  
**Sent:** Tuesday, June 8, 2021 10:40 AM  
**To:** Sheets, Mike - Purchasing <[William.M.Sheets@wv.gov](mailto:William.M.Sheets@wv.gov)>; Whittaker, Frank M <[Frank.M.Whittaker@wv.gov](mailto:Frank.M.Whittaker@wv.gov)>; Harper, Linda B <[Linda.B.Harper@wv.gov](mailto:Linda.B.Harper@wv.gov)>  
**Subject:** FW: ESO Solutions Emergency Purchase Request

Please see the attached request from DHHR

**From:** Rosen, Bryan D <[Bryan.D.Rosen@wv.gov](mailto:Bryan.D.Rosen@wv.gov)>  
**Sent:** Tuesday, June 8, 2021 10:17 AM  
**To:** Hustead, Crystal G <[Crystal.G.Hustead@wv.gov](mailto:Crystal.G.Hustead@wv.gov)>  
**Cc:** Price, Robert L <[Robert.L.Price@wv.gov](mailto:Robert.L.Price@wv.gov)>; Greenhowe, Althea M <[Althea.M.Greenhowe@wv.gov](mailto:Althea.M.Greenhowe@wv.gov)>; Debolt, Kimberlie K <[Kimberlie.K.DeBolt@wv.gov](mailto:Kimberlie.K.DeBolt@wv.gov)>  
**Subject:** FW: ESO Solutions Emergency Purchase Request

Crystal please see the attached request for an emergency purchase. I support the request.

If you need any additional information please let me know.

Bryan

**From:** Basham, Christine L <[Christine.L.Basham@wv.gov](mailto:Christine.L.Basham@wv.gov)>  
**Sent:** Tuesday, June 8, 2021 9:27 AM  
**To:** Rosen, Bryan D <[Bryan.D.Rosen@wv.gov](mailto:Bryan.D.Rosen@wv.gov)>  
**Cc:** Price, Robert L <[Robert.L.Price@wv.gov](mailto:Robert.L.Price@wv.gov)>; Greenhowe, Althea M <[Althea.M.Greenhowe@wv.gov](mailto:Althea.M.Greenhowe@wv.gov)>  
**Subject:** ESO Solutions Emergency Purchase Request

*Good Morning Bryan,*

*The Office of Emergency Medical Services is requesting approval for an Emergency Purchase. Attached is the Office Justification, Quote & WV-65. Please let me know if you need anything else.*

Thank you,

**Christy Basham**

Administrative Services Assistant I  
WV Department of Health and Human Resources  
Bureau for Public Health, Central Finance  
350 Capitol Street, Room 206  
Charleston, WV 25301  
Email: [Christine.L.Basham@wv.gov](mailto:Christine.L.Basham@wv.gov)  
Telephone: 304.352.4854



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STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES  
Bureau for Public Health  
Commissioner's Office

Bill J. Crouch  
Cabinet Secretary

Ayne Amjad, MD, MPH  
Commissioner & State Health Officer

MEMORANDUM

**TO:** Lesley Walizer, Director of Purchasing  
Bureau for Public Health - Central Finance *Lesley Walizer*

**THROUGH:** Walt Ivey, Deputy Commissioner  
Bureau for Public Health *Walt M. Ivey*

**FROM:** Vicki Hildreth  
Office of Emergency Medical Services  
Bureau for Public Health

**DATE:** May 26, 2021

**RE:** Emergency Purchase Justification: Three-Month Contract for OEMS Data System

The State of West Virginia awarded a software contract to the new vendor, ImageTrend, to implement an emergency medical services data system for the Office of Emergency Medical Services (OEMS). The project involves configuring the system to meet OEMS requirements, transferring data from the current vendor to ImageTrend, and provide training to OEMS staff and EMS agencies across West Virginia and support for the system after implementation.

The current contract CCT BPH1800000001 with University of North Carolina at Chapel Hill, expires on August 8, 2021. The University of North Carolina at Chapel Hill contract currently is sub-contracted to ESO Solutions Inc as they are no longer able to provide this service internally. The current vendor agreed to renew this contract until a new contract could be solicited for bids and awarded to a new vendor. The new contract CCT BPH2100000003 was awarded to ImageTrend Inc. This emergency purchase is a request to do a one-time purchase directly with the sub-contracted vendor ESO Solutions Inc. in order to allow the necessary time to transfer all data over the ImageTrend Inc.

The implementation date for switching from the current vendor to the ImageTrend system is August 2, 2021. The project is on an extremely tight timeline, and there is a risk the new system may not be completely configured, testing may not be complete, not all data may be transferred, and local EMS agency providers may not be trained by the time the current vendor contract expires. Therefore, OEMS is requesting the Department of Purchasing allow an emergency purchase with ESO Solutions Inc. This will ensure the new system is completely configured, has been tested internally and externally, and all users receive training by the implementation date.

There are a few reasons why the process to implement the new data system is taking longer than expected:

MEMORANDUM – Lesley Walizer  
May 26, 2021  
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1. OEMS has over 10 vacancies in a relatively small office. There are 4 full-time employees doing the work for over 14 employees. To configure a new data system, ImageTrend requires 8 hours per week from staff to answer questions related to the system set-up. OEMS must prioritize the day-to-day office work of certifying and renewing paramedics and other local providers over configuring the new system. This results in a delay of accomplishing tasks on the data system implementation project timeline.
2. The Office of Management and Information Systems (OMIS) and OEMS are working with ImageTrend to map the legacy data. The data transfer process has occurred; however, OMIS and OEMS must ensure the data fields match before the office can assure the data is accurate.
3. As with any new system, the users must adapt to the new system. ImageTrend must train the local agencies on using the new system. In addition, OEMS must ensure the local agency data systems are interoperable with ImageTrend before implementation.

Any assistance you can provide to extend with ESO Solutions Inc, contract for a three-month extension would be greatly appreciated. Please contact Vicki Hildreth at (304) 414-2273 or [vicki.l.hildreth@wv.gov](mailto:vicki.l.hildreth@wv.gov) for additional information or if you have any questions.

Thank you.



**PRICE QUOTE**

**Customer:**  
State of West Virginia - Office of EMS

**Date Created:**  
**Expiration Date:**

6/3/2021  
7/3/2021

**Annual Total :** \$ **113,876**

**Annual Costs**

Ref	Item or Service	Number of Units	One-Time Fee
1	WV EMSPIC Quarterly Extension	1	\$113,876
<b>QUOTE TOTAL</b>			<b>\$113,876</b>

**Thank you for considering ESO Solutions**

## Whittaker, Frank M

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**From:** Rosen, Bryan D  
**Sent:** Thursday, June 10, 2021 11:44 AM  
**To:** Whittaker, Frank M  
**Cc:** Price, Robert L; Greenhowe, Althea M  
**Subject:** FW: FW: ESO Solutions Emergency Purchase Request  
**Attachments:** OEMS Data System Emergency Justification.pdf

Frank per our discussion please find the attached emergency request for your review and approval.

Thanks,

Bryan