

From: Sheets, Mike - Purchasing
Sent: Friday, August 2, 2019 2:39 PM
To: Dale Malcomb <dmalcomb@wvpublic.org>
Cc: Whittaker, Frank M <Frank.M.Whittaker@wv.gov>; Chambers, Jessica S <Jessica.S.Chambers@wv.gov>; Steven Grindstaff <sgrindstaff@wvpublic.org>; Tammy Treadway <ttreadway@wvpublic.org>; Chuck Roberts <croberts@wvpublic.org>
Subject: RE: [External] Request for an emergency purchase.

Dale,

Your emergency is approved. This approval will allow the vendor to begin work.

The language that you reference is improved but still needs work; however, this can be hashed out the first of next week.

Regards,
Mike

W. Michael Sheets
Director
WV Purchasing Division
2019 Washington Street, East
Charleston, WV 25305

Phone: (304) 558-0492
Fax: (304) 558-4115

From: Dale Malcomb <dmalcomb@wvpublic.org>
Sent: Friday, August 2, 2019 12:32 PM
To: Sheets, Mike - Purchasing <William.M.Sheets@wv.gov>
Cc: Whittaker, Frank M <Frank.M.Whittaker@wv.gov>; Chambers, Jessica S <Jessica.S.Chambers@wv.gov>; Steven Grindstaff <sgrindstaff@wvpublic.org>; Tammy Treadway <ttreadway@wvpublic.org>; Chuck Roberts <croberts@wvpublic.org>
Subject: [External] Request for an emergency purchase.

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Mr. Sheets:

Attached is a request for an emergency purchase. On the executed quote that is attached to this request, please review the language on the last page relating to terms. This originally had their terms and I asked them to change it to the current form.

If you need anything changed or have questions, please let me know. Thank you for your attention to this.

Sincerely,

Dale Malcomb

Purchasing Coordinator

Director of Information Technology

Phone: (304) 254-7858

Cell: (304) 222-9252

dmalcomb@wvpublic.org

West Virginia Public Broadcasting

"Telling West Virginia's Story"

www.wvpublic.org

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Mike Sheets
Purchasing Director
West Virginia Purchasing Division
Phone: (304) 558-0492
Email: William.M.Sheets@wv.gov

August 2nd, 2019

Dale Malcomb
Purchasing Director
Phone: (304) 254-7858
Cell: (304) 222-9252
Email: DMalcomb@WVPublic.Org

Re: Change order for CPO EBA19*8.

Mr. Sheets:

We are in the process of completing the installation of an antenna as part of the FCC mandated frequency conversions for our Television broadcast system. Due to unforeseen electrical issues which were our responsibility, work on the antenna was stopped before completion. The electrical problems have been resolved and we are ready to resume the installation but the return trip for the crew to finish the job was not budgeted in the original contract so must be invoiced separately. I have attached the invoice which totals \$1,800.00.

This project was mandated by the FCC to be completed by today, August 2nd, 2019. Our engineers are working to put a temporary fix in place to keep us on the air in that region. If they are not successful, we will be off the air until the antenna installation crew returns. This is a specialized crew with limited windows of opportunity, but they have made time for us on Monday, August 5th, 2019.

We are requesting your approval to bring this crew on site as an emergency purchase. If you could inform us of your decision right away, we would appreciate it. The installation crew must be notified by this afternoon if their appointment will be canceled. We appreciate your prompt attention to this matter.

Sincerely,



C. Dale Malcomb, Purchasing Director
West Virginia Educational Broadcasting Authority

Enclosures

CC Chuck Roberts, Executive Director, WV Educational Broadcasting Authority
CC Steven Grindstaff, Purchasing Agent, WV Educational Broadcasting Authority
CC Frank Whitaker, Assistant Director, WV Purchasing Division
CC Stephanie L Gale, Buyer, Purchasing Division



Quote Number: Q-83129
www.gatesair.com

To:

West Virginia Educational Broadcasting Authority
124 INDUSTRIAL PARK DRIVE
Beaver WV, 25813 USA

Attn: Stephanie Gale
(304) 558-8801
stephanie.l.gale@wv.gov

From:

GatesAir, Inc.
5300 Kings Island Drive, Suite 101
Mason OH, 45040 USA

Brian Szewczyk
Global Sales
brian.szewczyk@gatesair.com

Summary – All Prices are in USD

Summary	Amount
Change Order 1 to Q-79125/ JW30004572/043904398EBA190000008	\$1,800.00
Total Quote Price (Optional Items Not Included)	\$1,800.00

Is the purchase of this equipment or services exempt from sales tax? YES or NO
If NO - sales tax will be added to your invoices at the rate assigned to the ship to address.

If YES - Sales Tax Exemption Number Already on File COPY OF CERTIFICATE MUST BE ATTACHED

Who can we contact regarding sales tax questions on behalf of your company?

Name: _____

Phone Number: _____



Quote Number: Q-83129
www.gatesair.com

Bill To:
West Virginia Educational Broadcasting Authority
124 INDUSTRIAL PARK DRIVE
Beaver WV, 25813 USA
Attn:
Stephanie Gale
(304) 558-8801
stephanie.l.gale@wv.gov

Ship To:
WNPB-TV
1309 Sand Springs Road
Morgantown WV, USA
Attn:
Stephanie Gale
(304) 558-8801
stephanie.l.gale@wv.gov

Quote #: Q-83129
Payment Terms: Net 30 Days
Effective Date: July 30, 2019
Valid Through: August 14, 2019
Send Orders to
orders@gatesair.com
Freight Terms: Destination Prepaid

Change Order 1 to Q-79125/ JW30004572/043904398EBA190000008				
No.	Product #	Qty	Net Unit Price	Ext. Price
1	GA999TS	1	\$1,800.00	\$1,800.00
Re-mobilization fee (Installation Services). Delays with customer electrician and was unable to complete services in one trip, a return trip now needed.				
Change Order 1 to Q-79125/JW30004572/043904398EBA190000008 TOTAL:				\$1,800.00

TOTAL: \$1,800.00



Quote Number: Q-83129
www.gatesair.com

This Quote, and any Order resulting from this Quote, is subject to the Terms and Conditions of original contract CPO 049 0439 EBA1900000008 between GATESAIR and the State of West Virginia dated 10/24/2018 which are incorporated herein by reference. The Master Terms and Conditions of Sale shall apply to the exclusion of any other terms and conditions except where expressly agreed in writing and signed by GATESAIR.

As a part of its marketing efforts, GatesAir may publish general information about this order including customer name, solutions acquired, application for which the solutions are intended, and deal value. GatesAir will not publicize specific prices or other specific Confidential Information.

I do not authorize GatesAir to publicize this order.

Total Quote Price (Optional Items Not Included)

\$1,800.00

GatesAir Approval: Shelley J. Rossmiller 8/2/19
Shelley J. Rossmiller, Repack Project Manager

Customer Approval: Chuck R. [Signature]

Title: Executive Director + CEO

Date: 8/2/19

Purchase Order #: EBAr68211

Return signed quote to orders@gatesair.com or brian.szewczyk@gatesair.com