

From: Sheets, Mike - Purchasing <William.M.Sheets@wv.gov>
Sent: Wednesday, January 8, 2020 9:14 AM
To: Monroe, Steven E <Steven.E.Monroe@wv.gov>
Cc: Whittaker, Frank M <Frank.M.Whittaker@wv.gov>; Harper, Linda B <Linda.B.Harper@wv.gov>;
Totten, Mark L <Mark.L.Totten@wv.gov>
Subject: RE: DL/ID production emergency purchase request

Mr. Monroe,

Your emergency is approved. Please follow emergency purchasing procedures as found in the Handbook and follow up with documentation for award within 30 days.

Regards,

W. Michael Sheets
Director
WV Purchasing Division
2019 Washington Street, East
Charleston, WV 25305

Phone: (304) 558-0492
Fax: (304) 558-4115

From: Monroe, Steven E <Steven.E.Monroe@wv.gov>
Sent: Wednesday, January 8, 2020 9:09 AM
To: Sheets, Mike - Purchasing <William.M.Sheets@wv.gov>
Cc: Whittaker, Frank M <Frank.M.Whittaker@wv.gov>; Harper, Linda B <Linda.B.Harper@wv.gov>
Subject: DL/ID production emergency purchase request

Dear Director Sheets:

See the attached request for emergency purchase for Driver's License and Identification Card production.

Please contact me if you need additional information.

Thank you.

Steve Monroe
Executive Assistant to the Commissioner
West Virginia Division of Motor Vehicles
5707 MacCorkle Avenue, S.E.
Charleston, WV 25317
(304)926-3852
Steven.e.monroe@wv.gov

From: 12272@wv.gov <12272@wv.gov>
Sent: Wednesday, January 8, 2020 8:48 AM

To: Monroe, Steven E <Steven.E.Monroe@wv.gov>

Subject: Message from KM_458e



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Motor Vehicles

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Charleston, West Virginia 25317-0010 • (304) 558-3900
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Byrd E. White, III
Secretary of Transportation

January 8, 2020

MEMORANDUM

TO: Mike Sheets, Director, Purchasing Division

FROM: Steve Monroe, DMV Purchasing *SM*

SUBJECT: Request for Emergency Purchase Driver's License / ID Card Production

The Division of Motor Vehicles (DMV) requests approval of an emergency purchase to provide Driver's License and ID (DL/ID) card production from April 1, 2020 through September 30, 2020. The new contract with IDEMIA to produce Driver License and ID Cards, CMA 0802 DMV19*002 began September 15, 2018. According to CMA 0802 DMV19*002, IDEMIA must complete system implementation, data migration, and be able to produce DL/ID cards by October 1, 2019.

To meet the agreed upon production start date of October 1, 2019, the storage infrastructure, and all peripheral hardware (document scanners, signature pads, etc.) needed to be in place to facilitate User Acceptance Testing (UAT) by July 1, 2019. Because there is not enough physical onsite server hardware, the Office of Technology (OT) has recommended a cloud storage solution for use with the DL/ID system. According to IDEMIA, their solution had not been tested for use with cloud storage, and they needed to rewrite and test much of their programming, which took some time.

DMV has procured the necessary peripheral hardware, except for seventy-two (72) M500 driver's license authenticators, and authentication software licenses, which are proprietary to IDEMIA. DMV plans to process a direct award purchase for this equipment shortly after IDEMIA presents a viable quote.

The current agreed upon timeline calls for the Quality Assurance (QA) cloud infrastructure to be ready January 10, 2020, User Acceptance Testing (UAT) to begin mid-May, the four (4) week pilot roll-out to begin July 6, 2020 and end July 31, 2020, full installation at twenty-five (25) regional offices is expected to take four (4) weeks and be completed in early September 2020.

DMV's mission is to provide essential motor vehicle and driver services, facilitate interstate travel by providing reciprocity for West Virginia vehicles and drivers in other states, issue secure credentials, and to host identification information used in Homeland Security operations. Because DL/ID issuance is a critical part of DMV provided services, it is necessary to have continuous and uninterrupted issuance of DL/ID for the citizens of West Virginia.

To ensure services continue, it is necessary for DMV to have the proper DL/ID consumables, maintain the database of DL/ID information and, issue REAL DL/ID cards in accordance with the REAL ID Act of 2005. This emergency purchase is critical to maintaining uninterrupted services and allowing time for the infrastructure to be set up, and for the new vendor, IDEMIA to complete system development, system implementation, UAT, and data migration.

The previous vendor, Marquis ID Systems, Inc., a Gemalto Company (MIDS) has provided Driver's License and ID Card Production on an emergency basis since January 31, 2018.

As the current vendor, MIDS has been providing these unique supplies and services for DMV. As part of the current emergency contract, MIDS is required to send 90 days' DL/ID stock and consumables in advance to all DMV Customer Service Centers (CSC) each quarter. At the time of each quarterly delivery, each CSC should have approximately ninety (90) days of consumables on hand. This means each CSC needs to have a 180-day supply in the order pipeline at any given time. The cost of services provided by MIDS averages \$210,000.00 per month. The total cost of this request should be approximately \$1.9 million.

Because the vendor needs to secure a minimum number of approximately five months' worth of custom consumable supplies, and because of the production and ordering lead time of those supplies, DMV requests to complete an emergency purchase by January 15, 2020 to allow the awarded vendor time to secure those necessary custom consumable supplies for DL/ID production.

DMV hopes this is enough information to allow you to authorize an emergency purchase of April 1, 2020 through September 30, 2020 DL/ID production.

Please call me at (304)926-3852 if you have any questions.