

From: Sheets, Mike - Purchasing
Sent: Monday, December 16, 2019 1:27 PM
To: Rosen, Bryan D <Bryan.D.Rosen@wv.gov>
Cc: Meadows, James D <James.D.Meadows@wv.gov>
Subject: RE: Emergency Purchase Letter

Bryan,

Your requested change to the emergency approval timeframe of the ODCP transportation emergency is approved as requested below.

Regards,

W. Michael Sheets
Director
WV Purchasing Division
2019 Washington Street, East
Charleston, WV 25305

Phone: (304) 558-0492
Fax: (304) 558-4115

From: Rosen, Bryan D <Bryan.D.Rosen@wv.gov>
Sent: Thursday, December 12, 2019 9:11 AM
To: Sheets, Mike - Purchasing <William.M.Sheets@wv.gov>
Cc: Meadows, James D <James.D.Meadows@wv.gov>
Subject: RE: Emergency Purchase Letter

Mike, you initially approved a 6 month emergency purchase for the ODCP transportation contract in July of 2019. DHHR bid that emergency twice. The first time there were no bids received. The second time we received one bid from Circulation, however it was received after the closing time and the bid did not contain firm pricing. Subsequently you and I had a phone conversation in which you agreed that we had taken necessary steps to seek competition and that we could move forward to make a direct award to Circulation. Since then we have gone through a long process of terms negotiation related to this emergency purchase as I am sure Jimmy will attest. Those negotiations began on 9/3/19 and have just now been concluded.

During these extended negotiations we also processed an emergency purchase for the NEMT contract due to the current vendor pulling out. The term of the emergency for NEMT is 5 months with a potential 5 months renewal. The long term ODCP solution is being incorporated into the NEMT RFP. At this time I would request that you approve a modification to the term of the ODCP emergency contract from the initial 6 months to a 5 month with potential 5 month renewal to match the term of the NEMT emergency. The reason being is that these services are being folded into the NEMT solicitation that will be forthcoming so tying the emergency period together makes good business sense. The change in term would allow these services to potentially extend to October of 2020 if all renewals are utilized.

Thanks,

Bryan

From: Sheets, Mike - Purchasing <William.M.Sheets@wv.gov>
Sent: Wednesday, July 17, 2019 6:15 PM
To: Rosen, Bryan D <Bryan.D.Rosen@wv.gov>; Whittaker, Frank M <Frank.M.Whittaker@wv.gov>
Cc: Wagner, Roberta A <Roberta.A.Wagner@wv.gov>; Dorsey, Theresa J <Theresa.J.Dorsey@wv.gov>; Price, Robert L <Robert.L.Price@wv.gov>
Subject: RE: Emergency Purchase Letter

Bryan,

Your emergency request is approved for a period of six months. Please follow emergency purchasing procedures as found in the Handbook and follow up with documentation within 30 days.

Regards,
Mike

W. Michael Sheets
Director
WV Purchasing Division
2019 Washington Street, East
Charleston, WV 25305

Phone: (304) 558-0492
Fax: (304) 558-4115

From: Rosen, Bryan D <Bryan.D.Rosen@wv.gov>
Sent: Wednesday, July 17, 2019 11:36 AM
To: Sheets, Mike - Purchasing <William.M.Sheets@wv.gov>; Whittaker, Frank M <Frank.M.Whittaker@wv.gov>
Cc: Wagner, Roberta A <Roberta.A.Wagner@wv.gov>; Dorsey, Theresa J <Theresa.J.Dorsey@wv.gov>; Price, Robert L <Robert.L.Price@wv.gov>
Subject: FW: Emergency Purchase Letter

Mike/Frank, please see the attached emergency purchase request for a statewide ride-sharing transportation system and a ride-booking platform. The State is experiencing an opioid epidemic. The services will be used to get clients treatment and training in conjunction with a program initiated by WorkForce WV. We are requesting a 6 month emergency purchase so that these vital services can begin while we solicit for a formal long term contract. The maximum annual budget is \$4M.

I encourage your approval of this request.

Bryan