

From: Sheets, Mike - Purchasing
Sent: Monday, February 25, 2019 5:26 PM
To: Alexander, Peggy L <Peggy.L.Alexander@wv.gov>
Cc: Gale, Stephanie L <Stephanie.L.Gale@wv.gov>; Reed, Sherri A <Sherri.A.Reed@wv.gov>; Hancock, Leonard H <Leonard.H.Hancock@wv.gov>; Whittaker, Frank M <Frank.M.Whittaker@wv.gov>; Nisbet, Guy L (<Guy.L.Nisbet@wv.gov> <Guy.L.Nisbet@wv.gov>
Subject: RE: Emergency contract request letter.pdf

Peggy,

Your emergency is approved for a 6-month period. Please follow emergency purchasing procedures as found in the Handbook and follow up with documentation for award within 30 days.

Regards,
Mike

From: Alexander, Peggy L <Peggy.L.Alexander@wv.gov>
Sent: Friday, February 22, 2019 1:17 PM
To: Sheets, Mike - Purchasing <William.M.Sheets@wv.gov>
Cc: Gale, Stephanie L <Stephanie.L.Gale@wv.gov>; Reed, Sherri A <Sherri.A.Reed@wv.gov>; Hancock, Leonard H <Leonard.H.Hancock@wv.gov>
Subject: Emergency contract request letter.pdf
Importance: High

Director Sheets, attached is a request for a 6-month Emergency contract for skilled rehab therapy. The specs are in your office being reviewed at this time. Please let me know if you need any additional information.

Thanks,
Peggy Alexander
Procurement Officer
WV Veteran's Nursing Facility
Peggy.L.alexander@wv.gov
Office: 304-626-1600 x.3010
Fax: 304-626-1609



*West Virginia Veterans Nursing Facility
One Freedoms Way
Clarksburg WV 26301*

February 22, 2019

Mike Sheets, Purchasing Director
WV Purchasing Division
1019 Washington Street, E.
Capitol Complex Building 15
Charleston, WV 25305

Re: Skilled Rehabilitative Therapy Contract CMA VNF15*4

Dear Director Sheets,

The West Virginia Veterans Nursing Facility is requesting approval for an emergency contract for Rehabilitative Therapy services for a term not to exceed six (6) months. Although specifications were drafted for this, the revision process has taken longer than expected due to the complexity of the services being solicited. We don't expect it will take the full six months, but we want to allow enough time for the new bid, responses, evaluation and award. We'd also like to include a stipulation to the effect that the emergency contract may be cancelled upon award of a new contract.

The current contract expires on February 28, 2019. This contract covers Physical Therapy, Occupational Therapy and Speech Therapy. These therapies offer essential benefits of reducing pain, inflammation and swelling, encourage healing, limiting stress, improving mobility and avoiding surgery. These services are vital to the health and well-being of our residents. The cost for these services has been approximately \$45,000 per month, so the estimated cost for six (6) months spend is \$540,000.

Feel free to contact me with any questions or concerns.

Sincerely,

A handwritten signature in blue ink that reads "Peggy Alexander".

Peggy Alexander
Procurement Officer

cc: Stephanie Gale
Sherri Reed
Leonard Hancock