

-----Original Message-----

From: Sheets, Mike - Purchasing <William.M.Sheets@wv.gov>

Sent: Wednesday, April 3, 2019 10:06 AM

To: Bowman, Charles A Jr NFG NG WVARNG (US) <charles.a.bowman26.nfg@mail.mil>; Whittaker, Frank M <Frank.M.Whittaker@wv.gov>; Nisbet, Guy L <Guy.L.Nisbet@wv.gov>; Gale, Stephanie L <Stephanie.L.Gale@wv.gov>

Cc: Wingerd, Claude D NFG (US) <clauded.wingerd.nfg@mail.mil>

Subject: RE: Request for Emergency Purchasing Procedures- Camp Dawson South Gate Road Slip

Chuck,

Your emergency is approved in accordance with §5G-1-3 based on the revised memo and our conversation yesterday evening wherein I understood that failure to move quickly to remediate this situation could result in an extended interruption of essential services. Please follow emergency purchasing procedures as found in the Handbook and follow up with documentation for award within thirty days.

Regards,
Mike

-----Original Message-----

From: Bowman, Charles A Jr NFG NG WVARNG (US) <charles.a.bowman26.nfg@mail.mil>

Sent: Wednesday, April 3, 2019 9:38 AM

To: Sheets, Mike - Purchasing <William.M.Sheets@wv.gov>; Whittaker, Frank M <Frank.M.Whittaker@wv.gov>; Nisbet, Guy L <Guy.L.Nisbet@wv.gov>; Gale, Stephanie L <Stephanie.L.Gale@wv.gov>

Cc: Wingerd, Claude D NFG (US) <clauded.wingerd.nfg@mail.mil>

Subject: FW: Request for Emergency Purchasing Procedures- Camp Dawson South Gate Road Slip
Importance: High

All:

Attached are the original documents from yesterday and the revised emergency request memo. We are still experiencing email/internet connectivity issues on the NGB/DoD level from DC. If we could get confirmation that this message was received it would be most appreciated. Hopefully this issue will be resolved at some point today....

Chuck Bowman
Procurement Manager
West Virginia Adjutant General / WVARNG
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FX) 304.561.6458
charles.a.bowman26.nfg@mail.mil

-----Original Message-----

From: Wingerd, Claude D NFG (US)

Sent: Tuesday, April 2, 2019 2:31 PM

To: Sheets, Mike - Purchasing <William.M.Sheets@wv.gov>; Whittaker, Frank M <Frank.M.Whittaker@wv.gov>; Nisbet, Guy L <Guy.L.Nisbet@wv.gov>; Gale, Stephanie L <Stephanie.L.Gale@wv.gov>
Cc: Bowman, Charles A Jr NFG NG WVARNG (US) <charles.a.bowman26.nfg@mail.mil>; Wingerd, Claude D NFG (US) <clauded.wingerd.nfg@mail.mil>
Subject: Request for Emergency Purchasing Procedures- Camp Dawson South Gate Road Slip
Importance: High

Good afternoon. The WV Army National Guard, Adjutant General's Office, is formally requesting the use of Emergency procedures to obtain the services of a qualified civil engineering firm to perform the required exploration and design services needed to repair a slip that has caused the Post Commander to shut down most vehicular traffic (only compact smaller vehicles can pass safely) on the South Gate Road which is the main access road to the Briery Mountain training area.

We have included the following documents for your review and are available to answer any questions that you may have. 1) Our letter requesting Emergency procedures for the Design contract. 2) A memo from the Post Engineer at Camp Dawson providing details on the situation. 3) Several pictures six (6) in total, of the slip area from several angles.

If needed we can also provide a copy of our lease with DOH that shows that our agency is responsible for the maintenance and operation of the road in question.

Please let us know if you have any questions.

Thanks

Dean Wingerd
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WEST VIRGINIA ARMY NATIONAL GUARD
CONSTRUCTION & FACILITIES MANAGEMENT OFFICE
1703 Coonskin Drive
Charleston, West Virginia, 25311-1085

MEMORANDUM

DATE: April 2, 2019

TO: Mr. W. Michael Sheets, Director
West Virginia Division of Purchasing

FROM: Mr. Chuck Bowman, Procurement Manager
West Virginia Office of the Adjutant General

RE: Request for Emergency Purchase: South Gate Road Slip (DESIGN Only)

On Monday, March 25, 2019, the Post Engineering Office at Camp Dawson was notified a slip had occurred along what is known as South Gate Road, which is the main access point to the Briery Mountain training area within the Camp Dawson property. Our agency entered into a lease with the WV Department of Transportation, Division of Highways for the right of way use of this road and is responsible for custody, maintenance, and operation of it per the terms of that lease. For safety reasons, the Post Commander for Camp Dawson has closed access to the road for most military vehicles and only compact or smaller vehicles are currently allowed to use this route until we can make repairs.

As the situation currently stands, the WV Army National Guard, the Adjutant General, and the State of West Virginia are in the position of potential liability should an accident occur in a military or state vehicle while using the only current access route into the Briery Mountain training site. That available route is a state road known as Route 7/13. It has restricted roadway width, passes several private residences, and has civilian traffic. We need this situation addressed and repaired before our summer training rotations start in June and July. We cannot have larger military vehicles using that route.

Due to the emergency nature and scope of the project, the required exploration and design services needed to abate and repair the site will need to be performed by an outside engineering firm. In accordance with Section 5G-1-3 of the State Code of West Virginia and Section 6.3.1.1 of the Purchasing Division Procedures Handbook, our agency declares that special circumstances exist and requests the Purchasing Director allow us to short-list and interview 3 civil engineering firms, Thrasher, CEC and E.L. Robinson Engineering to perform the design services needed at this site. The estimated cost for these services should not exceed \$35,000.00. Our agency cannot estimate the cost to make the needed repairs until we get an engineer of record under contract to evaluate the seriousness of the situation and provide construction documents and cost estimates.

It is with all of the urgency contained herein we respectfully ask for the approval of this emergency purchase.

Thank you in advance for your prompt consideration of this request.

Sincerely,



Chuck Bowman
Procurement Manager
304.561.6654

Charles.A.Bowman26.nfg@mail.mil