



State of West Virginia
Agency Purchase Order

Order Date: 08-24-2026

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES,
INVOICES, AND SHIPPING PAPERS.
QUESTIONS CONCERNING THIS
ORDER SHOULD BE DIRECTED TO
THE DEPARTMENT CONTACT.

Order Number:	APO 0304 1105 TOR2700000156 1	Change Order No:	Procurement Folder:	2031401
Document Name:	MJ Consulting Agreement	Reason for Modification:		
Document Description:	MJ Consulting Agreement			
Procurement Type:	Agency Purchase Order			
Buyer Name:	Mary R Kemper			
Telephone:	304-352-4235			
Email:	mary.r.kemper@wv.gov			
Shipping Method:	Best Way	Effective Start Date:	2026-08-03	
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-11-03	

VENDOR				DEPARTMENT CONTACT																	
Vendor Customer Code: VC0000142407 MJ MARKETING PO BOX 596 WHITE SULPHUR WV 24984 SPRINGS US Vendor Contact Phone: 3016412829 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td colspan="3">Not Entered</td></tr><tr><td>#3</td><td colspan="3">Not Entered</td></tr></tbody></table>					Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			Requestor Name: Deidra D Silva Requestor Phone: (304) 558-0220 Requestor Email: deidra.d.silva@wv.gov	
					Discount Allowed	Discount Percentage	Discount Days														
				#1	No	0.0000	0														
				#2	Not Entered																
				#3	Not Entered																

INVOICE TO	SHIP TO
ADMINISTRATION SECTION: ACCOUNTS PAYABLES AND RECEIVABLES DIVISION OF TOURISM 1900 KANAWHA BLVD E CHARLESTON WV 25305 US	ADMINISTRATION SECTION: ACCOUNTS PAYABLES AND RECEIVABLES DIVISION OF TOURISM 1900 KANAWHA BLVD E BUILDING 3 SUITE 100 CHARLESTON WV 25305 US

Total Order Amount: \$30,000.00

DEPARTMENT AUTHORIZED SIGNATURE

SIGNED BY: Austin J Bayless

DATE: 2026-08-24

ELECTRONIC SIGNATURE ON FILE

Extended Description:

The Vendor Mary Jo Coppoolse (dba MJ Marketing) agrees to enter with the West Virginia Department of Tourism into a three (3) month contract to provide services to optimize its strategic operations, marketing outreach, and overall organizational efficiency. To achieve this, Vendor shall provide comprehensive executive consulting and strategic advisory services related directly to the functions, programs, and mandates of the Department of Tourism, per the WV-96, the Agreement, and the Exhibits incorporated herein by reference and made apart hereof.

Start Date: August 3, 2026

End Date: November 11, 2026

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80101512	0.00000		0.000000	30000.00
Service From	Service To	Manufacturer		Model No	
2026-08-03	2026-11-03				

Commodity Line Description: Professional Consulting Services

Extended Description:

	Document Phase	Document Description	Page 3
TOR2700000156	Final	MJ Consulting Agreement	

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

APPROVED

BY: Antony Miller DATE: 7/31/26



Emergency Purchase Request Form for Central Purchases (WV-45)

Statutory Authority: Pursuant to West Virginia Code §5A-3-15 and 148 C.S.R. 1-7.6, the director may authorize, in writing, a state spending unit to purchase in the open market, without filing requisition or estimate, specific commodities for immediate delivery to meet bona fide emergencies arising from unforeseen causes.

Follow-up Award Requirements: Effective July 1, 2024, agencies are delegated the authority, upon written approval, to process all emergency purchases as agency contracts. Agencies must submit all contract documents to Purchasing.Division@wv.gov no later than 30 days of issuance.

Agency Information:

Agency/Department: West Virginia Department of Tourism

Procurement Officer: Mary Kemper

Date of Request: 7/31/2026

Description of the emergency circumstance(s) that led to this emergency purchase request:

(What is the emergency situation? Provide detailed information.)

Secretary of Tourism Chelsea Ruby announced her intent to step down from her role as Secretary, effective July 31, 2026. Curtis Capehart has been named Acting Secretary. At the same time, as this transition and the search for a new permanent Secretary takes place, multiple marketing and other contracts are up for renewal and the Department is in need of evaluation of the services and processes used to market the State of West Virginia to visitors. This need is immediate due to the time-sensitive nature of marketing purchases.

Proposed remedy:

(What is the item or service that needs to be purchased to remedy the emergency situation in the short term?)

In order to remedy the situation, we propose to procure services for advertising and operations consulting as soon as possible.

Estimated cost:

(How much will the items or service cost to rectify the situation? Include total cost.)

Estimated \$75,000

Proposed duration/quantity:

(If a service is needed, how long will you need it until you can properly bid out a long-term solution? If an item is needed, how many does your agency need?)

Approximately 5 to 7 months, given the ongoing leadership transition

MJ MARKETING

SCOPE OF WORK

Prepared for:

Office of the Governor of West Virginia

Prepared by:

Mary Jo Coppoolse, DBA MJ Marketing

Date: July 17, 2026

ENGAGEMENT

Mary Jo Coppoolse, doing business as MJ Marketing, will serve as an Advisor to the Governor of West Virginia for a period of three (3) months, commencing upon execution of an agreement, for a fixed professional fee of \$30,000.

The engagement will focus primarily on conducting a strategic performance, organizational, financial, marketing, and competitive review of the West Virginia Department of Tourism and providing the Governor with independent observations and recommendations regarding its current operations and future direction.

Throughout the engagement, Mary Jo Coppoolse will report directly to the Governor or his designee and will provide timely updates regarding significant findings, observations, and recommendations. Matters requiring immediate attention will be communicated to the Governor as they are identified rather than being deferred until completion of the final report.

DELIVERABLES

During the three-month engagement, Mary Jo Coppoolse will provide:

1. Assist and advise the Governor, as requested, in the identification, evaluation, and selection process for candidates for Secretary of Tourism.
2. Ongoing verbal and written briefings to the Governor or his designee regarding significant findings and recommendations.
3. Immediate notification of material issues requiring the Governor's attention.
4. A strategic assessment of the Department's organizational structure, marketing capabilities, agency relationships, financial resource allocation, and competitive position.
5. A benchmarking assessment comparing West Virginia with selected peer and best-in-class state tourism organizations.
6. Recommendations regarding priorities and opportunities for the next three years.
7. A prioritized action plan identifying:
 - Immediate actions.
 - 90-day priorities.

- One-year initiatives.
 - Three-year strategic objectives.
8. A final executive report summarizing key findings, conclusions, and recommendations for consideration by the Governor.

The overall objective of this engagement is to provide the Governor with an independent, objective, and forward-looking assessment of the West Virginia Department of Tourism and to identify actionable opportunities to strengthen its organizational effectiveness, marketing performance, competitive position, and contribution to the economic growth of the State of West Virginia.

This engagement is intended to be a part-time executive advisory assignment and is not intended to constitute full-time employment. Mary Jo Coppoolse will devote such time as is reasonably necessary to fulfill the responsibilities and deliverables outlined in this Scope of Work, with an anticipated average commitment of approximately 15 to 20 hours per week over the three-month engagement.

PROFESSIONAL SERVICES AGREEMENT
WEST VIRGINIA DEPARTMENT OF TOURISM

This Professional Services Agreement ("Agreement") is entered into by and between the West Virginia Department of Tourism ("Agency"), on behalf of the West Virginia Office of the Governor, and Mary Jo Coppoolse, DBA MJ Marketing ("Vendor"), whose principal place of business is located at 316 Van Buren Ridge, White Sulphur Springs, WV 24986, established for the purpose of providing professional consulting services.

The official start date for Vendor performance under this Agreement is August 3, 2026. The term of this Agreement shall commence on August 3, 2026, and shall have an initial duration of three (3) months, with the provision for month-to-month extensions not to exceed a total period of seven (7) months.

ARTICLE 1: PURPOSE - The purpose of this Agreement is to secure high-level professional services to assist Agency in optimizing its strategic operations, marketing outreach, and overall organizational efficiency. To achieve this, Vendor shall provide comprehensive executive consulting and strategic advisory services related directly to the functions, programs, and mandates of the Department of Tourism. These professional services shall comprehensively include, but are not limited to, a detailed organizational assessment, an in-depth marketing strategy review, a thorough financial review and budget alignment analysis, competitive benchmarking against peer tourism entities, long-term strategic planning, and actionable executive recommendations as fully described and outlined in Exhibit A.

ARTICLE 2: TERM - The term of this Agreement shall commence on August 3, 2026, and shall continue for an initial period of three (3) months, unless terminated earlier in accordance with the provisions of this Agreement. This Agreement may be extended on a month-to-month basis by mutual written agreement of the parties, provided that the total term of the Agreement shall not exceed seven (7) months from the commencement date.

ARTICLE 3: COMPENSATION - Under this Agreement, compensation shall apply only to services performed on or after the official commencement date of August 3, 2026. The total compensation payable to the Vendor shall be \$10,000 a month for (3) months, not to exceed \$30,000 during the initial three (3) month term. If the Agency exercises the month-to-month extension provision, for a total contract period not to exceed seven (7) months, additional compensation shall be authorized only through a written amendment executed by both parties based on the \$10,000 a month compensation. Payment processing is strictly contingent upon the Agency's formal written acceptance of specified deliverables and the submission of a detailed, itemized invoice to be submitted monthly. All invoicing and payment procedures must comply fully with the standard regulations and processes established by the State of West Virginia, and no advance payments will be authorized or issued for services that have not yet been rendered. The total compensation is determined by the satisfactory delivery and formal acceptance of the required services rather than the total volume of hours logged. The parties estimate that the required level of effort will be approximately fifteen (15) to twenty (20) hours per week throughout the term of this Agreement. This projection does not constitute a guaranteed minimum or maximum hourly commitment. The fixed fee established herein serves as full compensation for all labor, overhead, administrative costs, materials, and all other expenses incurred during the performance of this Agreement.

**PROFESSIONAL SERVICES AGREEMENT
WEST VIRGINIA DEPARTMENT OF TOURISM**

ARTICLE 4: SCOPE OF WORK - Vendor shall independently and professionally perform all the specific services, tasks, and responsibilities identified and enumerated in Exhibit A of this Agreement. The scope of these services mandates that Vendor conduct comprehensive organizational assessments of current agency operations, facilitate regular and ongoing executive briefings for Agency leadership, perform detailed benchmarking against peer tourism organizations, formulate strategic operational recommendations, develop comprehensive implementation action plans, and compile a final, comprehensive executive report summarizing all findings and strategic guidance. Deliverables shall be reviewed within fifteen (15) business days. If deficiencies are identified, Vendor shall correct them at no extra cost.

ARTICLE 5: OWNERSHIP OF WORK PRODUCT - All reports, analyses, recommendations, data, drafts, presentations, notes, and other work products created under this Agreement become the exclusive property of Agency upon payment.

ARTICLE 6: NOTICES - All notices, which shall be deemed effective upon receipt, required under this Agreement shall be in writing and delivered via certified mail, email (with read receipt), or hand delivery to the addresses specified below or as updated in writing:

- For Agency: 1900 Kanawha Boulevard East
 Building 3, Room 100
 Charleston, WV 25305

- For Vendor: P.O. Box 596
 White Sulphur Springs, WV 24986

ARTICLE 7: TAXES - Vendor shall pay any applicable sales, use, personal property or any other taxes arising out of this Agreement and the transactions contemplated thereby. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes. Agency shall reimburse Vendor only for documented non-West Virginia sales or use taxes directly attributable to goods or services purchased exclusively for performance of this Agreement and not otherwise exempt.

ARTICLE 8: SUBCONTRACTING - No subcontractor shall be engaged without prior written approval of the Agency.

ARTICLE 9: ADDITIONAL FEES - The Not-to-Exceed Amount includes all costs and expenses associated with performance of the Agreement, including routine travel and coordination expenses.

ARTICLE 10: INCORPORATION OF DOCUMENTS - The following documents are incorporated into this Agreement in the following order of precedence: (1) WV-96 Addendum; (2) this Agreement; (3) Exhibits attached hereto.

ARTICLE 11: FORCE MAJEURE - Neither party shall be liable for delays or failures in performance caused by events beyond their reasonable control, including but not limited to acts of God, severe weather, pandemics, supply chain disruptions, or government actions. The affected party shall notify the other promptly and take reasonable steps to mitigate the impact.

**PROFESSIONAL SERVICES AGREEMENT
WEST VIRGINIA DEPARTMENT OF TOURISM**

ARTICLE 12: CONFIDENTIALITY - Vendor shall strictly maintain the complete confidentiality of any and all non-public information received, accessed, or otherwise disclosed during the course of the performance of this Agreement.

ARTICLE 13: DISPUTE RESOLUTION - Any disputes arising under or relating to this Agreement shall be governed by the provisions of the West Virginia WV-96 Addendum, applicable provisions of the West Virginia Code, and other applicable laws of the State of West Virginia. In the event of a conflict between this Agreement and the WV-96 Addendum, the WV-96 Addendum shall control.

ARTICLE 14: INDEPENDENT CONTRACTOR - The relationship of Vendor to the State shall be that of an independent contractor, and no principal-agent relationship or employer-employee relationship is contemplated or created by this Agreement. Vendor shall not be deemed to be an employee of the State for any purpose whatsoever.

ARTICLE 15: TERMINATION - Agency reserves the right to cancel or terminate this Agreement immediately upon written notice to Vendor for cause, including but not limited to material breach, in accordance with applicable West Virginia law and procurement regulations. The Procurement Officer may also cancel any purchase or agreement upon thirty (30) days' written notice to Vendor in accordance with West Virginia Code of State Rules § 148-1-5.2.b. Upon termination, Vendor shall be paid only for completed and accepted work performed through the effective date of termination.

ARTICLE 16: AUDIT RIGHTS - Agency reserves the right to audit Vendor's records related to Vendor's performance under this Agreement for a period of three (3) years following final payment for purposes of verifying compliance with the terms of the Agreement and applicable law.

ARTICLE 17: GOVERNING LAW - This agreement is governed by and interpreted under West Virginia law without giving effect to its choice of law principles. Any information provided by any other source, verbal or written, that contradicts or violates the West Virginia Constitution, West Virginia Code, or West Virginia Code of State Rules is void and of no effect.

ARTICLE 18: COMPLIANCE WITH LAWS - Vendor shall comply with all applicable federal, state, and local laws, regulations and ordinances. By submitting a bid, Vendor acknowledges that it has reviewed, understands, and will comply with all applicable laws, regulations, and ordinances.

ARTICLE 19: ENTIRE AGREEMENT - This Agreement, together with the incorporated documents, constitutes the entire understanding between the parties and supersedes all prior agreements, understandings, or representations, whether oral or written.

ARTICLE 20: SEVERABILITY - If any provision of this Agreement is held invalid or unenforceable, the remaining provisions shall continue in full force and effect.

ARTICLE 21: WAIVER - No waiver of any breach or provision shall be deemed a waiver of any subsequent breach or other provision unless expressly stated in writing.

**PROFESSIONAL SERVICES AGREEMENT
WEST VIRGINIA DEPARTMENT OF TOURISM**

ARTICLE 22: SURVIVAL - Articles pertaining to indemnity, warranty, ownership, confidentiality, audit rights, and any payment obligations shall survive termination or expiration of this Agreement.

ARTICLE 23: INDEMNIFICATION - Vendor agrees to indemnify, defend, and hold harmless the State and Agency, their officers, and employees from and against: (1) Any claims or losses for services rendered by any subcontractor, person, or firm performing or supplying services, materials, or supplies in connection with the performance of the Agreement; (2) Any claims or losses resulting to any person or entity injured or damaged by Vendor, its officers, employees, or subcontractor by the publication, translation, reproduction, delivery, performance, use, or disposition of any data used under the Agreement in a manner not authorized by the Agreement, or by Federal or State statutes or regulations; and (3) Any failure of Vendor, its officers, employees, or subcontractor to observe State and Federal laws including, but not limited to, labor and wage and hour laws.

ARTICLE 24: CONFLICT OF INTEREST - Vendor, its officers or members or employees, shall not presently have or acquire an interest, direct or indirect, which would conflict with or compromise the performance of its obligations hereunder. Vendor shall periodically inquire of its officers, members, and employees to ensure that no conflict of interest arises. Any conflict of interest discovered shall be promptly presented in detail to Agency.

ARTICLE 25: BACKGROUND CHECK - The State reserves the right to prohibit a service provider's employees from accessing sensitive or critical information or from being present at the Capitol Complex based upon the results from a criminal background check. Service providers should contact the West Virginia Division of Protective Services at 304-558-9911 for more information.

ARTICLE 26: VOID AGREEMENT CLAUSES - This Agreement is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain Agreement clauses that violate State law.

ARTICLE 27: NO AUTHORITY TO BIND THE STATE - Vendor shall have no authority to enter into agreements, incur obligations, make commitments, or otherwise bind the West Virginia Department of Tourism without prior written authorization.

ARTICLE 28: CHANGES IN SCOPE - No additional work outside of Exhibit A shall be performed unless authorized through a written amendment executed by both parties.

ARTICLE 29: INSURANCE - Vendor shall maintain all insurance required by applicable law and shall provide evidence of such coverage upon request by Agency.

ARTICLE 30: NON-APPROPRIATION - This Agreement is contingent upon the availability of appropriated funds. If sufficient funds are not appropriated or otherwise made available, Agency may terminate this Agreement without further obligation.

ARTICLE 31: AMENDMENTS - No amendment to this Agreement shall be valid unless in writing and signed by authorized representatives of both parties.

PROFESSIONAL SERVICES AGREEMENT
WEST VIRGINIA DEPARTMENT OF TOURISM

ARTICLE 32: RETURN OF STATE PROPERTY - Upon completion, expiration, or termination of this Agreement for any reason, Vendor shall immediately return to Agency all property belonging to the West Virginia Department of Tourism, including, but not limited to, all Agency records and documents, personnel records and information, budget, financial, and procurement records, draft reports, memoranda, analyses, recommendations, working papers, electronic files, databases, emails, and other electronically stored information. This also includes passwords, credentials, access codes, identification badges, keys, security devices, equipment, supplies, and any other tangible property provided by Agency, as well as any copies, extracts, or reproductions of Agency Confidential Information in Vendor's possession, custody, or control. Vendor shall not retain any Agency records or Confidential Information except as required by applicable law or with the Agency's prior written authorization. Within ten (10) business days following completion, expiration, or termination of this Agreement, Vendor shall certify in writing that all Agency property has been returned and that all remaining copies of Agency Confidential Information have been permanently deleted or securely destroyed in accordance with applicable law and the requirements of this Agreement. The obligations contained in this Article shall survive the expiration or termination of this Agreement.

ARTICLE 33: NO ASSIGNMENT - Vendor shall not assign this Agreement or any rights or obligations under this Agreement without the prior written consent of Agency.

ARTICLE 34: COMPLIANCE WITH AGENCY POLICIES - While performing services under this Agreement, Vendor shall comply with all applicable Agency policies relating to information security, building access, information technology, and confidentiality

ARTICLE 35: PUBLIC STATEMENTS - Vendor shall not issue press releases, public statements, social media posts, interviews, or other public communications regarding the Agency, the Governor, this Agreement, or work performed under this Agreement without the Agency's prior written approval.

ARTICLE 36: INTELLECTUAL PROPERTY - Vendor warrants that all work product furnished under this Agreement is original or that Vendor possesses sufficient rights to provide such work product to the Agency. Vendor further warrants that the work product does not knowingly infringe upon the intellectual property rights of any third party.

**PROFESSIONAL SERVICES AGREEMENT
WEST VIRGINIA DEPARTMENT OF TOURISM**

**EXHIBIT A
STATEMENT OF WORK**

Based on the submitted Scope of Work dated July 17, 2026, Vendor shall provide high-level professional services to assist Agency leadership in optimizing strategic operations, marketing outreach, and overall organizational efficiency.

Specifically, Vendor shall:

1. Provide advisory consulting services, as requested by the Governor or the Governor's designee, in the identification, evaluation, and selection process for candidates for Secretary of Tourism. Vendor's roles are strictly advisory. Final hiring decisions remain solely with the appropriate authority.
2. Deliver regular oral and written updates to the Governor or his designated representative, as well as the Interim Secretary of Tourism, detailing important findings and strategic recommendations.
3. Ensure that any critical issues requiring the Governor's attention are immediately brought to the notice of the Governor, or their designated representative, as well as the Interim Secretary of Tourism.
4. Perform a strategic analysis of the Department's competitive standing, financial resource allocation, agency relationships, marketing competencies, and organizational structure.
5. Execute a benchmarking assessment comparing West Virginia with selected peer and best-in-class state tourism organizations.
6. Strategic recommendations outlining critical priorities and potential opportunities over the next three years.
7. A prioritized action plan identifying:
 - a. Immediate actions.
 - b. 90-day priorities.
 - c. One-year initiatives.
 - d. Three-year strategic objectives.
8. Submit a final executive report summarizing key findings, conclusions, and recommendations to the Governor and the Interim Secretary of Tourism, for consideration by the Governor.

PROFESSIONAL SERVICES AGREEMENT
WEST VIRGINIA DEPARTMENT OF TOURISM

Exhibit B

Personnel, Records, Data Security,
And Confidential Information Addendum

1. **Purpose** - This Addendum establishes the Vendor's obligations regarding the protection, use, security, confidentiality, return, and destruction of Agency information accessed, received, maintained, or created during performance of the Professional Services Agreement.
2. **Confidential Information** - Confidential Information includes personnel records, applicant information, budget documents, financial information, procurement records, contract documents, strategic plans, marketing strategies, draft reports, memoranda, recommendations, working papers, electronic records, passwords, credentials, access codes, proposals, solicitations, information protected by law, and any other non-public information obtained during performance of the Agreement.
3. **Duty of Confidentiality** - Vendor shall maintain the confidentiality of all Agency Confidential Information and shall not disclose, publish, copy, distribute, or use such information except as necessary to perform the Agreement or as required by law.
4. **Data Security** - Vendor shall maintain appropriate administrative, technical, and physical safeguards to protect Agency information from unauthorized access, disclosure, alteration, loss, theft, destruction, misuse, or corruption.
5. **Personnel Security** - Vendor shall restrict access to Agency information to personnel with a legitimate business need and shall ensure all personnel are bound by confidentiality obligations.
6. **Security Incidents** - Vendor shall notify the Agency in writing within twenty-four (24) hours of any actual or suspected security incident involving Agency information and shall fully cooperate in investigation and mitigation.
7. **Authorized Use** - Agency information shall be used solely to perform the Agreement and shall not be sold, shared, disclosed, retained, or used for any unrelated purpose.
8. **Return or Destruction of Information** - Upon completion, expiration, or termination of the Agreement, Vendor shall promptly return all Agency records, personnel files, budget information, reports, drafts, electronic files, passwords, credentials, identification badges, and Agency property, and securely destroy any remaining copies unless retention is required by law. Vendor shall certify return or destruction upon request.
9. **Ownership** - All Agency records, reports, analyses, recommendations, data, electronic files, and work product remain the exclusive property of the State of West Virginia.

PROFESSIONAL SERVICES AGREEMENT
WEST VIRGINIA DEPARTMENT OF TOURISM

10. **Public Records** - Vendor acknowledges records relating to this Agreement may be subject to the West Virginia Freedom of Information Act and shall cooperate with lawful requests.
11. **Survival** - These obligations survive termination until Agency information has been returned or destroyed and confidentiality obligations have expired.
12. **Electronic Communication** - Electronic mail, electronic files, and other electronic communications generated in connection with this Agreement shall be considered Agency records to the extent required by applicable law.
13. **Non-disclosure After Contract** - Vendor's obligation to protect Agency Confidential Information shall continue after expiration or termination of this Agreement until such information becomes public through no fault of the Vendor.

SIGNATURES

By signing below, the parties acknowledge that they have read, understood, and agree to be bound by the terms and conditions of this Agreement, and warrant that they have the authority to execute this document.

West Virginia Department of Tourism

Mary Jo Coppoolse, DBA MJ Marketing


Signature


Signature

Curtis R. A. Capehart
Name

MARY JO COPPOOLSE
Name

Acting Secretary
Title

OWNER
Title

8/5/2026
Date

8/5/26
Date

STATE OF WEST VIRGINIA
ADDENDUM TO VENDOR'S STANDARD CONTRACTUAL FORMS

REQUIRED INFORMATION ABOUT THIS CONTRACT:

State Agency, Board, or Commission (the "State"): WV Department of Tourism

Vendor: MJ Marketing

Contract Name or Identifier/Lease Number ("Contract"): Mary Jo Coppoolse

Commodity/Service: Consulting Services

The State and the above-identified Vendor are entering into the above-referenced contract. The Contract or other materials incorporated into this Contract may contain provisions that are inconsistent with West Virginia law, regulations, or policy. **THIS ADDENDUM SUPERSEDES, MODIFIES AND CONTROLS ANY CONFLICTING PROVISIONS CONTAINED IN THE CONTRACT REGARDLESS OF WHEN SUCH DOCUMENTS ARE SUBMITTED.**

1. **PAYMENT** – The State will not make any advanced payments for goods or services unless the payment is (i) authorized by the policy of the West Virginia State Auditor (e.g., software/SaaS licenses, software support services, and the first year of a software subscription), or (ii) expressly authorized in a writing by the West Virginia State Auditor and that approval is made a part of this contract. Payments are made only after the (i) receipt of the goods and/or services and (ii) processing of all required invoice documentation to the State Auditor's satisfaction.

The following provisions are deleted: (i) interest or penalties for late payment, (ii) payment of lost profits, termination fees, or liquidated damages upon termination, and (iii) acceleration of payments due to termination, default, or non-funding.
2. **FUNDING** – Payments under this Contract are contingent upon the availability of properly encumbered funds through legislative appropriation or other lawful funding sources. If funding becomes unavailable, then the State may terminate this Contract upon notice to the vendor. Non-appropriation or non-funding is not an event of default, and all work shall cease upon termination.
3. **TERMINATION FOR CONVENIENCE** – The State may terminate this Contract for convenience upon thirty (30) days written notice to the Vendor. The State will pay only for undisputed services rendered or goods delivered prior to termination. Any conflicting Vendor provision regarding termination is deleted.
4. **GOVERNING LAW** – The Contract shall be governed by the laws of the State of West Virginia or required federal law. Any provision requiring the application of any other state's laws is deleted.
5. **JURISDICTION/DISPUTES** – All claims for monetary damages must be filed with the West Virginia Legislative Claims Commission. Other legal actions must be brought in courts authorized under West Virginia laws to exercise jurisdiction.
6. **PRESERVATION OF STATE LEGAL RIGHTS** - Notwithstanding any provision contained in this Contract or other materials incorporated into this Contract, any term that limits, waives, or otherwise restricts the legal rights available to the State is deleted. Without limitation, the following provisions are deleted:
 - a. Any requirement that the State agrees to (i) participate in binding arbitration or other extra-judicial dispute resolution process, (ii) waive a jury trial, or (iii) resolve disputes in any jurisdiction or venue other than the State of West Virginia.
 - b. Any provision requiring the State to (i) indemnify, defend, or hold harmless the Vendor or any third party, or (ii) assume the Vendor's business or legal risks.
 - c. Any provision limiting the Vendor's liability for direct damages arising from bodily injury, death, or damage to property (tangible or intangible) caused by the negligence or willful misconduct of the Vendor or its employees or agents. Any limitation of liability is enforceable only to the extent permitted by West Virginia Law.
 - d. Any provision requiring the State to waive or limit its legal rights, claims or defenses.
 - e. Any provision limiting the time within which the State may file a claim or initiate any legal action.
 - f. Any provision permitting repossession of equipment without notice to the state. Repossession may occur only with appropriate notice.
 - g. Any provisions requiring the State to pay Vendor's attorney fees, collection costs, or litigation expenses are deleted except in cases where they are ordered by a court of competent jurisdiction.
7. **TAXES** – The State is exempt from federal, state, and local taxes. Any provision requiring the State to pay taxes on behalf of the Vendor is deleted. The State will provide a tax-exempt certificate upon request.

**STATE OF WEST VIRGINIA
ADDENDUM TO VENDOR'S STANDARD CONTRACTUAL FORMS**

REQUIRED INFORMATION ABOUT THIS CONTRACT:

State Agency, Board, or Commission (the "State"): WV Department of Tourism

Vendor: MJ Marketing

Contract Name or Identifier/Lease Number ("Contract"): Mary Jo Coppooise

Commodity/Service: Consulting Services

The State and the above-identified Vendor are entering into the above-referenced contract. The Contract or other materials incorporated into this Contract may contain provisions that are inconsistent with West Virginia law, regulations, or policy. **THIS ADDENDUM SUPERSEDES, MODIFIES AND CONTROLS ANY CONFLICTING PROVISIONS CONTAINED IN THE CONTRACT REGARDLESS OF WHEN SUCH DOCUMENTS ARE SUBMITTED.**

1. **PAYMENT** – The State will not make any advanced payments for goods or services unless the payment is (i) authorized by the policy of the West Virginia State Auditor (e.g., software/SaaS licenses, software support services, and the first year of a software subscription), or (ii) expressly authorized in a writing by the West Virginia State Auditor and that approval is made a part of this contract. Payments are made only after the (i) receipt of the goods and/or services and (ii) processing of all required invoice documentation to the State Auditor's satisfaction.

The following provisions are deleted: (i) interest or penalties for late payment, (ii) payment of lost profits, termination fees, or liquidated damages upon termination, and (iii) acceleration of payments due to termination, default, or non-funding.
2. **FUNDING** – Payments under this Contract are contingent upon the availability of properly encumbered funds through legislative appropriation or other lawful funding sources. If funding becomes unavailable, then the State may terminate this Contract upon notice to the vendor. Non-appropriation or non-funding is not an event of default, and all work shall cease upon termination.
3. **TERMINATION FOR CONVENIENCE** – The State may terminate this Contract for convenience upon thirty (30) days written notice to the Vendor. The State will pay only for undisputed services rendered or goods delivered prior to termination. Any conflicting Vendor provision regarding termination is deleted.
4. **GOVERNING LAW** – The Contract shall be governed by the laws of the State of West Virginia or required federal law. Any provision requiring the application of any other state's laws is deleted.
5. **JURISDICTION/DISPUTES** – All claims for monetary damages must be filed with the West Virginia Legislative Claims Commission. Other legal actions must be brought in courts authorized under West Virginia laws to exercise jurisdiction.
6. **PRESERVATION OF STATE LEGAL RIGHTS** - Notwithstanding any provision contained in this Contract or other materials incorporated into this Contract, any term that limits, waives, or otherwise restricts the legal rights available to the State is deleted. Without limitation, the following provisions are deleted:
 - a. Any requirement that the State agrees to (i) participate in binding arbitration or other extra-judicial dispute resolution process, (ii) waive a jury trial, or (iii) resolve disputes in any jurisdiction or venue other than the State of West Virginia.
 - b. Any provision requiring the State to (i) indemnify, defend, or hold harmless the Vendor or any third party, or (ii) assume the Vendor's business or legal risks.
 - c. Any provision limiting the Vendor's liability for direct damages arising from bodily injury, death, or damage to property (tangible or intangible) caused by the negligence or willful misconduct of the Vendor or its employees or agents. Any limitation of liability is enforceable only to the extent permitted by West Virginia Law.
 - d. Any provision requiring the State to waive or limit its legal rights, claims or defenses.
 - e. Any provision limiting the time within which the State may file a claim or initiate any legal action.
 - f. Any provision permitting repossession of equipment without notice to the state. Repossession may occur only with appropriate notice.
 - g. Any provisions requiring the State to pay Vendor's attorney fees, collection costs, or litigation expenses are deleted except in cases where they are ordered by a court of competent jurisdiction.
7. **TAXES** – The State is exempt from federal, state, and local taxes. Any provision requiring the State to pay taxes on behalf of the Vendor is deleted. The State will provide a tax-exempt certificate upon request.

8. **ASSIGNMENT** – No assignment of this contract is effective and binding until the State and Vendor execute a change order to this Contract. This Contract is automatically terminated if the assignment is to a person or entity with whom the State is prohibited from doing business. In that circumstance, Vendor agrees to pay the State a pro-rata refund equal to the cost paid for the unused portion of the commodity or service provided. The State may assign this Contract to another State agency, board or commission upon thirty (30) days written notice to the Vendor.
9. **RENEWAL/MODIFICATION** – This Contract may be renewed, extended, amended, or modified only by written agreement signed by both parties and approved, as to form, by the Attorney General. Any automatic renewal or modification provision is deleted.
10. **INSURANCE** – Any provision requiring the State to maintain insurance for the benefit of the State, the Vendor or any third party is deleted.
11. **DELIVERY** – All deliveries under the Contract shall be FOB destination unless the State expressly and knowingly agrees otherwise in writing. Any contrary delivery term is deleted.
12. **PUBLIC RECORDS AND CONFIDENTIALITY** – This Contract and related records are subject to the West Virginia Freedom of Information Act ("W. Va. FOIA") (W. Va. Code §29B-1-1 et seq.) and applicable public procurement laws. Any provision requiring Vendor consent or notice prior to disclosure is deleted.

All provisions requiring the non-disclosure of information must be (i) permitted by West Virginia law, (ii) incorporated through a separately signed writing, and (iii) approved, as to form, by the Attorney General.

13. **DATA OWNERSHIP**. During and after the term of this Contract, the State retains all ownership rights to information or data that the State provides to the Vendor, or which the Vendor collects or captures while providing its services (hereafter "Data"). The Vendor agrees to only use the Data to provide the procured services. Without limitation, the following provisions are deleted:
- a. Any provision granting the Vendor or any other person or entity: (i) rights to sell, license or otherwise exploit the Data, (ii) use rights (including without limitation the right to use the Data to train machine learning and/or artificial intelligence models) or (iii) any other proprietary interests in the Data.
 - b. Any provision that defines "Data" in a manner that excludes from these protections: (i) transaction or system-based data, including metadata, (ii) Data once it has been de-identified, anonymized, or aggregated, or (iii) vendor analytics performed on the Data.

Before contract termination, the Vendor agrees to coordinate with the State, to either (1) destroy the Data or (2) return it to the State in the format requested by the State. This shall be done without further conditions, costs, or delays.

14. **THIRD-PARTY SOFTWARE** – If this Contract contemplates or requires binding the State to third-party's end-users license agreement (EULA), the Vendor represents that none of the mandatory click-through, unsigned, or web-linked EULA terms and conditions conflict with any term of this Addendum or that it has the authority to modify such third-party software's terms and conditions to be subordinate to this Addendum. The Vendor shall indemnify and defend the State against all claims resulting from a wrongful representation/assertion that the EULA's terms and conditions are in accord with, or subordinate to, this Addendum.
15. **AMENDMENTS** – All amendments, modifications, alterations or changes to this Contract shall be made by a (i) written change order, (ii) signed by all parties, and (iii) approved, as to form, by the Attorney General.

If legal circumstances require this Addendum to be amended, then those changes must be made in an OBVIOUS MANNER such as by using **bold Italics**, or underline to identify language being added and using bold ~~strikethrough~~ to identify language being deleted. Do not use track-changes. All changes to this WV-96 must be expressly approved by the Office of the Attorney General.

State: WV Dept. of Tourism
By: Curtis R. A. Capehart
Printed Name: Curtis R. A. Capehart
Title: Acting Secretary
Date: 8/6/2026

Vendor: MARY JO COPPOLES DBA MJ MARKETING
By: MJ Coppoles
Printed Name: MARY JO COPPOLES
Title: OWNER
Date: 7/18/24



STATE OF WEST VIRGINIA
Purchasing Division

CERTIFICATION OF NON-CONFLICT OF INTEREST

West Virginia Code § 5A-3-31: *"It shall be unlawful for any person to corruptly combine, collude or conspire with one or more other persons with respect to the purchasing or supplying of commodities or printing to the state under the provisions of this article if the purpose or effect of such combination, collusion or conspiracy is either to (1) lessen competition among prospective vendors, or (2) cause the state to pay a higher price for such commodities or printing than would be or would have been paid in the absence of such combination, collusion or conspiracy, or (3) cause one prospective vendor or vendors to be preferred over one or more other prospective vendor or vendors. Any person who violates any provision of this section shall be guilty of a felony, and, upon conviction thereof, shall be confined in the penitentiary not less than one nor more than five years, and be fined not exceeding five thousand dollars."*

West Virginia Code § 6B-2-5(b)(1): *"A public official or public employee may not knowingly and intentionally use his or her office or the prestige of his or her office for his or her own private gain or that of another person."*

West Virginia Code § 6B-2-5(d)(1): *"[N]o elected or appointed public official or public employee or member of his or her immediate family or business with which he or she is associated may be a party to or have an interest in the profits or benefits of a contract which the official or employee may have direct authority to enter into, or over which he or she may have control"*

The individual(s) listed below have been charged to evaluate or serve as members or advisors of an evaluation committee for the solicitation as specified [_____]

By signing this form, each individual acknowledges that: (1) his or her service on the evaluation committee is not in violation of West Virginia Code § 5A-3-31, § 6B-2-5, or any other relevant code section; (2) his or her service on the evaluation committee does not create a conflict of interest with any of the participating vendors; and (3) he or she has not had or will not have contact relating to the solicitation identified above with any participating vendors between the time of the bid opening and the award recommendation without prior approval of the Purchasing Division.

Name/Title	Agency	Signature	Date
		Mary Kemper	



DEBARRED AND SUSPENDED VENDOR LIST

Pursuant to West Virginia Code §5A-3-33c and 33d, the State of West Virginia and its political subdivisions may not solicit offers from, award contracts to, or consent to subcontract with a debarred vendor during the debarment period.

Below is a list of vendors who are currently debarred from doing business with the State of West Virginia.

Vendor Name	Vendor Address	Debarment Date	Debarment Period	Debarment Scope
Andrew P. Nichols	732 Nursery Lane Lesage, WV 25537 OR RR 1, 407H Lesage, WV 25537	October 13, 2017; updated April 29, 2022	Permanent	All Commodities and Services except for work as an employee of Marshall University and its affiliated research entities.
Arapaho Communications LP	840-A Kastrin St. El Paso, TX 79907-2724	June 10, 2022	Permanent	All Commodities and Services
Arapaho Communications Management LLC	840-A Kastrin St. El Paso, TX 79907-2724	June 10, 2022	Permanent	All Commodities and Services
Arapaho Pipe & Supply LP	840-A Kastrin St. El Paso, TX 79907-2724	June 10, 2022	Permanent	All Commodities and Services
Backwoods Trucking	P.O. Box 394 Raysal, WV 24879 90480 Jamie Drive Bradshaw, WV 24817	April 20, 2021	Permanent	All Commodities and Services
Bayliss & Ramey, Inc.	145 Vaughan Drive Fraziers	September 28, 2017	Permanent	All Commodities and Services

	Bottom, WV 25082			
Bruce E. Kenney, III	916 Vikingsfield TE Chesapeake, VA 23322	October 13, 2017	Permanent	All Commodities and Services
Clark A. Diehl	P.O. Box 20003 Charleston, WV 25362	January 6, 2012	Permanent	All Commodities and Services
Courtney Bowman	PO Box 394 Raysal, WV 24879 90480 Jamie Drive Bradshaw, WV 24817	June 1, 2021	Permanent	All Commodities and Services
Daniel R. Dennis, III	1800 Huger Street Columbia, SC 29201	October 13, 2017	Permanent	All Commodities and Services
Dennis Corporation	1800 Huger Street Columbia, SC 29201	September 28, 2017	Permanent	All Commodities and Services
Deniz Erdinc	580 Broadway St., Unit 202A Laguna Beach, CA 92651	August 5, 2019	Permanent	All Commodities and Services
Gerry E. Barton	Route 1, Box 185 Valls creek, WV 24815	February 23, 2011	Permanent	All Commodities and Services
Jack M. Kidd	840-A Kastrin St. El Paso, TX 79907-2724	June 10, 2022	Permanent	All Commodities and Services
James Travis Miller	65 Summit Ridge Road Hurricane, WV 25526	October 13, 2017	Permanent	All Commodities and Services
John Derek Riffe	P.O. Box 262 Raysal, WV 24879 OR Rt. 83 701	August 18, 2021	Permanent	All Commodities and Services

	Raysal, WV 24879			
Joyce Matney	P.O. Box 262 Raysal, WV 24879 Rt. 83 701 Raysal, WV 24879	July 29, 2021	Permanent	All Commodities and Services
KGH Development Inc.	840 Kastrin St. El Paso, TX 79907	June 10, 2022	Permanent	All Commodities and Services
Lighthouse Sourcing Solutions, LLC	580 Broadway St., Unit 202A Laguna Beach, CA 92651	August 5, 2019	Permanent	All Commodities and Services
Mark Rudolph Whitt	380 Cannery Lane Winfield, WV 25213	October 13, 2017	Permanent	All Commodities and Services
May Baqai Individually and as Notice of Process Recipient for Planet Cellular Inc.	1919 NW 137th Way Pembroke Pines, FL 33028	September 8, 2022	Permanent	All Commodities and Services
Mehwish Baqai Individually and as Vice President, Planet Cellular Inc.	17326 Edwards Road Ste. A207 Cerritos, CA 90703 1919 NW 137th Way Pembroke Pines, FL 33028	September 8, 2022	Permanent	All Commodities and Services
Mountaineer Trucking	P.O. Box 262 Raysal, WV 24879 Rt. 83 701 Raysal, WV 24879	July 29, 2021	Permanent	All Commodities and Services

Nancy Kennedy	P.O. Box 394 Raysal, WV 24879 90480 Jamie Drive Bradshaw, WV 24817	April 20,2021	Permanent	All Commodities and Services
Planet Cellular Inc.	13909 Bettencourt St. Cerritos, CA 90703	September 8, 2022	Permanent	All Commodities and Services
RNCR Trucking	PO Box 394 Raysal, WV 24879 90480 Jamie Drive Bradshaw, WV 24817	June 1, 2021	Permanent	All Commodities and Services
Russel Radach	580 Broadway St., Unit 202A Laguna Beach, CA 92651	August 5, 2019	Permanent	All Commodities and Services
Steven Hull	P.O. Box 434 Jane Lew, WV 26378	September 14, 2018	Permanent	All Commodities and Services
VMK/JMK Investment Holding LLC	400 Willow Glen Drive El Paso, TX 79922	June 10, 2022	Permanent	All Commodities and Services
Wallpapers In Stock, Inc.	1600 Kanawha Boulevard, West Charleston, WV 25362	January 6, 2012	Permanent	All Commodities and Services

Buying with Purpose—Delivering Value

West Virginia Purchasing Division | 2019 Washington Street, East - Charleston, WV 25305 | phone 304-558-2306 | fax 304-558-3970

Hours of Operation 8:15 a.m. - 4:30 p.m. (excluding holidays and weekends)

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Vendor/Customer	Legal Name	Alias/DBA	Vendor Active Status	Customer Active Status	Previous Name
✓ VC0000142407	MARY JO COPPOOLSE		Active	Inactive	

From 1 to 1 of 1 First Prev Next Last [Attachments](#)Save [Undo](#) Delete Insert [Copy](#) Paste [Search](#) 

▼ General Info

Vendor/Customer :	VC0000142407	Restrict Use by Department :	☐
Legal Name :	MARY JO COPPOOLSE	Miscellaneous Account :	☐
Alias/DBA :		Internal Account :	☐
Vendor Active Status :	Active ▼	Third Party Only :	☐
Vendor Approval Status :	Complete	Third Party Vendor :	☐
Customer Active Status :	Inactive ▼	Third Party Customer :	☐
Customer Approval Status :	Incomplete	Inventory Customer :	☐
Location Name :		Healthcare Provider :	☐
First Name :	MARY	Never Archive :	☐
Middle Name :	JO	Restrict VSS Access :	No ▼
Last Name :	COPPOOLSE	Discontinue - No New Business :	☐
Company Name :		Prevent MA Reference :	☐
Previous Name :		PunchOut Enabled :	☐
Previous Street :		Re-PunchOut Enabled :	☐
Previous City :		Electronic Order Enabled :	☐
Previous State/Province :		W-9 Received :	☒
Previous Country :		W-9 Received Date :	05/21/2024 
		W-8 Received :	☐
		W-8 Received Date :	
		Accepts Credit Cards :	☐
		Active From :	05/21/2024 
		Active To :	
		Last Usage Date :	04/20/2025
		Department :	
		Unit :	

▼ Headquarters

Headquarters Account :	Yes	Web Address http:// :	
Headquarters Account Code :	VC0000142407 	Catalog DUNS :	
Headquarters Account Legal Name :	MARY JO COPPOOLSE	Catalog Extended DUNS :	
Franchise Account :	☐	Catalog Unique Entity Identifier :	
		Taxpayer ID Number :	*****0081
		Taxpayer ID Number Type :	SSN/ITIN/ATIN ▼

▼ Organization

Organization Type :	Individual ▼	1099 Indicator :	Yes
1099 Classification :	Individual ▼	1042-S Indicator :	
Foreign Ownership Interest :	☐	Taxpayer ID Number :	*****0081 
1042-S Ch. 3 Recipient Code :		Taxpayer ID Number Type :	SSN/ITIN/ATIN ▼
1042-S Ch. 4 Status Code :		Detailed TIN Type :	
Number of Employees :	▼	Foreign Tax ID :	
Merchant ID :		GIIN :	
Sex :	▼	1042-S Recipient Account Number :	
Date of Birth :		W-8 Form :	▼
Marital Status :	▼	Tax Profile :	
Annual Income :	▼	Tax Profile Name :	
IRS Country of Residence :		EBIC Number :	
IRS Country Sub Code :		IAEC Number :	
Contract Withholding Exempt :	☐	Web Address http:// :	
National Provider ID :		Employee ID :	
Assigning Authority :		Employee Status :	▼
CAGE Code :		Supplier Shared Secret :	
Permanent Staffed Office in State :	☐		

▼ Disbursement Options

Category :	DIRC 	Hold Payment :	☐
Description :	Direct Payments	Hold Payment Authorized By :	
Default Type :	Check	Hold Payment Authorized On :	
Default Priority :	99 		

Default Format : REG 	Hold Reason :
Default Format Description :	
Scheduled Payment Day :	
Single Payment Indicator : ☐	Prevent New Spending :
Name on Check : Legal Name	Prevent New Orders : For All Departments
Eligible for VCA Payments : ☐	Third Party Code : 
VCA Effective From Date : 	Third Party Name :
VCA Effective To Date : 	Third Party Approved By : 
VCA Primary Email :	Third Party Approved On :
VCA Secondary Email :	Third Party Reason :
VCA Comments :	
	Always Infer Third Party Vendor : ☐
	Third Party Address ID : 

▼ Prenote/EFT

Generate EFT Payment : ☐	EFT Format : 
ABA Number : 	EFT Format Description :
Bank Name :	EFT Status : N/A
Account Type :	Last Status Change :
Account Number :	EFT Status Description :
Routing ID Number :	
Bank Phone Number :	
Prenote Requested Date :	Prenote Return Reason Explanation :
Prenote Return Reason : 	
Prenote Return Reason Message :	
Foreign Correspondent Bank Name :	W-9 Mailing Date :
Foreign Correspondent Bank Branch Country Code :	W-9 Response Date :
Account Number Linkage to Provider Identifier :	
Reason for Submission :	

▼ Remittance Advice

Remittance Advice Required : ☐
Remittance Advice Format : 
Remittance Advice Format Description :
Remittance Advice Transmission Mode :

► Vendor Terms

► Accounts Receivable

► eMALL

► Location Information

► Fee and Vendor Compliance Holds

Fee Exempt : ☐	Tax Clearance : ☐
Registration Application Date : 	Unemployment Insurance : ☐
Registration Effective Date :	Worker's Compensation : ☐
Registration Expiration Date :	Secretary of State Registration : ☐
Pre-Registration Code :	Federal Debarred : ☐

► Executive Compensation

► Additional Information

► Travel

► Change Management

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"MARY JO COPPOOLSE" 

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

MARY JO COPPOOLSE

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
SP Sole Proprietor	1/26/2022			Domestic				

Organization Information		
Business Purpose	Capital Stock	
Charter County	Control Number	
Charter State	WV	Excess Acres
At Will Term	Member Managed	
At Will Term Years	Par Value	
Authorized Shares	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Principal Office Address	316 VAN BUREN RIDGE WHITE SULPHUR SPRINGS, WV, 249860000
Principal Office Mailing Address	316 VAN BUREN RIDGE WHITE SULPHUR SPRINGS, WV, 249860000
Type	Address

Officers	
Type	Name/Address
Owner	MARY JO COPPOOLSE PO BOX 596 WHITE SULPHUR SPRINGS, WV, 249860596
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
MJ MARKETING	SP TRADENAME	2/1/2022	
DBA Name	Description	Effective Date	Termination Date

For more information, please contact the Secretary of State's Office at 304-558-8000.

Saturday, August 1, 2026 — 9:02 AM

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