



Knapp, Samantha S <samantha.s.knapp@wv.gov>

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## Fwd: Emergency Request - Mobile UPS System

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**Knapp, Samantha S** <samantha.s.knapp@wv.gov>

Thu, Mar 28, 2024 at 2:45 PM

To: Andrew C Lore <andrew.c.lore@wv.gov>

Cc: Toby L Welch <toby.l.welch@wv.gov>, "Frank M. Whittaker" <frank.m.whittaker@wv.gov>

Andrew,

Your emergency request for a one-time purchase of a mobile UPS System, at an estimated cost of \$169,962.00, is approved. Please note this is not an approval to contract with any particular firm or vendor. Please follow all emergency procedures outlined in the *Purchasing Division Procedures Handbook* and return the completed contract to this office for posting upon completion.

Thank you,

**Samantha Knapp, Acting Director**

WV Purchasing Division

(304) 558-7022

[samantha.s.knapp@wv.gov](mailto:samantha.s.knapp@wv.gov)

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 **Emergency Request Memo.pdf**  
281K



STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
OFFICE OF TECHNOLOGY

State Capitol  
Charleston, West Virginia 25305

Mark D. Scott  
Cabinet Secretary

Heather Abbott  
Chief Information Officer

**TO:** Toby Welch, Senior Buyer  
West Virginia Purchasing Division

**FROM:** Andrew Lore, IT Procurement & Business Services Manager  
West Virginia Office of Technology

**SUBJECT:** Emergency Request for Short-Term UPS System

**DATE:** March 28, 2024

A handwritten signature in black ink, appearing to be "AL", located to the right of the "FROM:" line.

The West Virginia Office of Technology (WVOT) is requesting permission to enter into a contract for the one-time purchase of a mobile UPS System in order to fully support the WVOT's critical data center infrastructure in case of a power outage.

The WVOT has an old (and now nonfunctional) UPS system that supports Building 6's data center. In real terms, the system keeps the data center running if/when there is a power outage. More recently, the WVOT has completed several upgrades to the UPS system, namely batteries and fans. When the UPS system was shut off to do the replacement work – and because of its age – restarting it caused issues to other internal components. (The WVOT's Subject Matter Experts have assured us that the failures are not related to the Vendor's work, but rather the overall health of the system.) Now, the WVOT's UPS cannot support the data center, causing WVOT employees to be on-call around-the-clock and an increased risk that the State would experience a 'hard down' in the event of an outage, leaving all agencies with resources in the data center without access.

To remedy this, the WVOT has contacted a couple of known UPS vendors, and one, Gruber, has offered a solution. Gruber can provide and install a mobile UPS system that will temporarily fix the WVOT's issue while the WVOT continues to work towards a permanent solution. Gruber can begin work the week of April 1, 2024, at the cost of \$169,962.00. This includes the rental fee and associated professional services to install it.

Please let me know if you have any questions or need anything additional to support this request.