

REQUISITION REQUEST



**West Virginia Veteran's Nursing Facility**

One Freedoms Way  
 Clarksburg, WV 26301  
 304-626-1600

Requisition # **240721**  
 4/24/2024

Requesting Department: Maintenance

Requesting Employee:

Taxable Finge Benefit:

If yes List Employee Name

Enter Employee name here if not on list----> **Mike Messenger**

<-----Enter Vendor here if not available in drop down menu

Suggested Vendor:

Graham Simon Plumbing

REQUESTED SHIPPING METHOD	NEEDED DELIVERY DATE	IS THIS AN ASAP ORDER
	asap	yes

Items listed below may vary slightly after WV Purchasing Rules and Regulations are applied (such as name brands)

QTY	ITEM #	DESCRIPTION	UNIT PRICE	LINE TOTAL
		snake drains in soiled utility room and room 113		
		Emergency procedure to get resident drains open.		



**Residents toilet out of service. Maintenance could not free up what was lodged inside the line.**

Exempt

If item(s) are for a resident please list first initial and last name of resident

*Mike Messenger* 4/24/2024  
 Signature of Requesting Employee Date

*Sherrill Price* 4/25/24  
 Signature of Approving Department Head/Supervisor Date

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