



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 2015-06-30

CORRECT ORDER NUMBER
 MUST APPEAR ON ALL PACKAGES,
 INVOICES, AND SHIPPING PAPERS.
 QUESTIONS CONCERNING THIS
 ORDER SHOULD BE DIRECTED TO
 THE DEPARTMENT CONTACT.

Order Number: CMA 0212 0212 WVRFJAN14	Procurement Folder: 15304
Document Name: WVARFJAN14	Reason for Modification: Change order #2 To provide the attached additional Regional Hourly Rates for services. Effective 07/01/2015
Document Description: WVARFJAN14	
Procurement Type: Statewide MA (Open End)	
Buyer Name: Frank Whittaker	
Telephone: (304) 558-2316	
Email: frank.m.whittaker@wv.gov	
Shipping Method: Best Way	Effective Start Date: 2014-07-01
Free on Board: FOB Dest, Freight Prepaid	Effective End Date: 2016-06-30

VENDOR	DEPARTMENT CONTACT
Vendor Customer Code: 000000204796 WV ASSOC OF REHAB FACILITIES 400 ALLEN DR STE 100 CHARLESTON WV 25302 US Vendor Contact Phone: (304) 205-7970 Extension: 208 Discount Percentage: 0.0000 Discount Days: 30	Requestor Name: Frank Whittaker Requestor Phone: (304) 558-2316 Requestor Email: frank.m.whittaker@wv.gov

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

Total Order Amount	Open End
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AGENCY COPY

For 7/1/15

PURCHASING DIVISION AUTHORIZATION SIGNED BY: <i>Tara...</i> DATE: <i>7/1/15</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM SIGNED BY: <i>Robert...</i> DATE: <i>7/1/15</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION SIGNED BY: <i>Beverly Tol...</i> DATE: <i>7/1/15</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change order #2
To provide Additional Regional Hourly rates for services. Effective 07/01/2015

Change Order #1
To renew the original contract according to all terms, conditions, and specifications, contained in the original contract including all authorized change orders, to provide the attached Regional Hourly rates and Ordering Procedures.
Effective dates of renewal: 07/01/2015 Through 06/30/2016
Renewals remaining: 1

The statewide contract covers janitorial services offered by non-profit workshops through the WV Association of Rehabilitation Facilities (WVARF) per the attached documentation.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	76110000			JOB	\$0.000000
	Service From	Service To			

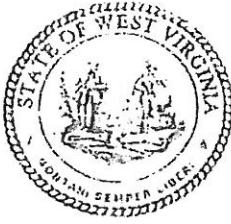
Commodity Line Description: Janitorial Services

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	76110000				\$0.000000
	Service From	Service To			
	2014-07-01	2015-06-30			

Commodity Line Description: Janitorial Services

Extended Description:



State of West Virginia
 Governor's Committee for the Purchase of
 Commodities & Services from the Handicapped

FY 2016 COMMODITY OR SERVICE FAIR MARKET PRICE FORM

The Community Rehabilitation Program (CRP) proposes providing the following goods or services at the prices listed below. The West Virginia Association of Rehabilitation Facilities, Inc. (WVARF) respectfully requests that the Governor's Committee review and affirm the numbers listed below as the "Fair Market Price" of each good and service. Each price is explained below, to include market pricing where available. This price quoted below is intended to serve as the price of the good or service for the entire duration of the contract.

- 1) CRP Name: Mercer County Opportunity Center, Inc.
- 2) Item or Service offered: Janitorial Services – WVWF Region 1
- 3) Current price (if applicable): \$11.86

4) Provide market prices for similar goods or services offered by private industry. ¹

Market Price: <u>\$16.84</u>	Vendor: <u>Winans Services</u>
Market Price: <u>\$17.65</u>	Vendor: <u>Aetna Integrated Services</u>
Market Price: <u>\$19.50</u>	Vendor: <u>Jani Source, LLC</u>

5) Provide the proposed Fair Market Price for the item or service. Proposed prices for goods must be listed on a per item basis. Proposed prices for services must be presented as the Fair Market Price for the provision of the proposed services using a unit price, broken down into an hourly, square foot or other reasonable unit price.

\$ 14.33 PER _____ Item X Hour _____ Square Foot _____ Other (Check Applicable Unit)

If "Other" Please explain:

¹ Pursuant to WV Code § 5A-3A-2(d), the Central Nonprofit Agency "shall survey applicable private industry to provide input on the fair market prices..."


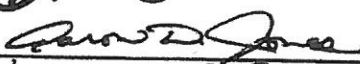

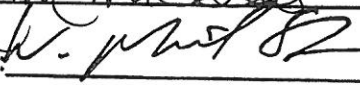


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6) If the proposed "Fair Market Price" is significantly higher (10% more than) the Market Price(s) provided by WVARF, please explain the higher price. Additional pages may be attached if necessary.

7) Provide comments, if any, from the spending unit(s). Additional pages may be submitted if necessary.²

Approved By:

CRP Executive Director:  Date: 6-19-2015
 WVARF Executive Director:  Date: 6/5/2015
 Governor's Committee:  Date: 6/29/15
 WV State Purchasing Director:  Date: 06/29/15

Upon the signed approval of all entities listed above, the Fair Market Price proposed in Item (5) will be the fair market price(s) established for the the item(s) or service(s) listed until such time as a new Fair Market Price is established.

² This form is promulgated by the Governor's Committee pursuant to the WV Code of State Rules § 186-1-5.1.f. which means that the "CNA shall submit all costing information to the committee, and comments from the spending unit using the appropriate form(s) for approval."



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- 1) CRP Name: Sheltered Workshop of Nicholas County, Inc. dba Bright Horizons
- 2) Item or Service offered: Janitorial Services – WVWF Region 1
- 3) Current price (if applicable): \$13.68

4) Provide market prices for similar goods or services offered by private industry. ¹

Market Price: <u>\$16.84</u>	Vendor: <u>Winans Services</u>
Market Price: <u>\$17.65</u>	Vendor: <u>Aetna Integrated Services</u>
Market Price: <u>\$19.50</u>	Vendor: <u>Jani Source, LLC</u>

5) Provide the proposed Fair Market Price for the item or service. Proposed prices for goods must be listed on a per item basis. Proposed prices for services must be presented as the Fair Market Price for the provision of the proposed services using a unit price, broken down into an hourly, square foot or other reasonable unit price.

\$ 16.48 PER _____ Item X Hour _____ Square Foot _____ Other (Check Applicable Unit)

If "Other" Please explain:

¹ Pursuant to WV Code § 5A-3A-2(d), the Central Nonprofit Agency "shall survey applicable private industry to provide input on the fair market prices..."



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7) Provide comments, if any, from the spending unit(s). Additional pages may be submitted if necessary.²

Approved By:

CRP Executive Director: Jennifer Bennett Date: 6-10-15
 WVARF Executive Director: Caro D. [Signature] Date: 6/5/2015
 Governor's Committee: [Signature] Date: 6/29/15
 WV State Purchasing Director: [Signature] Date: 06/29/15

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- 1) CRP Name: ARC of 3 Rivers
- 2) Item or Service offered: Janitorial Services – WVWF Region 3
- 3) Current price (if applicable): None

4) Provide market prices for similar goods or services offered by private industry. ¹

Market Price: <u>\$16.84</u>	Vendor: <u>Winans Services</u>
Market Price: <u>\$17.65</u>	Vendor: <u>Aetna Integrated Services</u>
Market Price: <u>\$19.50</u>	Vendor: <u>Jani Source, LLC</u>

5) Provide the proposed Fair Market Price for the item or service. Proposed prices for goods must be listed on a per item basis. Proposed prices for services must be presented as the Fair Market Price for the provision of the proposed services using a unit price, broken down into an hourly, square foot or other reasonable unit price.

\$ 13.49 PER _____ Item X Hour _____ Square Foot _____ Other (Check Applicable Unit)

If "Other" Please explain:

¹ Pursuant to WV Code § 5A-3A-2(d), the Central Nonprofit Agency "shall survey applicable private industry to provide input on the fair market prices..."



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7) Provide comments, if any, from the spending unit(s). Additional pages may be submitted if necessary.²

Approved By:

CRP Executive Director: Susan Fick Date: 6/22/15
WVARF Executive Director: Carol D. Jones Date: 6/5/2015
Governor's Committee: Kim N. ... Date: 6/29/15
WV State Purchasing Director: ... Date: 06/29/15

Upon the signed approval of all entities listed above, the Fair Market Price proposed in Item (5) will be the fair market price(s) established for the the item(s) or service(s) listed until such time as a new Fair Market Price is established.

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1) CRP Name: Goodwill Industries of Kanawha Valley, Inc.

2) Item or Service offered: Janitorial Services – WVWF Region 3

3) Current price (if applicable): \$13.64

4) Provide market prices for similar goods or services offered by private industry. ¹

Market Price: \$16.84 Vendor: Winans Services

Market Price: \$17.65 Vendor: Aetna Integrated Services

Market Price: \$19.50 Vendor: Jani Source, LLC

5) Provide the proposed Fair Market Price for the item or service. Proposed prices for goods must be listed on a per item basis. Proposed prices for services must be presented as the Fair Market Price for the provision of the proposed services using a unit price, broken down into an hourly, square foot or other reasonable unit price.

\$ 14.07 PER _____ Item Hour _____ Square Foot _____ Other (Check Applicable Unit)

If "Other" Please explain:

¹ Pursuant to WV Code § 5A-3A-2(d), the Central Nonprofit Agency "shall survey applicable private industry to provide input on the fair market prices..."



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6) If the proposed "Fair Market Price" is significantly higher (10% more than) the Market Price(s) provided by WVARF, please explain the higher price. Additional pages may be attached if necessary.

7) Provide comments, if any, from the spending unit(s). Additional pages may be submitted if necessary.²

Approved By:

CRP Executive Director: *Uma Sawyer* Date: 6/25/2015
WVARF Executive Director: *Carol D. Jones* Date: 6/5/2015
Governor's Committee: *Jim Niccolis* Date: 6/29/15
WV State Purchasing Director: *W. Phil St* Date: 06/29/15

Upon the signed approval of all entities listed above, the Fair Market Price proposed in Item (5) will be the fair market price(s) established for the the item(s) or service(s) listed until such time as a new Fair Market Price is established.

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1) CRP Name: Goodwill Industries of KYOWVA, Inc.

2) Item or Service offered: Janitorial Services - WVWF Region 3

3) Current price (if applicable): \$16.38

4) Provide market prices for similar goods or services offered by private industry. ¹

Market Price: \$16.84 Vendor: Winans Services

Market Price: \$17.65 Vendor: Aetna Integrated Services

Market Price: \$19.50 Vendor: Jani Source, LLC

5) Provide the proposed Fair Market Price for the item or service. Proposed prices for goods must be listed on a per item basis. Proposed prices for services must be presented as the Fair Market Price for the provision of the proposed services using a unit price, broken down into an hourly, square foot or other reasonable unit price.

\$17.96 PER _____ Item Hour _____ Square Foot _____ Other (Check Applicable Unit)

If "Other" Please explain:

¹ Pursuant to WV Code § 5A-3A-2(d), the Central Nonprofit Agency shall survey applicable private industry to provide input on the fair market prices...



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7) Provide comments, if any, from the spending unit(s). Additional pages may be submitted if necessary.²

Approved By:

CRP Executive Director: *Alissa Swartz* Date: 6/10/15
WVARF Executive Director: *David D. Jones* Date: 6/5/2015
Governor's Committee: *Kim Nadel* Date: 6/29/15
WV State Purchasing Director: *W. Paul* Date: 06/29/15

Upon the signed approval of all entities listed above, the Fair Market Price proposed in Item (5) will be the fair market price(s) established for the the item(s) or service(s) listed until such time as a new Fair Market Price is established.

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- 1) CRP Name: Developmental Center and Workshop, Inc.
- 2) Item or Service offered: Janitorial Services - WVWF Region 7
- 3) Current price (if applicable): \$14.26

4) Provide market prices for similar goods or services offered by private industry. ¹

Market Price: <u>\$16.84</u>	Vendor: <u>Winans Services</u>
Market Price: <u>\$17.65</u>	Vendor: <u>Aetna Integrated Services</u>
Market Price: <u>\$19.50</u>	Vendor: <u>Jani Source, LLC</u>

5) Provide the proposed Fair Market Price for the item or service. Proposed prices for goods must be listed on a per item basis. Proposed prices for services must be presented as the Fair Market Price for the provision of the proposed services using a unit price, broken down into an hourly, square foot or other reasonable unit price.

\$ 17.45 PER _____ Item X Hour _____ Square Foot _____ Other (Check Applicable Unit)

If "Other" Please explain:

¹ Pursuant to WV Code § 5A-3A-2(d), the Central Nonprofit Agency "shall survey applicable private industry to provide input on the fair market prices..."



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6) If the proposed "Fair Market Price" is significantly higher (more than 10%) than the Market Price(s) provided by WVARF, please explain the higher price. Additional pages may be attached if necessary.

7) Provide comments, if any, from the spending unit(s). Additional Pages may be submitted if necessary.²

Approvals

CRP Director:

Christie Starnes Date 6/19/15

WVARF Director:

Leon D. Jones Date 6/22/15

Governor's Committee Approval:

Jim N. Wood Date 6/29/15

Purchasing Director:

W. Paul Date 06/29/15

Upon the signed approval of all entities listed above, the Fair Market Price proposed in Item 5 above will be the fair market price established for the item or service until such time as a new Fair Market Price is established.

²This form is promulgated by the Governor's Committee pursuant to the West Virginia Code of State Rules § 186-1-5.1.f., which states that the "CNA shall submit all costing information to the committee and comments from the spending unit using the appropriate form(s) for approval."