



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 08-19-2024

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0212 0212 WVARF23 7	Procurement Folder:	1089739
Document Name:	WVARF23 - COMMODITIES & SERVICES	Reason for Modification:	
Document Description:	WVARF23 - WORKSHOP COMMODITIES & SERVICES	CO#06: Issued to renew the Contract.	
Procurement Type:	Statewide MA (Open End)		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2022-09-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2025-08-31

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000204796 WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES INC PO BOX 6764 CHARLESTON WV 25362 US Vendor Contact Phone: 304-205-7970 Extension:	Requestor Name: Mark A Atkins Requestor Phone: (304) 558-2307 Requestor Email: mark.a.atkins@wv.gov																				
Discount Details:	2025 FILE LOCATION _____																				
<table><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></table>			Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No		
		Discount Allowed	Discount Percentage	Discount Days																	
#1		No	0.0000	0																	
#2		No																			
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

8/20/24 6L

Total Order Amount:	Open End
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Purchasing Division's File Copy

MA 08/19/2024

PURCHASING DIVISION AUTHORIZATION
DATE: <i>[Signature]</i> 8/20/24
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: <i>[Signature]</i>
ELECTRONIC SIGNATURE ON FILE

8/22/2024

ENCUMBRANCE CERTIFICATION
DATE: <i>[Signature]</i> 8/23/24
ELECTRONIC SIGNATURE ON FILE

Extended Description:

STATEWIDE CONTRACT for COMMODITIES & SERVICE provided by the CNA (Central Non-Profit Agency).

CHANGE ORDER No. 06: Is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective date of renewal 09/01/2024 through 08/31/2025.

Renewal Years Remaining: One (1).

No other changes.

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

NO OTHER CHANGES

This document shall constitute the State Use Program Procurement List of Commodities and/or Services.

INDIVIDUAL PRICING FOR COMMODITIES AND SERVICES IS REFERENCED IN THE ATTACHMENT EXHIBIT_A PRICING PAGES. THE PRICING PAGES ARE GROUPED INTO CATEGORIES THAT CORRESPOND TO THE OASIS COMMODITY LINES.

SOME PRICING WAS ESTABLISHED IN THE WWARF19 CONTRACT AND IS CONTINUED WITHOUT ANY CHANGES INTO WWARF23 CONTRACT. ANY CHANGES TO COMMODITIES OR SERVICES WILL BE INCORPORATED BY CHANGE ORDER.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	76110000			HOUR	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: DOH REST AREAS - Custodial/Grounds Maintenance

Extended Description:

See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	72101508			SF	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: FLOOR CARE - Carpet Extraction

Extended Description:

See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	76111604			SF	0.000000
Service From		Service To		Service Contract Amount	
				0.00	

Commodity Line Description: FLOOR CARE - Strip & Wax VCT

Extended Description:

See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	70111706			HOURL	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: GROUNDS MAINTENANCE

Extended Description:
See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	47130000			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: CLEANING SUPPLIES

Extended Description:
See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	53100000			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: CLOTHING- NON MEDICAL APPAREL

Extended Description:
See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	42130000			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: CLOTHING- MEDICAL APPAREL

Extended Description:
See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	55121715			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: FLAGS

Extended Description:
See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	50202301			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: WATER, COOLERS, SUPPLIES, CUPS, & CUSTOM LABELS

Extended Description:
See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	47131900			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: ABSORBENCY PRODUCTS & CONTAINMENT SUPPLIES

Extended Description:

See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	53102500			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: APRONS

Extended Description:

See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	42251620			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: COMMERCIAL MAGIC MATS & ACTION MATS

Extended Description:

See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	81112005				0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: DATA IMAGING

Extended Description:

See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	80141800				0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: FLAT SORT MAIL / PRE-SORT MAIL

Extended Description:

See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
16	91111502				0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: LAUNDRY RENTAL - REPLACEMENT COSTS- DELIVERY

Extended Description:

See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
17	31241700			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: MISCELLANEOUS ITEMS - Mirrors, Wood Stakes, Drop Cloths, etc

Extended Description:

See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
18	80161500				0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: LOW IMPACT MONITORING

Extended Description:

See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
19	82131503				0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: MICROFILMING

Extended Description:

See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
20	73151903			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: SCREEN PRINTING

Extended Description:

See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
21	83111507				0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: CALL CENTER SERVICES FOR WV CHIPS

Extended Description:

See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
22	43232300				0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: DATA MANAGEMENT

Extended Description:

See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
23	80161508			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: SECURE DOCUMENT DESTRUCTION

Extended Description:

See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
24	47131502			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: WIPING CLOTHS

Extended Description:

See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
25	78130000			SF	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: STORAGE - RENTAL

Extended Description:

See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
26	80111600			HOUR	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: TEMPORARY STAFFING SERVICES

Extended Description:

See Exhibit_A Pricing Pages for Contract Items and Pricing.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
27	31211700			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: ETCHING PRODUCTS & SERVICES

Extended Description:

See Exhibit_A Pricing Pages for Contract Items and Pricing



JOHN McHUGH
ACTING CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
CHARLESTON, WEST VIRGINIA 25305-0130

SAMANTHA L. WILLIS
DIRECTOR

August 14, 2024

Nita Hobbs, CEO/ Executive Director
The West Virginia Association of Rehabilitative Facilities, Inc.
POB 6764
Charleston, WV 25362

Subject: WV Statewide Contract No.: CMA 0212 WVARF23 Commodities and Services

Dear Ms. Hobbs:

The State of West Virginia is offering to renew the subject contract under the same terms, conditions, pricing, and all authorized change orders. The renewal dates are September 01, 2024 through August 31, 2025. If your company agrees to this renewal, please sign below and return this document to my attention via email to Mark.A.Atkins@wv.gov.

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

Nita Hobbs

DocuSigned by:

Nita Hobbs

5B60B720DE60466...

CEO

Print Name

Signature

Title

8/16/2024

Date

Please call if you have any questions.

Regards,

Mark A. Atkins, CPPB
Buyer Supervisor

West Virginia Department of Administration
Purchasing Division
2019 Washington Street, East
POB 50130
Charleston, WV 25305-0130
Phone: 304.558.2307
Email: Mark.A.Atkins@wv.gov

COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: <u>02</u> Date: <u>8/19/2009</u> Solicitation No. <u>W#6</u>	Agency: WV Purchasing Division Procurement Officer Submitting Requisition: Mark Atkins Requisition No. CO#6 CMA WFARF23 PF No.: 1089739
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This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions (www.state.wv.us/admin/purchase/TCP.pdf)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FOR CHANGE ORDERS/RENEWALS:

1	Two-party agreement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.*

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: _____



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Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

THE WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	5/8/1973		5/8/1973	Domestic	Non-Profit			

Organization Information			
Business Purpose	5613 - Admin/Support Waste Mgt/Remediation Services - Administrative and Support Services - Employment Services (placement, executive search, temporary help, professional employer orgs)		Capital Stock 0.0000
Charter County	Kanawha	Control Number	0
Charter State	WV	Excess Acres	0
At Will Term		Member Managed	
At Will Term Years		Par Value	0.000000
Authorized Shares	0	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Local Office Address	400 PATTERSON LANE CHARLESTON, WV, 25311
Mailing Address	PO BOX 6764 CHARLESTON, WV, 25362 USA
Notice of Process Address	NITA HOBBS 400 PATTERSON LANE CHARLESTON, WV, 25311
Principal Office Address	400 PATTERSON LANE CHARLESTON, WV, 25311 USA
Type	Address

Officers	
Type	Name/Address
Director	NITA HOBBS 563 BURROUGHS STREET MORGANTOWN, WV, 26505
Incorporator	GEORGE W. KESSINGER 1016 WILKIE DR CHARLESTON, WV, 25301 USA
Incorporator	TIMOTHY J. ATKINSON 180 B. ST KEYSER, WV, 26726 USA
President	JOHN EMPSON 22 CAPITOL STREET CHARLESTON, WV, 25301
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
CROSSROADS INDUSTRIES	TRADENAME	8/28/1995	
WVAPF	TRADENAME	9/30/2004	
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
3/21/2014	AMENDMENT FILED: SEE IMAGE
6/4/2010	FILED AMENDING BY-LAWS
5/26/2009	AMEND FILED ADDING 501CS LANGUAGE AND AMENDING BYLAWS
11/18/1985	AMEND: BY LAWS
Date	Amendment

Annual Reports	
Filed For	
2024	
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, August 14, 2024 — 11:04 AM

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e.g. 123456789, Smith Corp

"the west virginia association of rehabilitation facilities"



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