



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 2017-10-12

CORRECT ORDER NUMBER
 MUST APPEAR ON ALL PACKAGES,
 INVOICES, AND SHIPPING PAPERS.
 QUESTIONS CONCERNING THIS
 ORDER SHOULD BE DIRECTED TO
 THE DEPARTMENT CONTACT.

Order Number: CMA 0212 0212 WVARF15	Procurement Folder: 70958
Document Name: WVARF15 - COMMODITIES AND SERVICES	Reason for Modification: Change Order No. 22 issued to add commodity and renew the contract as attached.
Document Description: WVARF15 - WORKSHOP COMMODITIES AND SERVICE	
Procurement Type: Statewide MA (Open End)	
Buyer Name: Michelle L Childers	
Telephone: (304) 558-2063	
Email: michelle.l.childers@wv.gov	
Shipping Method: Best Way	Effective Start Date: 2015-01-01
Free on Board: FOB Dest, Freight Prepaid	Effective End Date: 2018-12-31

VENDOR	DEPARTMENT CONTACT
Vendor Customer Code: 000000204796 WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES INC 710 CENTRAL AVE CHARLESTON WV 25302-1702 US Vendor Contact Phone: (304) 205-7970 Extension: Discount Percentage: 0.0000 Discount Days: 0	Requestor Name: Michelle L Childers Requestor Phone: (304) 558-2063 Requestor Email: michelle.l.childers@wv.gov

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

AGENCY COPY

Total Order Amount	Open End
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ML
10-12-2017

PURCHASING DIVISION AUTHORIZATION SIGNED BY: Linda B Harper <i>Linda Harper</i> DATE: 2017-10-12 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM SIGNED BY: <i>[Signature]</i> DATE: <i>10-12-17</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION SIGNED BY: Beverly Toler <i>Beverly Toler</i> DATE: <i>10-17-2017</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order

Change Order 22 issued to add commodity line and pricing for Flat Sorting Mail and to renew the Contract as attached.

Effective Dates of Renewal: 01/01/2018 through 12/31/2018

Renewals Remaining: 0

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	50202301			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: BOTTLED WATER AND SUPPLIES

Extended Description:

BOTTLED WATER AND SUPPLIES - PLEASE SEE SEPARATE PRICING ATTACHED.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	81112005			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: DATA IMAGING

Extended Description:

PLEASE USE COMMODITY LINE 37. THIS COMMODITY LINE SHOULD BE A SERVICE INSTEAD OF AN ITEM.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	82131503			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: MICROFILMING

Extended Description:

PLEASE USE COMMODITY LINE 38. THIS COMMODITY LINE SHOULD BE A SERVICE INSTEAD OF AN ITEM.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	80141800			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: PRE-SORT MAIL

Extended Description:

PLEASE USE COMMODITY LINE 39. THIS COMMODITY LINE SHOULD BE A SERVICE INSTEAD OF AN ITEM.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	91111502			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: LAUNDRY RENTALS

Extended Description:

PLEASE USE COMMODITY LINE 40. THIS COMMODITY LINE SHOULD BE A SERVICE INSTEAD OF AN ITEM.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	80161508			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: SECURE DOCUMENT DESTRUCTION/COURIER SERVICES

Extended Description:

PLEASE USE COMMODITY LINE 41. THIS COMMODITY LINE SHOULD BE A SERVICE INSTEAD OF AN ITEM.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	80161500			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: DATA MANAGEMENT

Extended Description:

PLEASE USE COMMODITY LINE 42. THIS COMMODITY LINE SHOULD BE A SERVICE INSTEAD OF AN ITEM

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	20121909			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: SURVEY STAKES

Extended Description:

SURVEY STAKES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	47131502			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: WIPING CLOTHS

Extended Description:

WIPING CLOTHS

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	53131608			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: LIQUID HAND SOAP

Extended Description:

LIQUID HAND SOAP

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	47131900			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: ABSORBENCY PRODUCTS AND SUPPLIES

Extended Description:
ABSORBENCY PRODUCTS AND SUPPLIES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	31241700			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: MIRROR, APRONS, DROP CLOTH

Extended Description:
MIRROR, APRON, DROP CLOTH

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	83111507			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: CONTACT CENTER SERVICES FOR WV CHIPS

Extended Description:
PLEASE USE COMMODITY LINE 43. THIS COMMODITY LINE SHOULD BE A SERVICE INSTEAD OF AN ITEM.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	80161500			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: LOW IMPACT MONITORING AND DISPATCHING SERVICES

Extended Description:
PLEASE USE COMMODITY LINE 44. THIS COMMODITY LINE SHOULD BE A SERVICE INSTEAD OF AN ITEM.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	76110000			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: REST AREA JANITORIAL AND GROUND MAINTENANCE

Extended Description:
PLEASE USE COMMODITY LINE 45. THIS COMMODITY LINE SHOULD BE A SERVICE INSTEAD OF AN ITEM.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
16	76110000			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: GROUNDS MAINTENANCE/STREAM ACCESS

Extended Description:

PLEASE USE COMMODITY LINE 46. THIS COMMODITY LINE SHOULD BE A SERVICE INSTEAD OF AN ITEM.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
17	91111502			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: LAUNDRY DELIVERY COSTS

Extended Description:

PLEASE USE COMMODITY LINE 50. THIS COMMODITY LINE SHOULD BE A SERVICE INSTEAD OF AN ITEM.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
18	48101711			EA	\$9.740000
	Service From	Service To			

Commodity Line Description: 16.9 OZ. BOTTLED WATER - 24/CASE

Extended Description:

16.9 OZ. BOTTLED WATER - 24/CASE

EFFECTIVE DATE OF PRICES: 05/11/2015

PLEASE REFER TO ATTACHED 16.9 OZ. BOTTLED WATER PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
19	91111502			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: LAUNDRY SERVICE - NAPKINS, TABLECLOTH & HALF APRONS

Extended Description:

PLEASE USE COMMODITY LINE 47. THIS COMMODITY LINE SHOULD BE A SERVICE INSTEAD OF AN ITEM.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
20	91111502			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: LAUNDRY REPLACEMENT COSTS

Extended Description:

PLEASE USE COMMODITY LINE 48. THIS COMMODITY LINE SHOULD BE A SERVICE INSTEAD OF AN ITEM

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
21	91111502			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: LINEN RENTALS (ADDITIONAL)

Extended Description:

PLEASE USE COMMODITY LINE 49. THIS COMMODITY LINE SHOULD BE A SERVICE INSTEAD OF AN ITEM.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
22	53100000			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: COATS

Extended Description:

COATSPLEASE REFER TO ATTACHED FOR PRICE AND SIZING INFORMATION.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
23	53100000			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: UNDERPANTS

Extended Description:

UNDERPANTSPLEASE REFER TO ATTACHED FOR PRICE AND SIZING INFORMATION.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
24	53100000			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: UNDERSHIRTS (WHITE)

Extended Description:

UNDERSHIRTS (WHITE)PLEASE REFER TO ATTACHED FOR PRICE AND SIZING INFORMATION.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
25	53100000			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: SWEATSHIRTS

Extended Description:

SWEATSHIRTSPLEASE REFER TO ATTACHED FOR PRICE AND SIZING INFORMATION.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
26	53100000			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: SWEATPANTS

Extended Description:
SWEATPANTS PLEASE REFER TO ATTACHED FOR PRICE AND SIZING INFORMATION.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
27	53100000			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: WALKING SHORTS

Extended Description:
WALKING SHORTS PLEASE REFER TO ATTACHED FOR PRICE AND SIZING INFORMATION.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
28	53100000			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: TOBOGGANS

Extended Description:
TOBOGGANS PLEASE REFER TO ATTACHED FOR PRICE AND SIZING INFORMATION.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
29	53100000			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: LADIES LOW CUT SPORTS SOCKS

Extended Description:
LADIES LOW CUT SPORTS SOCKS PLEASE REFER TO ATTACHED FOR PRICE AND SIZING INFORMATION.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
30	53100000			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: CANVAS VELCRO TENNIS SHOES

Extended Description:
CANVAS VELCRO TENNIS SHOES PLEASE REFER TO ATTACHED FOR PRICE AND SIZING INFORMATION.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
31	53100000			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: HOUSE SLIPPERS

Extended Description:
HOUSE SLIPPERSPLEASE REFER TO ATTACHED FOR PRICE AND SIZING INFORMATION.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
32	53100000			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: LADIES BRAS

Extended Description:
LADIES BRASPLEASE REFER TO ATTACHED FOR PRICE AND SIZING INFORMATION.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
33	53100000			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: BROWN JERSEY 100% COTTON GLOVES

Extended Description:
BROWN JERSEY 100% COTTON GLOVESPLEASE REFER TO ATTACHED FOR PRICE AND SIZING INFORMATION.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
34	53100000			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: T-SHIRTS

Extended Description:
T-SHIRTSPLEASE REFER TO ATTACHED FOR PRICE AND SIZING INFORMATION.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
35	53100000			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: JACKETS

Extended Description:
JACKETSPLEASE REFER TO ATTACHED FOR PRICE AND SIZING INFORMATION.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
36	55121600			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: CUSTOM PRINTED LABELS FOR 16.9 OZ WATER BOTTLES

Extended Description:
CUSTOM PRINTED LABELS FOR 16.9 OZ WATER BOTTLES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
37	81112005				\$0.000000
	Service From	Service To			
	2015-01-01	2018-12-31			

Commodity Line Description: DATA IMAGING

Extended Description:
THIS COMMODITY LINE SHOULD BE USED IN PLACE OF COMMODITY LINE 2.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
38	82131503				\$0.000000
	Service From	Service To			
	2015-01-01	2018-12-31			

Commodity Line Description: MICROFILMING

Extended Description:
THIS COMMODITY LINE SHOULD BE USED IN PLACE OF COMMODITY LINE 3.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
39	80141800				\$0.000000
	Service From	Service To			
	2015-01-01	2018-12-31			

Commodity Line Description: PRE-SORT MAIL

Extended Description:
THIS COMMODITY LINE SHOULD BE USED IN PLACE OF COMMODITY LINE 4.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
40	91111502				\$0.000000
	Service From	Service To			
	2015-01-01	2018-12-31			

Commodity Line Description: LAUNDRY RENTALS

Extended Description:
THIS COMMODITY LINE SHOULD BE USED IN PLACE OF COMMODITY LINE 5.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
41	80161508				\$0.000000
	Service From	Service To			
	2015-01-01	2018-12-31			

Commodity Line Description: SECURE DOCUMENT DESTRUCTION/COURIER SERVICES

Extended Description:
THIS COMMODITY LINE SHOULD BE USED IN PLACE OF COMMODITY LINE 6.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
42	80161500				\$0.000000
	Service From	Service To			
	2015-01-01	2018-12-31			

Commodity Line Description: DATA MANAGEMENT

Extended Description:
THIS COMMODITY LINE SHOULD BE USED IN PLACE OF COMMODITY LINE 7.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
43	83111507				\$0.000000
	Service From	Service To			
	2015-01-01	2018-12-31			

Commodity Line Description: CONTACT CENTER SERVICES FOR WV CHIPS

Extended Description:
THIS COMMODITY LINE SHOULD BE USED IN PLACE OF COMMODITY LINE 13.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
44	80161500				\$0.000000
	Service From	Service To			
	2015-01-01	2018-12-31			

Commodity Line Description: LOW IMPACT MONITORING AND DISPATCHING SERVICES

Extended Description:
THIS COMMODITY LINE SHOULD BE USED IN PLACE OF COMMODITY LINE 14.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
45	76110000				\$0.000000
	Service From	Service To			
	2015-01-01	2018-12-31			

Commodity Line Description: REST AREA JANITORIAL AND GROUND MAINTENANCE

Extended Description:
THIS COMMODITY LINE SHOULD BE USED IN PLACE OF COMMODITY LINE 15.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
46	76110000				\$0.000000
	Service From	Service To			
	2015-01-01	2018-12-31			

Commodity Line Description: GROUNDS MAINTENANCE/STREAM ACCESS

Extended Description:
THIS COMMODITY LINE SHOULD BE USED IN PLACE OF COMMODITY LINE 16.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
47	91111502				\$0.000000
	Service From	Service To			
	2015-01-01	2018-12-31			

Commodity Line Description: LAUNDRY SERVICE - NAPKINS, TABLECLOTH & HALF APRONS

Extended Description:
THIS COMMODITY LINE SHOULD BE USED IN PLACE OF COMMODITY LINE 19.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
48	91111502				\$0.000000
	Service From	Service To			
	2015-01-01	2018-12-31			

Commodity Line Description: LAUNDRY REPLACEMENT COSTS

Extended Description:
THIS COMMODITY LINE SHOULD BE USED IN PLACE OF COMMODITY LINE 20.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
49	91111502				\$0.000000
	Service From	Service To			
	2015-01-01	2018-12-31			

Commodity Line Description: LINEN RENTALS (ADDITIONAL)

Extended Description:
THIS COMMODITY LINE SHOULD BE USED IN PLACE OF COMMODITY LINE 21.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
50	91111502				\$0.000000
	Service From	Service To			
	2015-01-01	2018-12-31			

Commodity Line Description: LAUNDRY DELIVERY COSTS

Extended Description:
THIS COMMODITY LINE SHOULD BE USED IN PLACE OF COMMODITY LINE 17.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
51	52100000			EA	\$312.760000
	Service From	Service To			

Commodity Line Description: 4' x 10" Commercial Mat

Extended Description:
Commercial Walkoff Mat, Action Mat Plus

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
52	52100000			EA	\$249.860000
	Service From	Service To			

Commodity Line Description: 4' x 8" Commercial Mat

Extended Description:
Commercial Action Mat Plus

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
53	52100000			EA	\$110.460000
	Service From	Service To			

Commodity Line Description: 3' x 5" Commercial Mat

Extended Description:
Commercial Action Mat Plus

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
54	52100000			EA	\$187.810000
	Service From	Service To			

Commodity Line Description: 4' x 6" Commercial Mat

Extended Description:
Commercial Action Mat Plus

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
55	52100000			EA	\$332.310000
	Service From	Service To			

Commodity Line Description: 4' x 10" Premium Commercial Mat

Extended Description:
Premium Commercial Magic Mat

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
56	52100000			EA	\$265.160000
	Service From	Service To			

Commodity Line Description: 4' x 8" Premium Commercial Mat

Extended Description:
Premium Commercial Magic Mat

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
57	52100000			EA	\$117.260000
	Service From	Service To			

Commodity Line Description: 3' x 5" Premium Commercial Mat

Extended Description:
Premium Commercial Magic Mat

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
58	52100000			EA	\$198.860000
	Service From	Service To			

Commodity Line Description: 4' x 6" Premium Commercial Mat

Extended Description:
Premium Commercial Magic Mat

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
59	52100000			EA	\$244.760000
	Service From	Service To			

Commodity Line Description: 3' x 10" Premium Commercial Mat

Extended Description:
Premium Commercial Magic Mat

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
60	93151510			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: P-Card Convenience Fee

Extended Description:

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
61	53100000			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: MEN'S CREW SOCKS

Extended Description:
MENS CREW SOCKS -PLEASE REFER TO ATTACHED FOR PRICING

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
62	53100000			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: MEN'S LOW CUT SOCKS

Extended Description:
MENS LOW CUT SPORTS SOCKS REFER TO ATTACHMENT FOR PRICING

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
63	53100000			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: PVC SHOWER SANDAL

Extended Description:
PVC SHOWER SANDAL - REFER TO ATTACHMENT FOR PRICING

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
64	53131503			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: 3" FLEXIBLE TOOTHBRUSH

Extended Description:
3" FLEXIBLE TOOTHBRUSH - REFER TO ATTACHMENT FOR PRICING

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
65	53131621			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: TOENAIL CLIPPER WITHOUT FILE

Extended Description:
TOENAIL CLIPPER WITHOUT FILE - REFER TO ATTACHMENT FOR PRICING

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
66	53131621			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: FINGERNAIL CLIPPER WITHOUT FILE

Extended Description:
FINGERNAIL CLIPPER WITHOUT FILE - REFER TO ATTACHMENT FOR PRICING

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
67	42130000			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: MEDICAL APPAREL "SCRUBS & SHOES"

Extended Description:
MEDICAL APPAREL "SCRUBS & SHOES" - REFER TO ATTACHMENT FOR PRICING.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
68	55121715			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: FLAGS, USA

Extended Description:
VARIOUS FLAGS - REFER TO ATTACHMENT FOR PRICING

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
69	55121600			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: CUSTOM PAINTED WATER BOTTLE LABELS ONE-TIME SET-UP FEE

Extended Description:
CUSTOM PAINTED WATER BOTTLE LABELS ONE-TIME SET-UP FEE ONLY. THIS FEE ONLY PERTAINS TO THE SET-UP FOR CUSTOM LABELS. IT DOES NOT PERTAIN TO REORDERS OF WATER OR THE AMOUNT OF WATER ORDERED.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
70	80141800				\$0.000000
	Service From	Service To			
	2015-01-01	2018-12-31			

Commodity Line Description: FLAT MAIL SORTING

Extended Description:
Reference attached Statement of Work



State of West Virginia
 Governor's Committee for the Purchase of
 Commodities & Services from the Handicapped

FY 2017 COMMODITY OR SERVICE FAIR MARKET PRICE FORM

The Community Rehabilitation Program (CRP) proposes providing the following goods or services at the prices listed below. The West Virginia Association of Rehabilitation Facilities, Inc. (WVARF) respectfully requests that the Governor's Committee review and affirm the numbers listed below as the "Fair Market Price" of each good and service. Each price is explained below, to include market pricing where available. This price quoted below is intended to serve as the price of the good or service for the entire duration of the contract.

1) CRP Name: Job Squad Inc.

2) Item or Service offered: Flat Sorting Mail

3) Current price (if applicable): not applicable

4) Provide market price for similar goods or services offered by private industry. ¹

Market Price: • 25 / flat Vendor: Pittsburgh Mailing

Market Price: • 30 / flat Vendor: Presort Inc. *

Market Price: • 25 / flat Vendor: Mail Services LLC

** price varies depending on size of job/pieces*

5) Provide the proposed Fair Market Price for the item or service. Proposed prices for goods must be listed on a per item basis. Proposed prices for services must be presented as the Fair Market Price for the provision of the proposed services using a unit price, broken down into an hourly, square foot or other reasonable unit price.

\$ 25 PER Item _____ Hour _____ Square Foot _____ Other (Check Applicable Unit)

If "Other" please explain: _____

¹ Pursuant to W.Va. Code §5A-3A-2(d), the Central Nonprofit Agency "shall survey applicable private industry to provide input on fair market prices..."



State of West Virginia
 Governor's Committee for the Purchase of
 Commodities & Services from the Handicapped

6) If the proposed "Fair Market Price" is significantly higher (more than 10%) than the Market Price(s) provided by WVARF, please explain the higher price. Additional pages may be attached if necessary.

7) Provide comments, if any, from the spending unit(s). Additional Pages may be submitted of necessary.²

CRP Director:

Jim Womeldorff Date: 7-13-17

WVARF Director:

Caron D. Jones Date: 7/13/17

Governor's Committee Approval:

Kim Nuckolls Date: 7/19/17

~~ASST~~ Purchasing Director:

[Signature] Date: 10/10/17

Upon the signed approval of all entities listed above, the Fair Market Price proposed in Item 5 above will be the fair market price established for the item or service until such time as a new Fair Market Price is established.

² This form is promulgated by the Governor's Committee pursuant to the West Virginia Code of State Rules § 186-1-5.1.f., which states that the "CNA shall submit all costing information to the committee and comments from the spending unit using the appropriate form(s) for approval."

Statement of Work

Scope: Vendor will provide a flat mail pick-up and sorting service to all state agencies within five miles of its facility located at 1418 MacCorkle Ave SW Suite B, Charleston, West Virginia, 25303. Flat mail will be sorted by destination to take advantage of postal price reductions offered by the United States Postal Service.

Flat Mail Defined: Flat mail ("Flats") is defined as a large envelope, newsletter or magazine and has at least one dimension that is greater than 6-1/8 inches high or 11-1/2 inches long or 1/4 inch thick and be no more than 12 inches high x 15 inches long x 3/4 inch thick according to the United States Postal Service.

Processing: Vendor will process Flats at its facility utilizing two classes, first-class and standard. Flats will be processed as First-Class unless the requirements to qualify for standard processing are met.

First-Class: Vendor will accept any quantity of flats for first-class processing. First class Flats will be combined with other first-class flats for a batch run. Batch runs will occur daily. Notwithstanding the normal frequency of batch runs, Flats processed as first-class will be held for no more than 1 day before being processed.

Standard: Vendor will accept standard Flats in a quantity of 200 or more. To qualify for Standard processing, each Flat in the grouping must be the same size and weight. Standard Flats are eligible for additional postage discounts. Standard Flats will be delivered to the USPS no later than the day after they are received.

Packaging: Flats must be labeled and packaged prior to pick-up. Agency must not apply postage to the Flats prior to processing. Vendor will apply postage and deliver the Flats to the USPS for shipment.

Payment: Agency will pay vendor \$0.25 per flat regardless of size, weight, or sorting class of the flat as compensation for pick-up, sorting, and delivery to the Post Office. Agency will also reimburse Vendor for postage at cost. Vendor must provide documentation from the USPS to verify postage cost with its request for payment.

Pickup: Vendor will pick up Flats daily, excluding weekends and State holidays, on one of the existing mail runs.

JIM JUSTICE
GOVERNOR

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
CHARLESTON, WEST VIRGINIA 25305-0130

JOHN A. MYERS
CABINET SECRETARY

W. MICHAEL SHEETS
DIRECTOR

October 11, 2017

Aaron D. Jones
Executive Director
West Virginia Association of Rehabilitation Facilities, Inc.
710 Central Ave.
Charleston, WV 25302-1702

RE: Contract No. WVARF15

Dear Mr. Jones:

The State of West Virginia is offering to renew the subject contract under the same terms, conditions, and pricing. The renewal dates are January 1, 2018 through December 31, 2018. If your company agrees to the renewal, please sign below and return the original to my attention as soon as possible.

Also attached is an Affidavit that is to be part of the purchase order and is required to be signed and dated.

Please contact me with any questions (304) 558-2063.

Sincerely,



Michelle Childers
Senior Buyer

Attachment

We agree to extend the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.


Name/Signature

10/11/2017
Date

Executive Director
Title