



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 2016-01-27

CORRECT ORDER NUMBER
 MUST APPEAR ON ALL PACKAGES,
 INVOICES, AND SHIPPING PAPERS.
 QUESTIONS CONCERNING THIS
 ORDER SHOULD BE DIRECTED TO
 THE DEPARTMENT CONTACT.

Order Number: CMA 0212 0212 WVARF15	Procurement Folder: 70958
Document Name: CO No. 9 - WVARF15 - COMMODITIES AND SERVICES	Reason for Modification: Change Order No. 9: To provide updated pricing attachments and additions per attached documentation.
Document Description: WVARF15 - WORKSHOP COMMODITIES AND SERVICE	
Procurement Type: Statewide MA (Open End)	
Buyer Name: Michelle L Childers	
Telephone: (304) 558-2063	
Email: michelle.l.childers@wv.gov	
Shipping Method: Best Way	Effective Start Date: 2015-01-01
Free on Board: FOB Dest, Freight Prepaid	Effective End Date: 2016-12-31

VENDOR	DEPARTMENT CONTACT
Vendor Customer Code: 000000204796 WV ASSOC OF REHAB FACILITIES 400 ALLEN DR STE 100 CHARLESTON WV 25302 US Vendor Contact Phone: (304) 205-7970 Extension: Discount Percentage: 0.0000 Discount Days: 0	Requestor Name: Michelle L Childers Requestor Phone: (304) 558-2063 Requestor Email: michelle.l.childers@wv.gov

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

Total Order Amount	Open End
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me
1-28-2016

AGENCY COPY

PURCHASING DIVISION AUTHORIZATION SIGNED BY: <i>[Signature]</i> DATE: 01/29/2016 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM SIGNED BY: <i>[Signature]</i> DATE: <i>[Signature]</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION SIGNED BY: <i>[Signature]</i> DATE: FEB 03 2016 ELECTRONIC SIGNATURE ON FILE
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Extended Description:

CHANGE ORDER No. 9:
To provide updated pricing attachments and new commodity pricing per the attached documentation and according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	50202301			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: BOTTLED WATER AND SUPPLIES

Extended Description:

BOTTLED WATER AND SUPPLIES - PLEASE SEE SEPARATE PRICING ATTACHED.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	81112005			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: DATA IMAGING

Extended Description:

DATA IMAGING

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	82131503			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: MICROFILMING

Extended Description:

MICROFILMING

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	80141800			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: PRE-SORT MAIL

Extended Description:

PRE-SORT MAIL

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	91111502			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: LAUNDRY RENTALS

Extended Description:

LAUNDRY RENTALS

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	80161508			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: SECURE DOCUMENT DESTRUCTION/COURIER SERVICES

Extended Description:
SECURE DOCUMENT DESTRUCTION/COURIER SERVICES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	80161500			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: DATA MANAGEMENT

Extended Description:
DATA MANAGEMENT

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	20121909			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: SURVEY STAKES

Extended Description:
SURVEY STAKES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	47131502			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: WIPING CLOTHS

Extended Description:
WIPING CLOTHS

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	53131608			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: LIQUID HAND SOAP

Extended Description:
LIQUID HAND SOAP

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	47131900			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: ABSORBENCY PRODUCTS AND SUPPLIES

Extended Description:
ABSORBENCY PRODUCTS AND SUPPLIES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	31241700			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: MIRROR, APRONS, DROP CLOTH

Extended Description:
MIRROR, APRON, DROP CLOTH

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	83111507			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: CONTACT CENTER SERVICES FOR WV CHIPS

Extended Description:
CONTACT CENTER SERVICES FOR WV CHIPS

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	80161500			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: LOW IMPACT MONITORING AND DISPATCHING SERVICES

Extended Description:
LOW IMPACT MONITORING AND DISPATCHING SERVICES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	76110000			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: REST AREA JANITORIAL AND GROUND MAINTENANCE

Extended Description:
REST AREA JANITORIAL AND GROUND MAINTENANCE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
16	76110000			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: GROUNDS MAINTENANCE/STREAM ACCESS

Extended Description:
GROUNDS MAINTENANCE/STREAM ACCESS

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
17	91111502			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: LAUNDRY DELIVERY COSTS

Extended Description:
LAUNDRY DELIVERY COSTS PER DELIVERY (NOT TO EXCEED)
PLEASE REFER TO ATTACHED LAUNDRY DELIVERY COSTS FOR EACH LOCATION.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
18	48101711			EA	\$9.740000
	Service From	Service To			

Commodity Line Description: 16.9 OZ. BOTTLED WATER - 24/CASE

Extended Description:
16.9 OZ. BOTTLED WATER - 24/CASE
EFFECTIVE DATE OF PRICES: 05/11/2015
PLEASE REFER TO ATTACHED 16.9 OZ. BOTTLED WATER PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
19	91111502			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: LAUNDRY SERVICE - NAPKINS, TABLECLOTH & HALF APRONS

Extended Description:
LAUNDRY SERVICE - NAPKINS, TABLECLOTH & HALF APRONS
EFFECTIVE DATE OF PRICES: 05/11/2015
PLEASE REFER TO ATTACHED LAUNDRY SERVICE PRICING PAGE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
20	91111502			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: LAUNDRY REPLACEMENT COSTS

Extended Description:
LAUNDRY REPLACEMENT COSTS
PLEASE REFER TO ATTACHED LAUNDRY REPLACE COSTS

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
21	91111502			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: LINEN RENTALS (ADDITIONAL)

Extended Description:

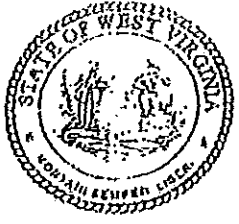
ADDITIONAL LINEN RENTALS

PLEASE REFER TO ATTACHED ADDITIONAL LINEN RENTAL COSTS.

WVARF15	Document Phase Draft	Document Description WVARF15 - WORKSHOP COMMODITIES AND SERVICE	Page 7
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



State of West Virginia
Governor's Committee for the Purchase of
Commodities & Services from the Handicapped

FY 2016 COMMODITY OR SERVICE FAIR MARKET PRICE FORM

The Community Rehabilitation Program (CRP) proposes providing the following goods or services at the prices listed below. The West Virginia Association of Rehabilitation Facilities, Inc. (WVARF) respectfully requests that the Governor's Committee review and affirm the numbers listed below as the "Fair Market Price" of each good and service. Each price is explained below, to include market pricing where available. This price quoted below is intended to serve as the price of the good or service for the entire duration of the contract.

- 1) CRP Name: Sheltered workshop of nicholas county DBA Bright Horizons
- 2) Item or Service offered: Gojo # 21516-04 Purell Advanced Instant Hand Sanitizer for NXT Disp. 4/1000 ML refill
- 3) Current price (if applicable): _____

4) Provide market prices for similar goods or services offered by private industry. ¹

Market Price: \$ <u>71.43</u>	Vendor: <u>www.magidglove.com</u>
Market Price: \$ <u>66.40</u>	Vendor: <u>www.granger.com</u>
Market Price: \$ <u>23.95</u>	Vendor: <u>www.globalindustrial.com</u>

5) Provide the proposed Fair Market Price for the item or service. Proposed prices for goods must be listed on a per item basis. Proposed prices for services must be presented as the Fair Market Price for the provision of the proposed services using a unit price, broken down into an hourly, square foot or other reasonable unit price.

\$ 166.42 PER Item _____ Hour _____ Square Foot _____ Other (Check Applicable Unit)

If "Other" Please explain:

¹ Pursuant to WV Code § SA-3A-2(d), the Central Nonprofit Agency "shall survey applicable private industry to provide input on the fair market prices..."



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6) If the proposed "Fair Market Price" is significantly higher (10% more than) the Market Price(s) provided by WVARF, please explain the higher price. Additional pages may be attached if necessary.

7) Provide comments, if any, from the spending unit(s). Additional pages may be submitted if necessary.²

Approved By:

CRP Executive Director: Jennifer Bennett Date: 1-8-16
WVARF Executive Director: Garrett D. Jones Date: 1-11-16
Governor's Committee: Kim N. ... Date: 1-20-16
WV State Purchasing Director: W. Paul ... Date: 01/20/16

Upon the signed approval of all entities listed above, the Fair Market Price proposed in Item (5) will be the fair market price(s) established for the the item(s) or service(s) listed until such time as a new Fair Market Price is established.

² This form is promulgated by the Governor's Committee pursuant to the WV Code of State Rules § 186-1-5.1.f., which means that the "CNA shall submit all costing information to the committee, and comments from the spending unit using the appropriate form(s) for approval."



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- 1) CRP Name: Sheltered Workshop of Nicholas County, Inc DBA Bright Horizons
- 2) Item or Service offered: Micell Antibacterial Foam Handwash for TFX Disp. Gigo item# 5357-02
- 3) Current price (if applicable). _____

4) Provide market prices for similar goods or services offered by private industry. ¹

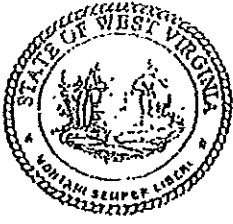
Market Price: <u>\$60.34</u>	Vendor: <u>Walmart.com</u>
Market Price: <u>\$60.61</u>	Vendor: <u>Office Supply.com</u>
Market Price: <u>\$57.74</u>	Vendor: <u>CleanItSupply.com</u>

5) Provide the proposed Fair Market Price for the item or service. Proposed prices for goods must be listed on a per item basis. Proposed prices for services must be presented as the Fair Market Price for the provision of the proposed services using a unit price, broken down into an hourly, square foot or other reasonable unit price.

\$59.64 PER Item _____ Hour _____ Square Foot _____ Other (Check Applicable Unit)

If "Other" Please explain:

¹ Pursuant to WV Code § 5A-3A-2(d), the Central Nonprofit Agency "shall survey applicable private industry to provide input on the fair market prices..."



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Approved By:

CRP Executive Director: Jennifer Bennett Date: 1-5-16

WVARF Executive Director: Garrett Jones Date: 1-11-16

Governor's Committee: Kim Nields Date: 1-20-16

WV State Purchasing Director: W. Phil St Date: 01/20/16

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- 1) CRP Name: Sheltered Workshop of Nicholas County, Inc. DBA Bright Horizons
- 2) Item or Service offered: Plum Antibacterial Foam Soap, 2/1200ml. for LTX Disp. Gpo #1912-02
- 3) Current price (if applicable), _____
- 4) Provide market prices for similar goods or services offered by private industry.¹

Market Price: <u>\$60.54</u>	Vendor: <u>bettermills.com</u>
Market Price: <u>\$71.76</u>	Vendor: <u>webrestaurantstore.com</u>
Market Price: <u>\$49.96</u>	Vendor: <u>Walmart.com</u>
- 5) Provide the proposed Fair Market Price for the item or service. Proposed prices for goods must be listed on a per item basis. Proposed prices for services must be presented as the Fair Market Price for the provision of the proposed services using a unit price, broken down into an hourly, square foot or other reasonable unit price.

\$57.60 PER X Item _____ Hour _____ Square Foot _____ Other (Check Applicable Unit)

If "Other" Please explain:

¹ Pursuant to WV Code § 5A-3A-2(d), the Central Nonprofit Agency "shall survey applicable private industry to provide input on the fair market prices..."



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7) Provide comments, if any, from the spending unit(s). Additional pages may be submitted if necessary.²

Approved By:

CRP Executive Director: Jennifer Bennett Date: 1-5-16

WVARF Executive Director: Baron D. Jones Date: 1-11-16

Governor's Committee: Kim Nye Date: 1-20-16

WV State Purchasing Director: [Signature] Date: 01/20/16

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- 1) CRP Name: Sheltered workshop of Nicholas County DBA Bright Horizons
- 2) Item or Service offered: Gojo Clear + Mild Foam Handwash 2/1200ml for LTX Disp.
Gojo Item # 1911-02
- 3) Current price (if applicable): _____

4) Provide market prices for similar goods or services offered by private industry. ¹

Market Price: <u>\$ 55.79</u>	Vendor: <u>Green Sky Cleaning Supply.com</u>
Market Price: <u>\$ 62.93</u>	Vendor: <u>Clean it supply.com</u>
Market Price: <u>\$ 45.87</u>	Vendor: <u>Walmart.com</u>

5) Provide the proposed Fair Market Price for the item or service. Proposed prices for goods must be listed on a per item basis. Proposed prices for services must be presented as the Fair Market Price for the provision of the proposed services using a unit price, broken down into an hourly, square foot or other reasonable unit price.

\$53.00 PER X Item _____ Hour _____ Square Foot _____ Other (Check Applicable Unit)

If "Other" Please explain:

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7) Provide comments, if any, from the spending unit(s). Additional pages may be submitted if necessary.²

Approved By:

CRP Executive Director: Jennifer Bennett Date: 1-5-16
 WVARF Executive Director: [Signature] Date: 1-11-16
 Governor's Committee: Kim Needles Date: 1-20-16
 WV State Purchasing Director: [Signature] Date: 01/20/16

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- 1) CRP Name: Sheltered workshop of Nicholas County, Inc. DBA Bright Horizons
- 2) Item or Service offered: 7
- 3) Current price (if applicable): Gojo Item # 5384-02, Purell SF107 Instant hand sanitizer for TFX Dispenser
- 4) Provide market prices for similar goods or services offered by private industry. ¹

Market Price: <u>\$ 84.95</u>	Vendor: <u>bettermills.com</u>
Market Price: <u>\$ 92.73</u>	Vendor: <u>reliablepaper.com</u>
Market Price: <u>\$ 79.34</u>	Vendor: <u>parish-supply.com</u>

5) Provide the proposed Fair Market Price for the item or service. Proposed prices for goods must be listed on a per item basis. Proposed prices for services must be presented as the Fair Market Price for the provision of the proposed services using a unit price, broken down into an hourly, square foot or other reasonable unit price.

\$ 80.77 PER X Item _____ Hour _____ Square Foot _____ Other (Check Applicable Unit)

If "Other" Please explain:

¹ Pursuant to WV Code § 5A-3A-2(d), the Central Nonprofit Agency "shall survey applicable private industry to provide input on the fair market prices..."



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7) Provide comments, if any, from the spending unit(s). Additional pages may be submitted if necessary.²

Approved By:

CRP Executive Director: Janinger Bennett Date: 1-8-15
 WVARF Executive Director: Barbara Jones Date: 1-11-16
 Governor's Committee: Kim Neeley Date: 1-20-16
 WV State Purchasing Director: W. Paul Date: 01/20/16

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- 1) CRP Name: Sheltered workshop of Nicholas County, Inc. DBA Bright Horizons
- 2) Item or Service offered: Gojo Item # 5184-03, Purell Instant Hand Sanitizing Foam 3/1200mL
Per FMX Disp.
- 3) Current price (if applicable): _____

4) Provide market prices for similar goods or services offered by private industry. ¹

Market Price: <u>\$111.69</u>	Vendor: <u>www.sears.com</u>
Market Price: <u>\$ 97.42</u>	Vendor: <u>www.reliablepaper.com</u>
Market Price: <u>\$ 77.39</u>	Vendor: <u>www.walmart.com</u>

5) Provide the proposed Fair Market Price for the item or service. Proposed prices for goods must be listed on a per item basis. Proposed prices for services must be presented as the Fair Market Price for the provision of the proposed services using a unit price, broken down into an hourly, square foot or other reasonable unit price.

\$86.20 PER X Item _____ Hour _____ Square Foot _____ Other (Check Applicable Unit)

If "Other" Please explain:

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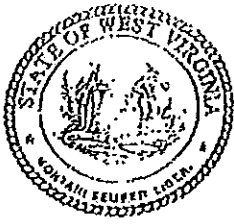
7) Provide comments, if any, from the spending unit(s). Additional pages may be submitted if necessary.²

Approved By:

CRP Executive Director: Jonny Bennett Date: 1-8-16
WVARF Executive Director: Garrett Jones Date: 1-11-16
Governor's Committee: King Neeley Date: 1-20-16
WV State Purchasing Director: W. Paul Date: 01/20/16

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- 1) CRP Name: Sheltered workshop of Nicholas County, Inc. DBA Bright Horizons
- 2) Item or Service offered: Gojo # 2104-08, GO JO white lotion soap, 8/1000ml packs
Fits NXT Dispenser
- 3) Current price (if applicable): _____

4) Provide market prices for similar goods or services offered by private industry. ¹

Market Price: <u>\$ 117.12</u>	Vendor: <u>www.Fastenal.Com</u>
Market Price: <u>\$ 77.05</u>	Vendor: <u>www.webstaurantstore.com</u>
Market Price: <u>\$ 121.04</u>	Vendor: <u>www.granger.com</u>

5) Provide the proposed Fair Market Price for the item or service. Proposed prices for goods must be listed on a per item basis. Proposed prices for services must be presented as the Fair Market Price for the provision of the proposed services using a unit price, broken down into an hourly, square foot or other reasonable unit price.

\$ 78.07 PER X Item _____ Hour _____ Square Foot _____ Other (Check Applicable Unit)

If "Other" Please explain:

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Approved By:

CRP Executive Director: Jennifer Bennett Date: 1-11-16
 WVARF Executive Director: [Signature] Date: 1-11-16
 Governor's Committee: Kim Needles Date: 1-20-16
 WV State Purchasing Director: [Signature] Date: 01/20/16

Upon the signed approval of all entities listed above, the Fair Market Price proposed in Item (5) will be the fair market price(s) established for the the item(s) or service(s) listed until such time as a new Fair Market Price is established.

² This form is promulgated by the Governor's Committee pursuant to the WV Code of State Rules § 186-1-5.1.J., which means that the "CNA shall submit all costing information to the committee, and comments from the spending unit using the appropriate form(s) for approval."



State of West Virginia
Governor's Committee for the Purchase of
Commodities & Services from the Handicapped

FY 2016 COMMODITY OR SERVICE FAIR MARKET PRICE FORM

The Community Rehabilitation Program (CRP) proposes providing the following goods or services at the prices listed below. The West Virginia Association of Rehabilitation Facilities, Inc. (WVARF) respectfully requests that the Governor's Committee review and affirm the numbers listed below as the "Fair Market Price" of each good and service. Each price is explained below, to include market pricing where available. This price quoted below is intended to serve as the price of the good or service for the entire duration of the contract.

- 1) CRP Name: She Hered workshop of Nicholas County, Inc. DBA Bright
- 2) Item or Service offered: 7oz, Plastic Flat bottom cups - 100 count
- 3) Current price (if applicable): _____

4) Provide market prices for similar goods or services offered by private industry. ¹

Market Price: <u>\$ 15.34</u>	Vendor: <u>Staples.com</u>
Market Price: <u>\$ 14.28</u>	Vendor: <u>Webstaurantstore.com</u>
Market Price: <u>\$ 12.60</u>	Vendor: <u>Amazon.com</u>

5) Provide the proposed Fair Market Price for the item or service. Proposed prices for goods must be listed on a per item basis. Proposed prices for services must be presented as the Fair Market Price for the provision of the proposed services using a unit price, broken down into an hourly, square foot or other reasonable unit price.

\$6.00 PER X Item _____ Hour _____ Square Foot _____ Other (Check Applicable Unit)

If "Other" Please explain:

¹ Pursuant to WV Code § 5A-3A-2(d), the Central Nonprofit Agency "shall survey applicable private industry to provide input on the fair market prices..."



State of West Virginia
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6) If the proposed "Fair Market Price" is significantly higher (10% more than) the Market Price(s) provided by WVARF, please explain the higher price. Additional pages may be attached if necessary.

7) Provide comments, if any, from the spending unit(s). Additional pages may be submitted if necessary.²

Approved By:

CRP Executive Director: *Jennifer Barrett* Date: 1-8-16

WVARF Executive Director: *Barbara J. Jones* Date: 1-11-16

Governor's Committee: *Kim N. ...* Date: 1-20-16

WV State Purchasing Director: *W. ...* Date: 01/20/16

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