



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

Order Date: 2015-03-27

CORRECT ORDER NUMBER  
 MUST APPEAR ON ALL PACKAGES,  
 INVOICES, AND SHIPPING PAPERS.  
 QUESTIONS CONCERNING THIS  
 ORDER SHOULD BE DIRECTED TO  
 THE BUYER.

<b>Order Number:</b> CMA 0212 0212 WVARF15	<b>Procurement Folder:</b> 70958
<b>Document Name:</b> WVARF15 - COMMODITIES AND SERVICES	<b>Reason for Modification:</b> CHANGE ORDER NO. 3 - TO ADD VENDOR'S CONTACT PERSON AND BILL TO INFORMATION.
<b>Document Description:</b> WVARF15 - WORKSHOP COMMODITIES AND SERVICES	
<b>Procurement Type:</b> Statewide MA (Open End)	
<b>Buyer Name:</b> Evelyn Melton	
<b>Telephone:</b> (304) 558-7023	
<b>Email:</b> evelyn.p.melton@wv.gov	
<b>Shipping Method:</b> Best Way	<b>Effective Start Date:</b> 2015-01-01
<b>Free on Board:</b> FOB Dest, Freight Prepaid	<b>Effective End Date:</b> 2015-12-31

VENDOR	DEPARTMENT CONTACT
WV ASSOC OF REHAB FACILITIES 400 ALLEN DR STE 100  CHARLESTON WV 25302  US <b>Vendor Contact Phone:</b> (304) 205-7970 <b>Extension:</b> <b>Discount Percentage:</b> 0.0000 <b>Discount Days:</b> 0	<b>Requestor Name:</b> Evelyn Melton <b>Requestor Phone:</b> (304) 558-7023 <b>Requestor Email:</b> evelyn.p.melton@wv.gov

INVOICE TO	SHIP TO
ALL STATE AGENCIES  VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999  US	STATE OF WEST VIRGINIA  VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999  US

AGENCY COPY

<b>PURCHASING DIVISION AUTHORIZATION</b> SIGNED BY: <i>[Signature]</i> DATE: 3/30/15 ELECTRONIC SIGNATURE ON FILE	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b> SIGNED BY: <i>J. Robert Hsieh</i> DATE: 4/1/15 ELECTRONIC SIGNATURE ON FILE	<b>ENCUMBRANCE CERTIFICATION</b> SIGNED BY: <i>Melissa Stiles</i> DATE: 4-3-15 ELECTRONIC SIGNATURE ON FILE
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**Extended Description:**

CHANGE ORDER NO. 3 IS ISSUED TO ADD THE VENDOR'S CONTACT PERSON AND BILL TO INFORMATION.  
WVARF WILL BE HANDLING ALL BILLINGS OF ALL COMMODITIES AND SERVICES.

**BILL TO ADDRESS:**

WEST VIRGINIA ASSOCIATION OF REHABILITATION  
FACILITIES, INC.  
400 ALLEN DRIVE, SUITE 100  
CHARLESTON, WV 25302

**CONTACT PERSON:**

JOYCE WYSONG  
EMAIL: jwysong@wvarf.org  
PHONE: 304-205-7970  
FAX: 304-2015-7915

EFFECTIVE DATE: 03/23/2015

ALL PROVISION OF THE ORIGINAL CONTRACT AND SUBSEQUENT CHANGE ORDERS NOT MODIFIED HEREIN SHALL REMAIN IN FULL FORCE AND EFFECT

NO OTHER CHANGES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	50202301			EA	\$0.000000

**Description:** Water

**Extended Description:**

BOTTLED WATER AND SUPPLIES - PLEASE SEE SEPARATE PRICING ATTACHED.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	81112005			EA	\$0.000000

**Description:** Document scanning service

**Extended Description:**

DATA IMAGING

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	82131503			EA	\$0.000000

**Description:** Microfiche services

**Extended Description:**

MICROFILMING

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	80141800			EA	\$0.000000

**Description:** Mailing services

**Extended Description:**

PRE-SORT MAIL

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	91111502			EA	\$0.000000

**Description:** Laundry services

**Extended Description:**

LAUNDRY RENTALS

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	80161508			EA	\$0.000000

**Description:** Document destruction services

**Extended Description:**  
SECURE DOCUMENT DESTRUCTION/COURIER SERVICES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	80161500			EA	\$0.000000

**Description:** Management support services

**Extended Description:**  
DATA MANAGEMENT

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	20121909			EA	\$0.000000

**Description:** Surveying systems

**Extended Description:**  
SURVEY STAKES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	47131502			EA	\$0.000000

**Description:** Cleaning cloths or wipes

**Extended Description:**  
WIPING CLOTHS

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	53131608			EA	\$0.000000

**Description:** Soaps

**Extended Description:**  
LIQUID HAND SOAP

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	47131900			EA	\$0.000000

**Description:** Absorbents

**Extended Description:**  
ABSORBENCY PRODUCTS AND SUPPLIES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	31241700			EA	\$0.000000

**Description:** Mirrors

**Extended Description:**  
MIRROR, APRON, DROP CLOTH

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	83111507			EA	\$0.000000

**Description:** Call centre bureau services

**Extended Description:**

CONTACT CENTER SERVICES FOR WV CHIPS

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	80161500			EA	\$0.000000

**Description:** Management support services

**Extended Description:**

LOW IMPACT MONITORING AND DISPATCHING SERVICES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	76110000			EA	\$0.000000

**Description:** Cleaning and janitorial services

**Extended Description:**

REST AREA JANITORIAL AND GROUND MAINTENANCE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
16	76110000			EA	\$0.000000

**Description:** Cleaning and janitorial services

**Extended Description:**

GROUNDS MAINTENANCE/STREAM ACCESS

<b>Total Order Amount</b>	Open End
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<b>WWARF15</b>	<b>Document Phase</b> Pending	<b>Document Description</b> WWARF15 - WORKSHOP COMMODITIES AND SERVICES	<b>Page 5</b> <b>of 5</b>
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**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

**From:** Aaron Jones <ajones@wvarf.org>  
**Sent:** Monday, March 23, 2015 9:23 AM  
**To:** Melton, Evelyn P  
**Cc:** Joyce Wysong  
**Subject:** RE: Commodities WVARF15 Update

Good Morning Evelyn,

Please instruct the agencies to place all orders and pay all commodities and services to:

West Virginia Association of Rehabilitation Facilities, Inc.  
400 Allen Drive, Suite 100  
Charleston, WV 25302  
304-205-7970 PHONE  
304-205-7915 FAX  
[jwysong@wvarf.org](mailto:jwysong@wvarf.org) & [rwoodard@wvarf.org](mailto:rwoodard@wvarf.org)

WVARF will be handling all billings on the WVARF15 commodities and services.  
Please have your agencies contact Joyce Wysong to set up their accounts and place their orders.

Thanks.

Aaron



Aaron D. Jones  
Executive Director  
West Virginia Association of Rehabilitation Facilities, Inc.  
400 Allen Drive, Suite 100 ~ Charleston, WV 25302-2210  
Phone: 304-205-7970; Fax: 304-205-7915

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