



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 2014-11-07

CORRECT ORDER NUMBER
 MUST APPEAR ON ALL PACKAGES,
 INVOICES, AND SHIPPING PAPERS.
 QUESTIONS CONCERNING THIS
 ORDER SHOULD BE DIRECTED TO
 THE BUYER.

Order Number: CMA 0212 0212 WVARF10	Procurement Folder: 233
Document Name: WVARF10	Reason for Modification: CO# 24 - TO EXTEND ORIGINAL CONTRACT FOR TWO (2) MONTHS
Document Description: WORKSHOP COMMODITIES AND SERVICES	
Procurement Type: Statewide MA (Open End)	
Buyer Name:	
Telephone:	
Email:	
Shipping Method: Best Way	Effective Start Date: 2014-11-01
Free on Board: FOB Dest, Freight Prepaid	Effective End Date: 2014-12-31

VENDOR	DEPARTMENT CONTACT
WV ASSOC OF REHAB FACILITIES 400 ALLEN DR STE 100 CHARLESTON WV 25302 US Vendor Contact Phone: (304) 205-7970 Extension: Discount Percentage: 0.0000 Discount Days: 0	Requestor Name: Evelyn Melton Requestor Phone: (304) 558-7023 Requestor Email: evelyn.p.melton@wv.gov

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

AGENCY COPY

PURCHASING DIVISION AUTHORIZATION SIGNED BY: <i>[Signature]</i> DATE: 11/7/14 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM SIGNED BY: <i>[Signature]</i> DATE: 11/18/14 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION SIGNED BY: <i>Beverly Tolson</i> DATE: ELECTRONIC SIGNATURE ON FILE NOV 21 2014
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Extended Description:

TO EXTEND THE ORIGINAL CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT AND ALL AUTHORIZED CHANGE ORDERS.
NO CHANGE IN CONTRACT TOTAL.

EFFECTIVE DATE: NOVEMBER 1, 2014 THROUGH DECEMBER 31, 2014

ALL PROVISIONS OF THE ORIGINAL CONTRACT AND SUBSEQUENT CHANGE ORDERS NOT MODIFIED HEREIN SHALL REMAIN IN FULL FORCE AND EFFECT.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	72102905			EA	\$0.000000

Description: Exterior grounds maintenance

Extended Description:

ABSORBANCY PRODUCTS & SUPPLIES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	72102905			EA	\$0.000000

Description: Exterior grounds maintenance

Extended Description:

DOCUMENT IMAGING

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	72102905			EA	\$0.000000

Description: Exterior grounds maintenance

Extended Description:

LIQUID HAND SOAP

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	72102905			EA	\$0.000000

Description: Exterior grounds maintenance

Extended Description:

LOW IMPACT MONITOR & DISPATCHING SERVICES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	72102905			EA	\$0.000000

Description: Exterior grounds maintenance

Extended Description:

MICROFILMING

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	72102905			EA	\$0.000000

Description: Exterior grounds maintenance

Extended Description:

MIRRORS, APRONS AND DROP CLOTHS

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	72102905			EA	\$0.000000

Description: Exterior grounds maintenance

Extended Description:
PRESORT MAIL

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	72102905			EA	\$0.000000

Description: Exterior grounds maintenance

Extended Description:
SURVEY STAKES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	72102905			EA	\$0.000000

Description: Exterior grounds maintenance

Extended Description:
WIPING CLOTHS

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	72102905			EA	\$0.000000

Description: Exterior grounds maintenance

Extended Description:
LAUNDRY RENTAL COSTS AND REPLACEMENT COSTS

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	72102905			EA	\$0.000000

Description: Exterior grounds maintenance

Extended Description:
BOTTLED WATER PRODUCTS

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	72102905			EA	\$0.000000

Description: Exterior grounds maintenance

Extended Description:
COURIER SERVICES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	72102905			EA	\$0.000000

Description: Exterior grounds maintenance

Extended Description:
INTERSTATE REST AREA - MAINTENANCE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	72102905			EA	\$0.000000

Description: Exterior grounds maintenance

Extended Description:
 GROUNDS MAINTENANCE

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	72102905			EA	\$0.000000

Description: Exterior grounds maintenance

Extended Description:
 SECURE DOCUMENT SHREDDING

Total Order Amount	Open End
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WVARF10	Document Phase Pending	Document Description WORKSHOP COMMODITIES AND SERVI CES	Page 5 of 5
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions

**GENERAL TERMS & CONDITIONS
PURCHASE ORDER/CONTRACT**

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1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of this order.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all federal, state and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties' final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this order will:
(a) conform to the specifications, drawings, samples or other description furnished or specified by the Buyer; (b) be merchantable and fit for the purpose intended; and/or (c) be free from defect in material and workmanship.
8. **CANCELLATION:** The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.
12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, the State may deem this contract null and void, and terminate such contract without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, is available online at www.state.wv.us/admin/purchase/vrc/hipaa.html and is hereby made part of the agreement provided that the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **CONFIDENTIALITY:** The vendor agrees that he or she will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/noticeConfidentiality.pdf>.
16. **LICENSING:** Vendors must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Furthermore, the vendor must provide all necessary releases to obtain information to enable the Director or spending unit to verify that the vendor is licensed and in good standing with the above entities.
17. **ANTITRUST:** In accepting this purchase order or signing this contract with any agency for the State of West Virginia, the vendor agrees to convey, sell, assign, or transfer to the State of West Virginia all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to vendor. Vendor certifies that this purchase order or contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law. Vendor further certifies that this purchase order or contract is in all respects fair and without collusion or fraud.



EARL RAY TOMBLIN
GOVERNOR

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
P.O. BOX 50130
CHARLESTON, WEST VIRGINIA 25305-0130

JASON PIZATELLA
ACTING CABINET SECRETARY

DAVID TINCHER
DIRECTOR

November 5, 2014

Mr. Aaron Jones, Executive Director
WV Association of Rehab Facilities
400 Allen Drive, Suite 100
Charleston, WV 25302

Via Fax#: 304-205-7915

Subject: Contract# WVARF10

Dear Mr. Jones:

The State of West Virginia is offering to extend subject contract for two (2) months under the same terms, conditions and pricing. The extension dates are November 1, 2014 through December 31, 2014. If your company agrees to this extension, please sign below and return the original to my attention as soon as possible.

Please call if you have any questions.

Very truly yours,

Evelyn P. Melton
Senior Buyer

We agree to extend the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

Aaron D. Jones
Name/Signature

11/7/14
Date

Executive Director
Title

/em