



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Purchase Order

PURCHASE ORDER NO.

WVARF04

PAGE

1

BLANKET RELEASE

00

CHANGE ORDER

16

CORRECT PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, AND SHIPPING PAPERS.
QUESTIONS CONCERNING THIS PUR-
CHASE ORDER SHOULD BE DIRECTED
TO THE BUYER AS NOTED BELOW.

SEE REVERSE SIDE FOR
TERMS AND CONDITIONS

INVOICE TO

ALL STATE AGENCIES
AND POLITICAL SUBDIVISIONS
VARIOUS LOCALES AS INDICATED
BY ORDER

VENDOR

*709052549 304-766-4894
WV ASSOC OF REHAB FACILITIES
PO BOX 745

INSTITUTE WV 25112

SHIP TO

AGENCY COPY

ALL STATE AGENCIES
AND POLITICAL SUBDIVISIONS
VARIOUS LOCALES AS INDICATED
BY ORDER

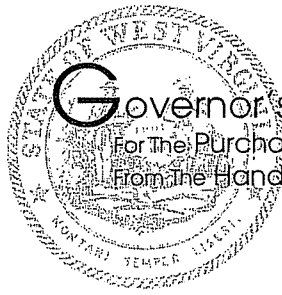
DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
03/28/2007		NET 30		550633886			
SHIP VIA		F.O.B.		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		VAR - VAR	
LINE	QUANTITY	UOP	VENDOR ITEM NO.	UNIT PRICE	AMOUNT		
	DELIVERY DATE	CAT. NO.	ITEM NUMBER				
CHANGE ORDER #16							
CHANGE THE RATE FOR LOW IMPACT MONITOR SERVICES TO \$35.18/HOUR. EFFECTIVE DATE: FEBRUARY 1, 2007 - OCTOBER 31, 2007 TOLLS ON THE WV TURNPIKE WILL BE REIMBURSED AT COST; MILEAGE FOR MONITORS SHALL BE \$0.485 PER MILE.							
*****NO ADDITIONAL CHANGES*****							
PURCHASING DIVISION CERTIFIED ENCUMBERED MAR 29 2007 <i>Beverly Toler</i>							
PREVIOUS PO TOTAL==> OPEN END PO NET CHANGE (+)==>							
IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE <input checked="" type="checkbox"/>							
APPROVED FOR ONE FISCAL YEAR <i>Danette Wayfield</i> APPROVED AS TO FORM BY ASSISTANT ATTORNEY GENERAL							
BY <i>JO ANN ADKINS</i> 304-558-8802 PURCHASING DIVISION AUTHORIZED SIGNATURE							

OPEN END

TOTAL

**GENERAL TERMS & CONDITIONS
PURCHASE ORDER/CONTRACT**

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of acceptance of this order.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this Order will:
[a] conform to the specifications, drawings, samples or other description furnished or specified by the Buyer; [b] be merchantable and fit for the purpose intended; and/or [c] be free from defect in material and workmanship.
8. **CANCELLATION:** The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the Seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract is automatically null and void, and is terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.



Governor's Committee

For The Purchase of Commodities & Services
From The Handicapped

1900 Kanawha Boulevard, East
State Capitol, Room E-119
Charleston, West Virginia 25305-0120
304.558.1783

PURCHASING AGENCY NOTIFICATION OF FAIR MARKET PRICE DETERMINATION

January 26, 2007

JoAnne Adkins
WV Purchasing Div
PO Box 50130
Charleston WV 25305-0130

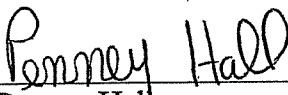
RE: Committee Establishment of Fair Market Price for Low Impact Monitor
Services with the Dept of Highways

Committee for the Purchase of Commodities and Services from the Handicapped
(hereafter referred to as the Committee) in accordance with section 5A-3a-4(d) of the
code of West Virginia, met on the above date and by majority vote established the
following fair market price for the above project.

The Committee hereby approves an agreement between the State of West Virginia, and
the West Virginia Association of Rehabilitation Facilities, Inc. (the designated Central
Non-Profit Agency) for the above named project at the fair market price of \$35.18 per
hour. The contract period will be from February 1, 2007 – October 31, 2007. The period
price shall be open ended.

The Committee through the Central Nonprofit Agency will assign this project to a
Community Rehabilitation Program approved by the Committee to provide the service
required by this agreement.

If you have any questions feel free to call WVARF (the Central Non-Profit Agency) at
304-766-4894. Thank you for using the services of West Virginia's citizens with
disabilities and supporting the State Use program.



Penney Hall
Committee Chair

RECEIVED
2007 MAR 26 P 12:08
PURCHASING DIVISION
STATE OF WV



West Virginia Association of Rehabilitation Facilities

SERVICE AGREEMENT

Contractor: West Virginia Association of Rehabilitation Facilities, Inc., PO Box 745,
Institute WV 25112

Work performed by: Harrison County Sheltered Workshop, Stonewood; Integrated
Resources, Maben; SW Resources, Parkersburg; Pretera Center, Charleston

Work to be performed: Low Impact Monitor Services


Customer Contact: JoAnne Adkins, WV Purchasing Division, PO Box 50130,
Charleston WV 25305-0130

Period of Contract: February 1, 2006 – October 31, 2007

Billing Rate: \$35.18 per hour Total Period Amount: Open Ended

Notes:

- *The Division of Highways agrees to pay for tolls incurred as a result traveling on the WV Toll Road during the provision of this project. Copies of receipts must accompany all requests for re-imbursement.*
- *The costing of the above price is in part based upon the allowable amount established by the US Internal Revenue Service (IRS) for mileage. The Division of Highways agrees to review, and adjust the above price whenever the IRS makes an adjustment to their current figure of \$0.485 per mile.*
- *This contract may be renewed upon the mutual written consent of the spending unit and vendor, submitted to the Director of Purchasing thirty (30) days prior to the expiration date. Such renewal shall be in accordance with the terms and conditions of the original contract and shall be limited to two (2) one (1) year periods.*
- *The Vendor agrees to furnish all equipment and supplies required to perform the tasks agreed upon in the Statement of Work.*
- *WVARF agrees to provide services for the above amount pending final determination of the "Fair Market Price" by the Governor's Committee for the Purchase of Commodities and Services from the Handicapped.*

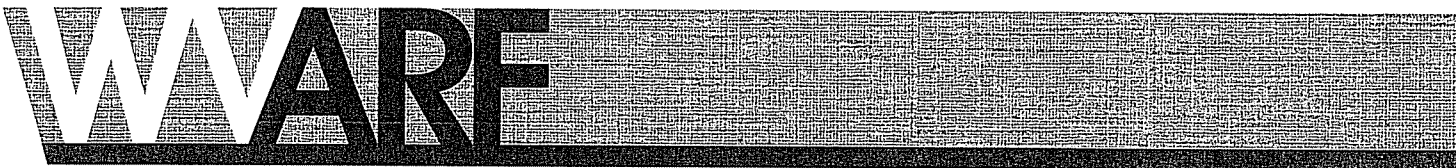

Glenn McEndree, Executive Director
WVARF

3/22/07
Date

For the WV Division of Highways

Date

P.O. Box 745
Institute West Virginia 25112
(304) 766-4894 • Fax (304) 766-4607
www.wvarf.org



West Virginia Association of Rehabilitation Facilities

January 26, 2007

Betty Francisco
WV Purchasing Division
PO Box 50130
Charleston, WV 25305-0130

Dear Betty,

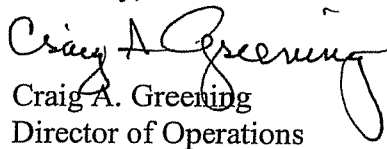
As you know one of the factors in the price for the Low Impact Monitors has been the standard mileage rate as established by the IRS. They have set that rate for 2007, which \$0.485 per mile.

I am enclosing all appropriate documents to help create the back-up for this action.

As a result this will increase the price for Monitors from \$33.62 to \$35.18 per hour. This will be effective with the February invoice.

Thank you for your time and consideration of this matter. Should you or your colleagues have any questions, please feel free to contact at 304-766-4894.

Sincerely,


Craig A. Greening
Director of Operations

RECEIVED
2007 FEB - 2 A 9:31
PURCHASING DIVISION
STATE OF WV

P.O. Box 745
Institute, West Virginia 25112
(304) 766-4894 • Fax (304) 766-4607
www.wvarf.org



IRS Announces 2007 Standard Mileage Rates

IR-2006-168, Nov. 1, 2006

WASHINGTON — The Internal Revenue Service today issued the 2007 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning Jan. 1, 2007, the standard mileage rates for the use of a car (including vans, pickups or panel trucks) will be:

- 48.5 cents per mile for business miles driven;
- 20 cents per mile driven for medical or moving purposes; and
- 14 cents per mile driven in service to a charitable organization.

The new rate for business miles compares to a rate of 44.5 cents per mile for 2006. The new rate for medical and moving purposes compares to 18 cents in 2006. The primary reasons for the higher rates were higher prices for vehicles and fuel during the year ending in October.

The standard mileage rates for business, medical and moving purposes are based on an annual study of the fixed and variable costs of operating an automobile. Runzheimer International, an independent contractor, conducted the study for the IRS.

The mileage rate for charitable miles is set by statute.

A taxpayer may not use the business standard mileage rate for a vehicle after using any depreciation method under the Modified Accelerated Cost Recovery System (MACRS), after claiming a Section 179 deduction for that vehicle, for any vehicle used for hire or for more than four vehicles used simultaneously. Revenue Procedure 2006-49 contains additional information on these standard mileage rates.

Related Items:

- [Revenue Procedure 2006-49](#)

[Subscribe to IRS Newswire](#)



State of West Virginia
Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

Purchase Order

PURCHASE ORDER NO.

WVARF04

PAGE

BLANKET RELEASE

00

CHANGE ORDER

16

CORRECT PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, AND SHIPPING PAPERS.
QUESTIONS CONCERNING THIS PUR-
CHASE ORDER SHOULD BE DIRECTED
TO THE BUYER AS NOTED BELOW.

**SEE REVERSE SIDE FOR
TERMS AND CONDITIONS**

INVOICE TO

ALL STATE AGENCIES
AND POLITICAL SUBDIVISIONS
VARIOUS LOCALES AS INDICATED
BY ORDER

VENDOR

*709052549 304-766-4894
WV ASSOC OF REHAB FACILITIES
PO BOX 745
INSTITUTE WV 25112

SHIP TO

ALL STATE AGENCIES
AND POLITICAL SUBDIVISIONS
VARIOUS LOCALES AS INDICATED
BY ORDER

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
02/28/2007		NET 30		550632886			
SHIP VIA		F.O.B.		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		VAR-VAR	
LINE	QUANTITY	UOP	VENDOR ITEM NO.	UNIT PRICE	AMOUNT		
	DELIVERY DATE	CAT. NO.	ITEM NUMBER				
RECEIPT TICKET FOR PURCHASE ORDER: WVARF04							
LINE	CATNO	ITEM	NUMBER	DESCRIPTION	QTY	DATE	
0001		485-74		100 PAD BAIL KIT (AP100)			
0162		954-05		LAUNDRY AND LINEN SERVICE			
SIGNATURE				DATE			
IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE <input type="checkbox"/>							
TOTAL							

APPROVED AS TO FORM BY
ASSISTANT ATTORNEY GENERAL

BY
PURCHASING DIVISION AUTHORIZED SIGNATURE