



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 06-13-2023

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0212 0212 TEMP21B 4	Procurement Folder:	749856
Document Name:	STATEWIDE CONTRACT: TEMP21B	Reason for Modification:	
Document Description:	TEMPORARY STAFFING SERVICES (Original PF: 738312)	CO#03: Issued to renew the original contract.	
Procurement Type:	Statewide MA (Open End)		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2020-07-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-07-14

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000022449			Requestor Name:	Mark A Atkins
ATHENA CONSULTING LLC				Requestor Phone:	(304) 558-2307
506 MAIN ST STE 215				Requestor Email:	mark.a.atkins@wv.gov
GAITHERSBURG	MD	20878		<div style="font-size: 48pt; font-weight: bold;">23</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
US					
Vendor Contact Phone:	301-216-9654	Extension:	205		
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
ALL STATE AGENCIES	STATE OF WEST VIRGINIA
VARIOUS LOCATIONS AS INDICATED BY ORDER	VARIOUS LOCATIONS AS INDICATED BY ORDER
No City	No City
WV 99999	WV 99999
US	US

6/26/2023

Purchasing Division's File Copy

Total Order Amount:	Open End
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ENTERED

PURCHASING DIVISION AUTHORIZATION
 DATE: *Mark A. Atkins* 6/13/2023
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Gray*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
Beverly Tolson
 DATE: 6-26-23
 ELECTRONIC SIGNATURE ON FILE

6/26/2023

Extended Description:

Change Order #03 is issued for to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.

Effective date of renewal: 07/15/2023 through 07/14/2024.

Renewal Years Remaining: 0

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	80111600			HOUR	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: TEMPORARY EMPLOYEE STAFFING SERVICES

Extended Description:

See attached Synopsis Award Spreadsheets for Contract Pricing.



MARK D. SCOTT
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
CHARLESTON, WEST VIRGINIA 25305-0130

W. MICHAEL SHEETS
DIRECTOR

May 17, 2023

Mark Elvin, Chief Growth Officer
Athena Consulting LLC. Dba Melissa Pappas
506 Main Street, STE 215
Gaithersburg, MD 20878

Subject: WV Statewide Contract No.: CMA 0212 TEMP21B Temporary Staffing Services

Dear Mr. Elvin:

The State of West Virginia is offering to renew the subject contract under the original terms, conditions, pricing, and authorized change orders. The renewal dates are July 15, 2023 through July 14, 2024. Please mark your renewal position on the corresponding statement and complete the signature information below. Then return this letter to my attention as soon as possible. You may return via email to Mark.A.Atkins@wv.gov.

X We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

 We do not agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

<u>Mark E. Elvin</u>	<u><i>Mark E. Elvin</i></u>	<u>Chief Growth Officer</u>	<u>5/17/2023</u>
<i>Print Name</i>	<i>Signature</i>	<i>Title</i>	<i>Date</i>

Please call if you have any questions.

Very truly yours,

Mark A. Atkins, CPPB
Buyer Supervisor, Statewide Contracts
West Virginia Department of Administration
Purchasing Division
2019 Washington Street, East
POB 50130
Charleston, WV 25305-0130
Phone: 304.558.2307
Email: Mark.A.Atkins@wv.gov