

Department of Administration **Purchasing Division** 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

State of West Virginia **Master Agreement**

Order Date: 2019-06-07

CORRECT ORDER NUMBER
MUST APPEAR ON ALL PACKA
INVOICES, AND SHIPPING PAR
QUESTIONS CONCERNING TH
ORDER SHOULD BE DIRECTE
THE DEPARTMENT CONTACT.

Order Number: CMA 0212 0212 TEMP16G Procurement Folder: 236494 Reason for Modification: Document Name: Change Order #3 - STATEWIDE CONTRACT TEMP16G CO#3 is issued to renew the original contract and remove the Painter Classification from the TEMP16 Award Synopsis for Regions 1 thru 4 (Rev. 07/15/2019). No Other Changes Document Description: TEMPORARY STAFFING SERVICES (Original PF: 211609) Procurement Type: Central Master Agreement Buyer Name: Heather D Bundrage Telephone: (304) 558-2566 Email: heather.d.bundrage@wv.gov Shipping Method: Best Way Effective Start Date: 2016-07-15 Free on Board: FOB Dest, Freight Prepaid Effective End Date: 2020-07-14

VENDOR DEPARTMENT CONTACT Requestor Name: Charles D Barnette Vendor Customer Code: 000000208792 Requestor Phone: (304) 558-2566 MANPOWER OF WV INC **528 5TH AVE** Requestor Email: charles.d.barnetle@wv.gov HUNTINGTON WV 25701 US Extension: 1007 Vendor Contact Phone: (304) 525-0391 Discount Percentage: 0.0000 Discount Days: 0

	INVOICE TO	SHIP SHIP SHIP	то
ALL STATE AGENCIES	5	STATE OF WEST VIRGINIA	
VARIOUS LOCATIONS	AS INDICATED BY ORDER	VARIOUS LOCATIONS AS IN	IDICATED BY ORDER
No City	WV 99999	No City	WV 99999
US		us	



Total Order Amount

Open End

MA 06/07/2019
PURCHASING DIVISION AUTHORIZATION

SIGNED BY:

DATE:

ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

SIGNED BY:

DATE:

ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

SIGNED BY:

DATE:

ELECTRONIC SIGNATURE ON FILE

Date Printed: Jun 07, 2019 Order Number: TEMP16G Page:

FORM ID: W PRC CMA OUT 8/14

Beverly To

Extended Description:

Change Order No. 03: is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

AND

To remove the Painter Classification from the TEMP16 Award Synopsis for Regions 1 thru 4 (Revised 07/15/2019)

Effective Date of Renewal: July 15, 2019 through July 14, 2020.

Renewals remaining: 0

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	80111613			HOUR	\$0.000000
	Service From	Service To			

Commodity Line Description: TEMPORARY EMPLOYEE SERVICES

Extended Description:

See Synopsis Award Pages (Revised 07/15/2019) for contract pricing.

Date Printed: Jun 07, 2019 Order Number: TEMP16G Page: 2 FORM ID: WV_PRC_CMA_001 8/14



ALLAN MCVEY CABINET SECRETARY

STATE OF WEST VIRGINIA DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION

W. MICHAEL SHEETS

DIRECTOR

2019 WASHINGTON STREET, EAST CHARLESTON, WEST VIRGINIA 25305-0130

May 01, 2019

Blane W STRONG TREISTER, PRESIDENT Zach Treister, Contract Manager Manpower of WV Inc. 528 5th Ave

Subject: WV Statewide Contract No.: TEMP16G

Dear Mr. Treister:

Huntington, WV 25701

The State of West Virginia is offering to renew subject contract under the same terms, conditions and pricing. The renewal dates are July 15, 2019 through July 14, 2020. If your company agrees to this renewal, please sign below and return the original to my attention as soon as possible.

Also attached is an Affidavit that is to be part of the purchase order and is required to be signed and dated.

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

Name/Stghature

Date

Title

Please call if you have any questions.

Very truly yours,

Mark A Atlive

Senior Buyer, WVPBC

West Virginia Department of Administration Purchasing Division

2019 Washington Street, East

POB 50130 Charleston, WV 25305-0130

Phone: 304.558.2307 Fax: 304.558-4115

Email: Mark.A.Atkins@wv.gov

Attachment

Hancock Brooke Ohio Marshall	Wetzel	Mond	ongalia	Marion	Harrison	Dodridge	Gilmer	Pleasants	Calhoun	Wirt	Wood	Tyler	Ritchie
	AWARD	EVEL:	1	AWARD LE	VEL 2	AWARD LE	VEL 3						
CLASSIFICATION	VENDOR	RA	TE \$	VENDOR	RATE \$	VENDOR	RATE \$						
Accounting Technician 2	WVARF	\$	14.90	EXPRESS Emp	\$ 12.33	KELLY Sves	\$ 13.86	Bart .					
Administrative Services Assistant 1	WVARF	\$	15.46	EXPRESS Emp	\$ 12.33	KELLY Svcs	\$ 12.60						
Administrative Services Assistant 2	WVARF	\$	15.81	EXPRESS Emp	\$ 13.18	KELLY Svcs	\$ 13.86						
Cook	WVARF	\$	13.00	EXPRESS Emp	\$ 12.33	22nd CENTURY							
Custodian	WVARF	\$	13.00	KELLY Sves	\$ 11.97	EXPRESS Emp	\$ 12.33	Dr. St					
Data Entry Operator2	WVARF	\$	14.05	KELLY Sves	\$ 12.60	SAUNDERS	\$ 12.63						
Executive Secretary	WVARF	\$	16.86	EXPRESS Emp		KELLY Sves	\$ 14.62						
Groundskeeper	WVARF	\$	13.00	KELLY-Svcs	\$ 12.23	EXPRESS Emp	\$ 12.33						
Health Service Worker	WVARF	\$	14.05	EXPRESS Emp	\$ 14.04	22nd CENTURY							
Laboratroy Assistant 3	EXPRESS Emp	\$	12.33	22nd CENTRUY	\$ 12.65	MANPOWER	\$ 13.88						
Laborer	WVARF	\$	13.00	KELLY Sves	\$ 11.34	EXPRESS Emp	\$ 12.33						
Mail Runner	WVARF	\$	12.65	KELLY-Svcs	\$ 11.34	SAUNDERS	\$ 11.95	The state of					
Office Assistant 2	WVARF	\$	13.49	KELLY Sves	\$ 11.34	SAUNDERS	\$ 12.09						
Office Assistant 3	WVARF	\$	14.90	KELLY Svcs	\$ 11.97	SAUNDERS	\$ 12.45						
Painter	WVARE	\$	14.05	22nd CENTRUY	\$ 12.58	ADECCO	\$ 12.64	CLASS	IFICATION F	REMOVE	D - CHANG	E ORDE	R #3
Paralegal	EXPRESS Emp	\$	14.32	22nd CENTRUY	\$ 17.97	KELLY Svcs	\$ 18.27					- 11	
Parking Attendant	WVARF	\$	13.00	KELLY Sves	\$ 11.34	EXPRESS Emp	\$ 12.33						
Word Processor	WVARF	\$	13.49	KELLY Sves	\$ 11.82	SAUNDERS	\$ 12.36						
				Regio	n 1 Award								
					1174010								
CONTRACTS				COUNTIES	!	1	KEY:		Ren	noved f	rom contra	ct - CO	13
CMA 0212 0212 TEMP16A WVARF				ALL	1								
CMA 0212 0212 TEMP16BB KELLY SVCS			40	ALL									
CMA 0212 0212 TEMP16C EXPRESS EMPL		SSION	ALS	ALL									
CMA 0212 0212 TEMP16D SAUNDERS STA				ALL									
CMA 0212 0212 TEMP16E 22nd CENTURY	TECHNOLOGIES			ALL									
CMA 0212 0212 TEMP16F ADECCO	F 1474		100	ONTA	Hancock,	Brooke, Ohio, A	Aarshall, V	Vetzel, Men	ongalia, M	arion, Pl	easants, W	lood, Ri	tchie.
CMA 0212 0212 TEMP16G MANPOWER C	r wv			ONLY	Mononga	lia, Marion, Harı	rison,Dodi				Vood, Tyle	r, Ritchi	e.
						<u></u>		Effective	Date: 07/1	5/2016			

REGION 2:

Mason Cabell Wayne Mingo	Logan	Boone	Lincoln	Kanawha	Putnam	Roane	Jackson					
	AWARD	EVEL 4	AWARD LE	VEL 2	AUGUARA							
CLASSIFICATION	VENDOR				AWARD LE	1	1 34					
		RATE \$	VENDOR	RATE \$	VENDOR	RATE \$						
Accounting Technician 2	WVARF		EXPRESS Emp		KELLY Svcs	\$ 13.86						
Administrative Services Assistant 1	WVARF		EXPRESS Emp		KELLY Sves	\$ 12.60	- 110					
Administrative Services Assistant 2 Cook	WVARF	3	EXPRESS Emp	-	KELLY Sves	\$ 13.86	100					
Custodian		-	EXPRESS Emp		22nd CENTURY	\$ 12.94						
	WVARF		KELLY Sves		EXPRESS Emp	\$ 12.33	1 Tag					
Data Entry Operator2	WVARF	2	KELLY Svcs	National Association of the Control	SAUNDERS	\$ 12.63	10-11					
Executive Secretary	WVARF		EXPRESS Emp		KELLY Sves	\$ 14.62						
Groundskeeper	WVARF		KELLY Svcs	12	EXPRESS Emp	\$ 12.33						
Health Service Worker	WVARF		EXPRESS Emp	-	22nd CENTURY							
Laboratroy Assistant 3	EXPRESS Emp		22nd CENTURY		MANPOWER	\$ 13.88						
Laborer	WVARF		KELLY Svcs	\$ 11.34	EXPRESS Emp	\$ 12.33						
Mail Runner	WVARF	-	KELLY Sves	\$-11.34	SAUNDERS	\$ 11.95	200					
Office Assistant 2	WVARF	5	KELLY Svcs	\$ 11.34	SAUNDERS	\$ 12.09						
Office Assistant 3	WVARF		KELLY Sves	\$ 11.97	SAUNDERS	\$ 12.45						
Painter	WVARE	-	22nd CENTURY	\$ 12.58	ADECCO	\$ 12.64	CLAS	SIFICATIO	N REMOV	ED - CHANG	GE ORDE	R #3
Paralegal	EXPRESS Emp		22nd CENTURY	\$ 17.97	KELLY Svos	\$ 18.27						-
Parking Attendant	WVARF	\$ 13.00	KELLY Svcs	\$ 11.34	EXPRESS Emp	\$ 12.33						
Word Processor	WVARF	\$ 13.49	KELLY Sves	\$ 11.82	SAUNDERS	\$ 12.36	1 1					
			Reg	ion 2 Awa	rds:							
CONTRACT												
CONTRACTS	•		COUNTIES	1		KEY:			Removed	from contr	act - CO	#3
MA 0212 0212 TEMP16A WVARF			ALL									
MA 0212 0212 TEMP1688 KELLY SVCS	PERMIT		ALL									
MA 0212 0212 TEMP16C EXPRESS EMP		SSIONALS	ALL									
MA 0212 0212 TEMP16D SAUNDERS ST			ALL									
MA 0212 0212 TEMP16E 22nd CENTUR	Y TECHNOLOGIES		ALL									
MA 0212 0212 TEMP16F ADECCO		F 277	CNLY	N.	lason, Cabell, Wa	yne, Logar	, Boene, Li	ncoln, Kar	nawha, Pu	tnam, Roar	ne, Jacks	on.
MA 0212 0212 TEMP16G MANPOWER	OF WV		ALL									
							Effective	e Date: 07	//15/2016			

Lewis Upshur Randolph Pendelton	Hardy	Grant	Hampshire	Mineral	Morgan	Berkeley	Jefferson	Tucker	Barbour	Taylor Pre	eston		T
	AWARD L	EVEL 1	AWARD LE	VEL 2	AWARD LE	VEL 3		-	_				
CLASSIFICATION	VENDOR	RATE \$	VENDOR	RATE \$	VENDOR	RATE \$							
Accounting Technician 2	WVARF	\$ 14.90	EXPRESS Emp	\$ 12.33	KELLY Svcs	\$ 13.86							
Administrative Services Assistant 1	WVARF	\$ 15.46			KELLY Sves	\$ 12.60	3 T . V						
Administrative Services Assistant 2	WVARF	\$ 15.81	2		KELLY Svcs	\$ 13.86							
Cook	WVARF	\$ 13.00			22nd CENTURY	\$ 12.94							
Custodian	WVARF	\$ 13.00	KELLY Svcs	\$ 11.97	EXPRESS Emp	\$ 12.33							
Data Entry Operator2	WVARF	\$ 14.05	KELLY Sves	\$ 12.60	SAUNDERS	\$ 12.74	THE IS						
Executive Secretary	WVARF	\$ 16.86	-	4	KELLY Svcs	\$-14.62							
Groundskeeper	WVARF	\$ 13.00	KELLY Sves	\$ 12.23	EXPRESS Emp	\$ 12.33							
Health Service Worker	WVARF	\$ 14.05	EXPRESS Emp		22nd CENTURY	\$ 17.47	WE'VE						
Laboratroy Assistant 3	EXPRESS EMP	\$ 12.33			MANPOWER	\$ 13.88							
Laborer	WVARF	\$ 13.00	KELLY Svcs	\$-11.34	EXPRESS Emp	\$ 12.33							
Mail Runner	WVARF	\$ 12.65	KELLY-Svcs	\$ 11.34	SAUNDERS	\$ 12.05							
Office Assistant 2	WVARF	\$ 13.49	KELLY Svcs	\$ 11.34	SAUNDERS	\$ 12.20							
Office Assistant 3	WVARF	\$ 14.90	KELLY Svcs	\$ 11.97	SAUNDERS	\$ 12.56							
Painter	WVARF	\$ 14.05	22nd CENTURY	\$ 12.58	MANPOWER	\$ 15.75	CLASSI	FICATION	REMOVED	- CHANGE (ORDER #3	7	
Paralegal	EXPRESS EMP	\$ 14.32	22nd CENTURY	\$ 17.97	KELLY Svcs	\$ 18.27							
Parking Attendant	WVARF	\$ 13.00	KELLY Svcs	\$ 11,34	EXPRESS Emp	\$ 12.33							
Word Processor	WVARF	\$ 13.49	KELLY Svcs	\$ 11.82	SAUNDERS	\$ 12.47							
				Region	3 Awards:								
CONTRACTS			COUNTIES	3		KEY:		D.	moved for	m contract	CO#3	4	
MA 0212 0212 TEMP16A WVARF			ALL	•		100.11		- Ne	IIIOVEU IIO	m contract	- CU#3	-	
MA 0212 0212 TEMP16BB KELLY SERVICE	S	HE WAY	ALL									1	
MA 0212 0212 TEMP16C EXPRESS EMPLO	YMENT PROFE	SSIONALS	ALL	1								1	
MA 0212 0212 TEMP16D SAUNDERS STA			ALL									1	
MA 0212 0212 TEMP16E 22nd CENTURY			ALL									1	
MA 0212 0212 TEMP16G MANPOWER OF	FWV		ONLY	Lewis, Up	shur, Randolph,	Hampshir	e, Mineral, N	∕lorgan, b	erkeley, Je	fferson, Bar	bour, Taylor,	Preston.	
							F	ffective [Date: 07/15	/2016			

raxton Clay Nicholas Fayette	Raleigh	Wyoming	McDowell	Mercer	Summers	Greenbrier	Pocahontas Wesbster Monroe
	AWARD	LEVEL 1	AWARD LE	VEL 2	AWARD LE	VFI 3	
Classification	VENDOR	RATE \$	VENDOR	RATE S	VENDOR	RATE \$	
Accounting Technician 2	WVARF	\$ 14.90	EXPRESS Emp	\$ 12.33	KELLY Svcs	\$ 13.86	
Administrative Services Assistant 1	WVARF	\$ 15.46	EXPRESS Emp	\$ 12.33	KELLY Sves	\$ 12.60	A STATE OF THE STA
Administrative Services Assistant 2	WVARF	\$ 15.81	EXPRESS Emp	\$ 13.18	KELLY Svcs	\$ 13.86	
Cook	WVARF	\$ 13.00	EXPRESS Emp	\$ 12.33	22nd CENTURY	\$ 12.94	
Custodian	WVARF	\$ 13.00	KELLY Svcs	\$ 11.97	EXPRESS Emp	\$ 12.33	
Data Entry Operator2	WVARF	\$ 14.05	KELLY Svcs	\$ 12.60	SAUNDERS	\$ 12.63	
Executive Secretary	WVARF	\$ 16.86	EXPRESS Emp	\$ 14.61	KELLY Svcs	\$ 14.62	
Groundskeeper	WVARF	\$ 13.00	KELLY Svcs	\$ 12.23	EXPRESS Emp	\$ 12.33	
Health Service Worker	WVARF	\$ 14.05	EXPRESS Emp	\$ 14.04	22nd CENTURY	\$ 16.03	
Laboratroy Assistant 3	EXPRESS Emp	\$ 12.33	22nd CENTURY	\$ 12.65	MANPOWER	\$ 13.88	
Laborer	WVARF	\$ 13.00	KELLY Sves	\$ 11.34	EXPRESS Emp	\$ 12.33	
Mail Runner	WVARF	\$ 12.65	KELLY Svcs	\$ 11.34	SAUNDERS	\$ 11.95	
Office Assistant 2	WVARF	\$ 13.49	KELLY Sves	\$ 11.34	SAUNDERS	\$ 12.09	
Office Assistant 3	WVARF	\$ 14.90	KELLY Svcs	\$ 11.97	SAUNDERS	\$ 12.45	
Painter Painter	WVARE	\$ 14.05	22nd CENTURY	\$ 12.58	MANPOWER	\$ 15.75	CLASSIFICATION REMOVED - CHANGE ORDER #3
Paralegal	EXPRESS Emp	\$ 14.32	22nd CENTURY	\$ 17.97	KELLY Svcs	\$ 18.27	
Parking Attendant	WVARF	\$ 13.00	KELLY-Sves	\$-11.34	EXPRESS Emp	\$ 12.33	
Word Processor	WVARF	\$ 13.49	KELLY Svcs	\$ 11.82	SAUNDERS	\$ 12.36	
			Reg	ion 4 Awa	rds:		
CONTRACTS			COUNTIES	 j		KEY:	Dament from the state of the st
IA 0212 0212 TEMP16A WVARF			ALL	4		NET:	Removed from contract - CO#3
A 0212 0212 TEMP16BB KELLY SERVICE	ES	7- VIII / 1	ALL	c 4			
A 0212 0212 TEMP16C EXPRESS EMPL	OYMENT PROF	ESSIONALS	ALL				
A 0212 0212 TEMP16D SAUNDERS STA	FFING		ALL				
A 0212 0212 TEMP16E 22nd CENTURY		S	ALL				
IA 0212 0212 TEMP16G MANPOWER O	FWV		ONLY	Braxton, C	Clay, Nicholas, Fa	yette, Ralei	gh.
							Effective Date: 07/15/2016

		7
AC	OR	D
6.		

CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this

certificate does not confer rights to the certificate holder in new of such	endorsement(s).	
PRODUCER	CONTACT NAME:	
Aon Risk Services Central, Inc.	PHONE (866) 283-7122 FAX (800) 363-01	LO 5
milwaukee WI Office 10700 Research Drive Suite 450	E-MAIL ADDRESS:	
Milwaukee WI 53226 USA	INSURER(S) AFFORDING COVERAGE	NAIC#
INSURED	INSURER A: ACE American Insurance Company	22667
DTS Systems Inc dba Manpower of WV, Inc	INSURER B: ACE Property & Casualty Insurance Co.	20699
528 5th Avenue Huntington WV 25701 USA	INSURER C:	
•	INSURER D:	
	INSURER E:	
	INSURER F:	

REVISION NUMBER: CERTIFICATE NUMBER: 570076215766 COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requeste

INSR	TYPE OF INSURANCE	ADDL	SUBR	POLICY NUMBER	POLICY EFF	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY	Indu	1110	CMRG71232931	03/01/2019	03/01/2020	EACH OCCURRENCE	\$1,000,000
	CLAIMS-MADE X OCCUR						PREMISES (Ea occurrence)	\$1,000,000
1							MED EXP (Any one person)	\$5,000
							PERSONAL & ADV INJURY	\$1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:	1					GENERAL AGGREGATE	\$2,000,000
	POLICY PRO- X LOC						PRODUCTS - COMP/OP AGG	\$1,000,000
A	OTHER:	\vdash		RAL H25279694	03/01/2019	03/01/2020	COMBINED SINGLE LIMIT (En accident)	\$1,000,000
	ANY AUTO	1 1					BODILY INJURY (Per person)	
	CHANGED SCHEDULED	1 1					BODILY INJURY (Per accident)	
	X HIRED AUTOS ONLY X ONLY X ONLY AUTOS						PROPERTY DAMAGE (Per accident)	
В	X UMBRELLA LIAB X OCCUR	\vdash		X00G71495085001	03/01/2019	03/01/2020	EACH OCCURRENCE	\$25,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	\$25,000,000
	DED RETENTION WORKERS COMPENSATION AND	Ш					PER STATUTE OTH-	
	EMPLOYERS' LIABILITY YAS			ľ			JER .	
	ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A					E, L, EACH ACCIDENT	
	(Mandatory in NH)	ا ا					E,L. DISEASE-EA EMPLOYEE	
	if yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE-POLICY LIMIT	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 181, Additional Remarks Schedule, may be attached if more space is regulated) State of West Virginia is included as Additional Insured on the General Liability policy with respect to office/clerical services assignments only.

CERTIFIC	ATE HOL	DER

State of West Virginia Attn: Mark A. Atkins 2019 Washington Street, East Charleston WV 25305-0130 USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL 8É DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS

AUTHORIZED REPRESENTATIVE