



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

Order Date: 2017-06-30

CORRECT ORDER NUMBER  
 MUST APPEAR ON ALL PACKAGES,  
 INVOICES, AND SHIPPING PAPERS.  
 QUESTIONS CONCERNING THIS  
 ORDER SHOULD BE DIRECTED TO  
 THE DEPARTMENT CONTACT.

Order Number: CMA 0212 0212 TEMP16D	Procurement Folder: 236478
Document Name: Change Order One - STATEWIDE CONTRACT TEMP16D	Reason for Modification:
Document Description: TEMPORARY STAFFING SERVICES (Original PF: 211609)	Change Order One - To renew the contract from July 15, 2017 to July 14, 2018 according to all terms, conditions, prices, and specifications.
Procurement Type: Central Master Agreement	
Buyer Name: Charles D Barnette	
Telephone: (304) 558-2566	
Email: charles.d.barnette@wv.gov	
Shipping Method: Best Way	Effective Start Date: 2016-07-15
Free on Board: FOB Dest, Freight Prepaid	Effective End Date: 2018-07-14

VENDOR	DEPARTMENT CONTACT
Vendor Customer Code: 000000206538 SAUNDERS STAFFING INC PO BOX 211 400 NORTH ST BLUEFIELD WV 24701 US Vendor Contact Phone: (304) 325-3369 Extension: 1007 Discount Percentage: 0.0000 Discount Days: 0	Requestor Name: Charles D Barnette Requestor Phone: (304) 558-2566 Requestor Email: charles.d.barnette@wv.gov

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

Total Order Amount	Open End
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**AGENCY COPY**

PURCHASING DIVISION AUTHORIZATION SIGNED BY: <i>Tara Hyle</i> DATE: <i>JUL 12 2017</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM SIGNED BY: <i>Benjamin C. Goff</i> DATE: <i>JUL 12 2017</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION SIGNED BY: <i>Melissa Hill</i> DATE: <i>JUL 17 2017</i> ELECTRONIC SIGNATURE ON FILE
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*7-13-17*

**Extended Description:**

Change Order One - Issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective Date of Renewal: July 15, 2017 through July 14, 2018.

Renewals remaining: 2

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	80111613			HOUR	\$0.000000
	<b>Service From</b>	<b>Service To</b>			

Commodity Line Description: TEMPORARY EMPLOYEE SERVICES

**Extended Description:**

TEMP16D	<b>Document Phase</b> Draft	<b>Document Description</b> TEMPORARY STAFFING SERVICES (Original PF: 211609)	<b>Page 3</b> <b>of 3</b>
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**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions



JIM JUSTICE  
GOVERNOR

STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON STREET, EAST  
CHARLESTON, WEST VIRGINIA 25305-0130

JOHN A. MYERS  
CABINET SECRETARY  
DAVID TINCHER  
DIRECTOR

June 7, 2017

Connie Saunders  
Saunders Staffing, Inc  
PO Box 211  
400 North Street  
Bluefield, WV 24701

Subject: Contract# TEMP16D - Statewide Contract for Temporary Staffing Services

Dear Ms. Saunders:

The State of West Virginia is offering to extend the subject contract under the same terms, conditions and pricing. The extension dates are July 15, 2017 through July 14, 2018. If your company agrees to this extension, please sign below and return the original to my attention as soon as possible.

Also attached is an Affidavit that is to be part of the purchase order and is required to be signed and dated.

Please call if you have any questions.

Sincerely,

Charles Barnette  
Senior Buyer

Attachment

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

*Connie Saunders*  
Name/Signature

*6/14/17*  
Date

*President*  
Title

*Sevata Conference*