



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 2019-06-07

CORRECT ORDER NUMBER
 MUST APPEAR ON ALL PACKAGES,
 INVOICES, AND SHIPPING PAPERS.
 QUESTIONS CONCERNING THIS
 ORDER SHOULD BE DIRECTED TO
 THE DEPARTMENT CONTACT.

Order Number: CMA 0212 0212 TEMP16C	Procurement Folder: 236470
Document Name: Change Order #3 - STATEWIDE CONTRACT TEMP16C	Reason for Modification:
Document Description: TEMPORARY STAFFING SERVICES (Original PF: 211609)	CO#3 is issued to renew the original contract and remove the Painter Classification from the TEMP16 Award Synopsis for Regions 1 thru 4 (Rev. 07/15/2019). No Other Changes
Procurement Type: Central Master Agreement	
Buyer Name: Heather D Bundrage	
Telephone: (304) 558-2566	
Email: heather.d.bundrage@wv.gov	
Shipping Method: Best Way	Effective Start Date: 2016-07-15
Free on Board: FOB Dest, Freight Prepaid	Effective End Date: 2020-07-14

VENDOR	DEPARTMENT CONTACT
Vendor Customer Code: 000000228419 EXPRESS SERVICES INC 47 RHL BLVD SOUTH CHARLESTON WV 25309 US Vendor Contact Phone: (999) 999-9999 Extension: Discount Percentage: 0.0000 Discount Days: 0	Requestor Name: Charles D Barnette Requestor Phone: (304) 558-2566 Requestor Email: charles.d.barnette@wv.gov

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

Total Order Amount	Open End
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AGENCY COPY

<i>MA 06/07/2019</i> PURCHASING DIVISION AUTHORIZATION SIGNED BY: <i>Tara Hyle</i> DATE: ELECTRONIC SIGNATURE ON FILE <i>JUN 10 2019</i>	ATTORNEY GENERAL APPROVAL AS TO FORM SIGNED BY: <i>[Signature]</i> DATE: ELECTRONIC SIGNATURE ON FILE <i>6/18/19</i>	ENCUMBRANCE CERTIFICATION SIGNED BY: DATE: ELECTRONIC SIGNATURE ON FILE <i>Bonnie Toler</i>
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Extended Description:

Change Order No. 03: is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

AND

To remove the Painter Classification from the TEMP16 Award Synopsis for Regions 1 thru 4 (Revised 07/15/2019)

Effective Date of Renewal: July 15, 2019 through July 14, 2020.

Renewals remaining: 0

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	80111613			HOUR	\$0.000000
	Service From	Service To			

Commodity Line Description: TEMPORARY EMPLOYEE SERVICES

Extended Description:

See Synopsis Award Pages (Revised 07/15/2019) for contract pricing.



ALLAN MCVEY
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
CHARLESTON, WEST VIRGINIA 25305-0130

W. MICHAEL SHEETS
DIRECTOR

May 01, 2019

Tom Wirts, Contract Manager
Express Services Inc.
47 RHL BLVD
South Charleston, WV 25309


Subject: WV Statewide Contract No.: TEMP16C

Dear Mr. Wirts:

The State of West Virginia is offering to renew subject contract under the same terms, conditions and pricing. The renewal dates are July 15, 2019 through July 14, 2020. If your company agrees to this renewal, please sign below and return the original to my attention as soon as possible.

Also attached is an Affidavit that is to be part of the purchase order and is required to be signed and dated.

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.


5/8/19
Name/Signature *Date*
Owner & General Manager
Title

Please call if you have any questions.

Very truly yours,

Mark A. Atkins

Senior Buyer, WVPBC
West Virginia Department of Administration
Purchasing Division
2019 Washington Street, East
POB 50130
Charleston, WV 25305-0130

Phone: 304.558.2307
Fax: 304.558-4115
Email: Mark.A.Atkins@wv.gov

Attachment

SYNOPSIS AWARD LEVELS 1-3

TEMP16
Temporary Staffing Services

Hancock	Brooke	Ohio	Marshall	Wetzel	Monongalia	Marion	Harrison	Dodridge	Gilmer	Pleasants	Calhoun	Wirt	Wood	Tyler	Ritchie																		
		AWARD LEVEL 1		AWARD LEVEL 2		AWARD LEVEL 3																											
CLASSIFICATION		VENDOR	RATE \$	VENDOR	RATE \$	VENDOR	RATE \$																										
Accounting Technician 2		WVARF	\$ 14.90	EXPRESS Emp	\$ 12.33	KELLY Sves	\$ 13.86																										
Administrative Services Assistant 1		WVARF	\$ 15.46	EXPRESS Emp	\$ 12.33	KELLY Sves	\$ 12.60																										
Administrative Services Assistant 2		WVARF	\$ 15.81	EXPRESS Emp	\$ 13.18	KELLY Sves	\$ 13.86																										
Cook		WVARF	\$ 13.00	EXPRESS Emp	\$ 12.33	22nd CENTURY	\$ 12.94																										
Custodian		WVARF	\$ 13.00	KELLY Sves	\$ 11.97	EXPRESS Emp	\$ 12.33																										
Data Entry Operator2		WVARF	\$ 14.05	KELLY Sves	\$ 12.60	SAUNDERS	\$ 12.63																										
Executive Secretary		WVARF	\$ 16.86	EXPRESS Emp	\$ 14.61	KELLY Sves	\$ 14.62																										
Groundskeeper		WVARF	\$ 13.00	KELLY Sves	\$ 12.22	EXPRESS Emp	\$ 12.33																										
Health Service Worker		WVARF	\$ 14.05	EXPRESS Emp	\$ 14.04	22nd CENTURY	\$ 16.03																										
Laboratroy Assistant 3		EXPRESS Emp	\$ 12.33	22nd CENTRUY	\$ 12.65	MANPOWER	\$ 13.88																										
Laborer		WVARF	\$ 13.00	KELLY Sves	\$ 11.34	EXPRESS Emp	\$ 12.33																										
Mail Runner		WVARF	\$ 12.65	KELLY Sves	\$ 11.34	SAUNDERS	\$ 11.95																										
Office Assistant 2		WVARF	\$ 13.49	KELLY Sves	\$ 11.34	SAUNDERS	\$ 12.09																										
Office Assistant 3		WVARF	\$ 14.90	KELLY Sves	\$ 11.97	SAUNDERS	\$ 12.45																										
Painter		WVARF	\$ 14.05	22nd CENTRUY	\$ 12.58	ADECCO	\$ 12.64	CLASSIFICATION REMOVED - CHANGE ORDER #3																									
Paralegal		EXPRESS Emp	\$ 14.32	22nd CENTRUY	\$ 17.97	KELLY Sves	\$ 18.27																										
Parking Attendant		WVARF	\$ 13.00	KELLY Sves	\$ 11.34	EXPRESS Emp	\$ 12.33																										
Word Processor		WVARF	\$ 13.49	KELLY Sves	\$ 11.82	SAUNDERS	\$ 12.36																										
----- Region 1 Awards: -----																																	
CONTRACTS																																	
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 70%;">CONTRACTS</th> <th style="width: 10%;">COUNTIES</th> <th style="width: 20%;">KEY:</th> </tr> </thead> <tbody> <tr> <td>CMA 0212 0212 TEMP16A WVARF</td> <td>ALL</td> <td rowspan="7">Removed from contract - CO#3</td> </tr> <tr> <td>CMA 0212 0212 TEMP16B KELLY SVCS</td> <td>ALL</td> </tr> <tr> <td>CMA 0212 0212 TEMP16C EXPRESS EMPLOYMENT PROFESSIONALS</td> <td>ALL</td> </tr> <tr> <td>CMA 0212 0212 TEMP16D SAUNDERS STAFFING</td> <td>ALL</td> </tr> <tr> <td>CMA 0212 0212 TEMP16E 22nd CENTURY TECHNOLOGIES</td> <td>ALL</td> </tr> <tr> <td>CMA 0212 0212 TEMP16F ADECCO</td> <td>ONLY</td> </tr> <tr> <td>CMA 0212 0212 TEMP16G MANPOWER OF WV</td> <td>ONLY</td> </tr> </tbody> </table>																CONTRACTS	COUNTIES	KEY:	CMA 0212 0212 TEMP16A WVARF	ALL	Removed from contract - CO#3	CMA 0212 0212 TEMP16B KELLY SVCS	ALL	CMA 0212 0212 TEMP16C EXPRESS EMPLOYMENT PROFESSIONALS	ALL	CMA 0212 0212 TEMP16D SAUNDERS STAFFING	ALL	CMA 0212 0212 TEMP16E 22nd CENTURY TECHNOLOGIES	ALL	CMA 0212 0212 TEMP16F ADECCO	ONLY	CMA 0212 0212 TEMP16G MANPOWER OF WV	ONLY
CONTRACTS	COUNTIES	KEY:																															
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CMA 0212 0212 TEMP16G MANPOWER OF WV	ONLY																																
Hancock, Brooke, Ohio, Marshall, Wetzel, Monongalia, Marion, Pleasants, Wood, Ritchie, Monongalia, Marion, Harrison, Dodridge, Gilmer, Pleasants, Wirt, Wood, Tyler, Ritchie.																																	
Effective Date: 07/15/2016																																	

SYNOPSIS AWARD LEVELS 1-3

TEMP16
Temporary Staffing Services

Mason	Cabell	Wayne	Mingo	Logan	Boone	Lincoln	Kanawha	Putnam	Roane	Jackson				
				AWARD LEVEL 1		AWARD LEVEL 2		AWARD LEVEL 3						
CLASSIFICATION				VENDOR	RATE \$	VENDOR	RATE \$	VENDOR	RATE \$					
Accounting Technician 2				WVARF	\$ 14.90	EXPRESS Emp	\$ 12.33	KELLY Svcs	\$ 13.86					
Administrative Services Assistant 1				WVARF	\$ 15.46	EXPRESS Emp	\$ 12.33	KELLY Svcs	\$ 12.60					
Administrative Services Assistant 2				WVARF	\$ 15.81	EXPRESS Emp	\$ 13.18	KELLY Svcs	\$ 13.86					
Cook				WVARF	\$ 13.00	EXPRESS Emp	\$ 12.33	22nd CENTURY	\$ 12.94					
Custodian				WVARF	\$ 13.00	KELLY Svcs	\$ 11.97	EXPRESS Emp	\$ 12.33					
Data Entry Operator2				WVARF	\$ 14.05	KELLY Svcs	\$ 12.60	SAUNDERS	\$ 12.63					
Executive Secretary				WVARF	\$ 16.86	EXPRESS Emp	\$ 14.61	KELLY Svcs	\$ 14.62					
Groundskeeper				WVARF	\$ 13.00	KELLY Svcs	\$ 12.23	EXPRESS Emp	\$ 12.33					
Health Service Worker				WVARF	\$ 14.05	EXPRESS Emp	\$ 14.04	22nd CENTURY	\$ 16.03					
Laboratory Assistant 3				EXPRESS Emp	\$ 12.33	22nd CENTURY	\$ 12.65	MANPOWER	\$ 13.88					
Laborer				WVARF	\$ 13.00	KELLY Svcs	\$ 11.34	EXPRESS Emp	\$ 12.33					
Mail Runner				WVARF	\$ 12.65	KELLY Svcs	\$ 11.34	SAUNDERS	\$ 11.95					
Office Assistant 2				WVARF	\$ 13.49	KELLY Svcs	\$ 11.34	SAUNDERS	\$ 12.09					
Office Assistant 3				WVARF	\$ 14.90	KELLY Svcs	\$ 11.97	SAUNDERS	\$ 12.45					
Painter				WVARF	\$ 14.05	22nd CENTURY	\$ 12.58	ADECCO	\$ 12.64	CLASSIFICATION REMOVED - CHANGE ORDER #3				
Paralegal				EXPRESS Emp	\$ 14.32	22nd CENTURY	\$ 17.97	KELLY Svcs	\$ 18.27					
Parking Attendant				WVARF	\$ 13.00	KELLY Svcs	\$ 11.34	EXPRESS Emp	\$ 12.33					
Word Processor				WVARF	\$ 13.49	KELLY Svcs	\$ 11.82	SAUNDERS	\$ 12.36					
Region 2 Awards:														
CONTRACTS				COUNTIES		KEY:		Removed from contract - CO#3						
CMA 0212 0212 TEMP16A WVARF				ALL										
CMA 0212 0212 TEMP16B KELLY SVCS				ALL										
CMA 0212 0212 TEMP16C EXPRESS EMPLOYMENT PROFESSIONALS				ALL										
CMA 0212 0212 TEMP16D SAUNDERS STAFFING				ALL										
CMA 0212 0212 TEMP16E 22nd CENTURY TECHNOLOGIES				ALL										
CMA 0212 0212 TEMP16F ADECCO				ONLY				Mason, Cabell, Wayne, Logan, Boone, Lincoln, Kanawha, Putnam, Roane, Jackson.						
CMA 0212 0212 TEMP16G MANPOWER OF WV				ALL										
Effective Date: 07/15/2016														

SYNOPSIS AWARD LEVELS 1-3

TEMP16
Temporary Staffing Services

Lewis	Upshur	Randolph	Pendelton	Hardy	Grant	Hampshire	Mineral	Morgan	Berkeley	Jefferson	Tucker	Barbour	Taylor	Preston																		
		AWARD LEVEL 1		AWARD LEVEL 2		AWARD LEVEL 3																										
CLASSIFICATION		VENDOR	RATE \$	VENDOR	RATE \$	VENDOR	RATE \$																									
Accounting Technician 2		WVARF	\$ 14.90	EXPRESS Emp	\$ 12.33	KELLY Sves	\$ 13.86																									
Administrative Services Assistant 1		WVARF	\$ 15.46	EXPRESS Emp	\$ 12.33	KELLY Sves	\$ 12.60																									
Administrative Services Assistant 2		WVARF	\$ 15.81	EXPRESS Emp	\$ 13.18	KELLY Sves	\$ 13.86																									
Cook		WVARF	\$ 13.00	EXPRESS Emp	\$ 12.33	22nd CENTURY	\$ 12.94																									
Custodian		WVARF	\$ 13.00	KELLY Sves	\$ 11.97	EXPRESS Emp	\$ 12.33																									
Data Entry Operator2		WVARF	\$ 14.05	KELLY Sves	\$ 12.60	SAUNDERS	\$ 12.74																									
Executive Secretary		WVARF	\$ 16.86	EXPRESS Emp	\$ 14.61	KELLY Sves	\$ 14.62																									
Groundskeeper		WVARF	\$ 13.00	KELLY Sves	\$ 12.23	EXPRESS Emp	\$ 12.33																									
Health Service Worker		WVARF	\$ 14.05	EXPRESS Emp	\$ 14.04	22nd CENTURY	\$ 17.47																									
Laboratroy Assistant 3		EXPRESS EMP	\$ 12.33	22nd CENTURY	\$ 12.65	MANPOWER	\$ 13.88																									
Laborer		WVARF	\$ 13.00	KELLY Sves	\$ 11.34	EXPRESS Emp	\$ 12.33																									
Mail Runner		WVARF	\$ 12.65	KELLY Sves	\$ 11.34	SAUNDERS	\$ 12.05																									
Office Assistant 2		WVARF	\$ 13.49	KELLY Sves	\$ 11.34	SAUNDERS	\$ 12.20																									
Office Assistant 3		WVARF	\$ 14.90	KELLY Sves	\$ 11.97	SAUNDERS	\$ 12.56																									
Painter		WVARF	\$ 14.05	22nd CENTURY	\$ 12.58	MANPOWER	\$ 15.75	CLASSIFICATION REMOVED - CHANGE ORDER #3																								
Paralegal		EXPRESS EMP	\$ 14.32	22nd CENTURY	\$ 17.97	KELLY Sves	\$ 18.27																									
Parking Attendant		WVARF	\$ 13.00	KELLY Sves	\$ 11.34	EXPRESS Emp	\$ 12.33																									
Word Processor		WVARF	\$ 13.49	KELLY Sves	\$ 11.82	SAUNDERS	\$ 12.47																									

Region 3 Awards:																																

CONTRACTS																																
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CMA 0212 0212 TEMP16E 22nd CENTURY TECHNOLOGIES	ALL																															
CMA 0212 0212 TEMP16G MANPOWER OF WV	ONLY																															
Lewis, Upshur, Randolph, Hampshire, Mineral, Morgan, Berkeley, Jefferson, Barbour, Taylor, Preston.																																
Effective Date: 07/15/2016																																

REGION 4:

Revised 07/15/2019

SYNOPSIS AWARD LEVELS 1-3

TEMP16
Temporary Staffing Services

Braxton	Clay	Nicholas	Fayette	Raleigh	Wyoming	McDowell	Mercer	Summers	Greenbrier	Pocahontas	Webster	Monroe			
		AWARD LEVEL 1		AWARD LEVEL 2		AWARD LEVEL 3									
Classification		VENDOR	RATE \$	VENDOR	RATE \$	VENDOR	RATE \$								
Accounting Technician 2		WVARF	\$ 14.90	EXPRESS Emp	\$ 12.33	KELLY Sves	\$ 13.86								
Administrative Services Assistant 1		WVARF	\$ 15.46	EXPRESS Emp	\$ 12.33	KELLY Sves	\$ 12.60								
Administrative Services Assistant 2		WVARF	\$ 15.81	EXPRESS Emp	\$ 13.18	KELLY Sves	\$ 13.86								
Cook		WVARF	\$ 13.00	EXPRESS Emp	\$ 12.33	22nd CENTURY	\$ 12.94								
Custodian		WVARF	\$ 13.00	KELLY Sves	\$ 11.97	EXPRESS Emp	\$ 12.33								
Data Entry Operator2		WVARF	\$ 14.05	KELLY Sves	\$ 12.60	SAUNDERS	\$ 12.63								
Executive Secretary		WVARF	\$ 16.86	EXPRESS Emp	\$ 14.61	KELLY Sves	\$ 14.62								
Groundskeeper		WVARF	\$ 13.00	KELLY Sves	\$ 12.23	EXPRESS Emp	\$ 12.33								
Health Service Worker		WVARF	\$ 14.05	EXPRESS Emp	\$ 14.04	22nd CENTURY	\$ 16.03								
Laboratroy Assistant 3		EXPRESS Emp	\$ 12.33	22nd CENTURY	\$ 12.65	MANPOWER	\$ 13.88								
Laborer		WVARF	\$ 13.00	KELLY Sves	\$ 11.34	EXPRESS Emp	\$ 12.33								
Mail Runner		WVARF	\$ 12.65	KELLY Sves	\$ 11.34	SAUNDERS	\$ 11.95								
Office Assistant 2		WVARF	\$ 13.49	KELLY Sves	\$ 11.34	SAUNDERS	\$ 12.09								
Office Assistant 3		WVARF	\$ 14.90	KELLY Sves	\$ 11.97	SAUNDERS	\$ 12.45								
Painter		WVARF	\$ 14.05	22nd CENTURY	\$ 12.58	MANPOWER	\$ 15.75	CLASSIFICATION REMOVED - CHANGE ORDER #3							
Paralegal		EXPRESS Emp	\$ 14.32	22nd CENTURY	\$ 17.97	KELLY Sves	\$ 18.27								
Parking Attendant		WVARF	\$ 13.00	KELLY Sves	\$ 11.34	EXPRESS Emp	\$ 12.33								
Word Processor		WVARF	\$ 13.49	KELLY Sves	\$ 11.82	SAUNDERS	\$ 12.36								
----- Region 4 Awards: -----															
CONTRACTS															
												COUNTIES			
CMA 0212 0212 TEMP16A WVARF												ALL			
CMA 0212 0212 TEMP16BB KELLY SERVICES												ALL			
CMA 0212 0212 TEMP16C EXPRESS EMPLOYMENT PROFESSIONALS												ALL			
CMA 0212 0212 TEMP16D SAUNDERS STAFFING												ALL			
CMA 0212 0212 TEMP16E 22nd CENTURY TECHNOLOGIES												ALL			
CMA 0212 0212 TEMP16G MANPOWER OF WV												ONLY		Braxton, Clay, Nicholas, Fayette, Raleigh.	
												Effective Date: 07/15/2016			

KEY: Removed from contract - CO#3



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
 10/1/2019 5/8/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

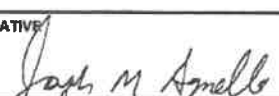
PRODUCER Lockton Companies 444 W. 47th Street, Suite 900 Kansas City MO 64112-1906 (816) 960-9000	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS:	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE	
INSURED 1352730 EXPRESS SERVICES, INC. DBA: EXPRESS EMPLOYMENT PROFESSIONALS 9701 BOARDWALK BOULEVARD OKLAHOMA CITY, OK 73162	INSURER A : New Hampshire Insurance Company NAIC # 23841	
	INSURER B : Zurich American Insurance Company 16535	
	INSURER C : American Guarantee and Liab. Ins. Co. 26247	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES EXPSE01 **CERTIFICATE NUMBER:** 16073628 **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> STAFFING SERVICE GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	PRA5854213-06	10/1/2018	10/1/2019	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMPIOP AGG \$ 5,000,000 \$
B	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	PRA5854213-06	10/1/2018	10/1/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	Y	UMB5498877-06	10/1/2018	10/1/2019	EACH OCCURRENCE \$ 20,000,000 AGGREGATE \$ 20,000,000 \$ XXXXXXXX
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	SEE ATTACHED POLICY #S	10/1/2018	10/1/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	CRIME/FIDELITY STAFFING E&O COVERAGE	N	N	PRA5854213-06	10/1/2018	10/1/2019	CRIME/FIDELITY: 5,000,000 AGG E&O OCC/AGG: 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 ALL INSURANCE CARRIERS SHOWN ON THIS CERTIFICATE HAVE AN A.M. BEST RATING OF A XV OR BETTER UNLESS OTHERWISE NOTED. LOCATION: 1538 - CHARLESTON WV / TYPE OF COMPANY: STATE GOVERNMENT. STATE OF WV IS LISTED AS AN ADDITIONAL INSURED AS RESPECTS TO WORK PERFORMED BY TEMPORARY ASSOCIATES, AS PER WRITTEN CONTRACT AND/OR STAFFING AGREEMENT, EXCEPT FOR NEGLIGENCE OR WILLFUL MISCONDUCT OF STATE OF WV. ADDITIONAL INSURED DOES NOT APPLY TO WC, E&O OR FIDELITY. ALL POLICIES SHALL CONTAIN A WAIVER OF SUBROGATION IN FAVOR OF STATE OF WV EXCEPT FOR LIABILITY ARISING OUT OF NEGLIGENCE OR WILLFUL MISCONDUCT OF STATE OF WV, AS PER WRITTEN CONTRACT AND/OR STAFFING AGREEMENT.

CERTIFICATE HOLDER 16073628 STATE OF WV ATTN: MARK ATKINS 2019 WASHINGTON ST. E. CHARLESTON WV 25305	CANCELLATION See Attachment SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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Express Services, Inc.
Workers Compensation Policy Schedule:
Policy periods: 10/1/18-19

American Home Assurance Company
Policy No. WC031467910
NAIC# 19380
States Covered: CA

Illinois National Insurance Co.
Policy No. WC031467911
NAIC# 23817
States Covered: MA, ND, WI, WY

New Hampshire Insurance Company
Policy No. WC031467912
NAIC# 23841
States Covered: AL, AR, CO, CT, DC, DE, GA, HI, IA, ID, IN, KS, LA, MD, ME, MI, MN, MO, MS, MT, NE, NM, NV, NY, OK, OR, RI, SC, SD, TN, TX, WV

New Hampshire Insurance Company
Policy No. WC031467913
NAIC# 23841
States Covered: AK, AZ, IL, KY, NC, NH, NJ, PA, UT, VA, VT

Illinois National Insurance Co.
Policy No. WC031467914
NAIC# 23817
States Covered: FL

National Union Fire Insurance Company of Pittsburgh, PA
Policy No. XWC 5565562
NAIC# 19445
States Covered: OH

National Union Fire Insurance Company of Pittsburgh, PA
Policy No. XWC5565563
NAIC# 19445
States Covered: WA