



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 2017-06-30

CORRECT ORDER NUMBER
 MUST APPEAR ON ALL PACKAGES,
 INVOICES, AND SHIPPING PAPERS.
 QUESTIONS CONCERNING THIS
 ORDER SHOULD BE DIRECTED TO
 THE DEPARTMENT CONTACT.

Order Number: CMA 0212 0212 TEMP16C	Procurement Folder: 236470
Document Name: Change Order One - STATEWIDE CONTRACT TEMP16C	Reason for Modification:
Document Description: TEMPORARY STAFFING SERVICES (Original PF: 211609)	Change Order One - To renew the contract from July 15, 2017 to July 14, 2018 according to all terms, conditions, prices, and specifications.
Procurement Type: Central Master Agreement	
Buyer Name: Charles D Barnette	
Telephone: (304) 558-2566	
Email: charles.d.barnette@wv.gov	
Shipping Method: Best Way	Effective Start Date: 2016-07-15
Free on Board: FOB Dest, Freight Prepaid	Effective End Date: 2018-07-14

VENDOR	DEPARTMENT CONTACT
Vendor Customer Code: 000000228419 EXPRESS SERVICES INC 47 RHL BLVD SOUTH CHARLESTON WV 25309 US Vendor Contact Phone: (999) 999-9999 Extension: Discount Percentage: 0.0000 Discount Days: 0	Requestor Name: Charles D Barnette Requestor Phone: (304) 558-2566 Requestor Email: charles.d.barnette@wv.gov

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

Total Order Amount	Open End
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AGENCY COPY

PURCHASING DIVISION AUTHORIZATION SIGNED BY: <i>Tara Hyle</i> DATE: <i>7/10/17</i> ELECTRONIC SIGNATURE ON FILE <i>JUL 12 2017</i>	ATTORNEY GENERAL APPROVAL AS TO FORM SIGNED BY: <i>[Signature]</i> DATE: <i>[Signature]</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION SIGNED BY: <i>[Signature]</i> DATE: JUL 17 2017 ELECTRONIC SIGNATURE ON FILE
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7-13-17

Extended Description:

Change Order One - Issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective Date of Renewal: July 15, 2017 through July 14, 2018.

Renewals remaining: 2

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	80111613			hour	\$0.000000
	Service From	Service To			

Commodity Line Description: TEMPORARY EMPLOYEE SERVICES

Extended Description:

TEMP16C	Document Phase Draft	Document Description TEMPORARY STAFFING SERVICES (Original PF: 211609)	Page 3 of 3
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ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



JIM JUSTICE
GOVERNOR

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
CHARLESTON, WEST VIRGINIA 25305-0130

JOHN A. MYERS
CABINET SECRETARY
DAVID TINCHER
DIRECTOR

June 7, 2017

Tom Wirts
Express Services, Inc.
47 RHL BLVD
South Charleston, WV 25309

Subject: Contract# TEMP16C - Statewide Contract for Temporary Staffing Services

Dear Mr. Wirts:

The State of West Virginia is offering to extend the subject contract under the same terms, conditions and pricing. The extension dates are July 15, 2017 through July 14, 2018. If your company agrees to this extension, please sign below and return the original to my attention as soon as possible.

Also attached is an **Affidavit** that is to be part of the purchase order and is required to be signed and dated.

Please call if you have any questions.

Sincerely,

Charles Barnette
Senior Buyer

Attachment

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

Name/Signature
Tom Wirts

Date

Title