



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 2015-07-08

CORRECT ORDER NUMBER
 MUST APPEAR ON ALL PACKAGES,
 INVOICES, AND SHIPPING PAPERS.
 QUESTIONS CONCERNING THIS
 ORDER SHOULD BE DIRECTED TO
 THE DEPARTMENT CONTACT.

| | |
|---|---|
| Order Number: CMA 0212 0212 TEMP14F | Procurement Folder: 230 |
| Document Name: STATEWIDE CONTRACT TEMP14F | Reason for Modification: CO #1 TO EXTEND THE CONTRACT FROM MAY 19, 2015, THROUGH SEPTEMBER 18, 2015. |
| Document Description: TEMPORARY STAFFING SERVICES | |
| Procurement Type: Statewide MA (Open End) | |
| Buyer Name: April Battle | |
| Telephone: (304) 558-2566 | |
| Email: april.e.battle@wv.gov | |
| Shipping Method: Best Way | Effective Start Date: 2014-05-19 |
| Free on Board: FOB Dest, Freight Prepaid | Effective End Date: 2015-09-18 |

| VENDOR | DEPARTMENT CONTACT |
|--|---|
| Vendor Customer Code: 000000114418 CHOICE STAFFING INC 167 EAGLE SCHOOL RD MARTINSBURG WV 25404 US Vendor Contact Phone: (999) 999-9999 Extension: Discount Percentage: 0.0000 Discount Days: 0 | Requestor Name: Robert Kilpatrick Requestor Phone: (304) 558-8802 Requestor Email: robert.p.kilpatrick@wv.gov |

| INVOICE TO | SHIP TO |
|---|---|
| ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US | STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US |

AGENCY COPY

Total Order Amount Open End

Feb 7/9/15

| | | |
|--|--|--|
| PURCHASING DIVISION AUTHORIZATION SIGNED BY: DATE: <i>7/9/15</i> ELECTRONIC SIGNATURE ON FILE | ATTORNEY GENERAL APPROVAL AS TO FORM SIGNED BY: <i>Robert Kilpatrick</i> DATE: <i>7/9/15</i> ELECTRONIC SIGNATURE ON FILE | ENCUMBRANCE CERTIFICATION SIGNED BY: DATE: ELECTRONIC SIGNATURE ON FILE |
|--|--|--|

JUL 14 2015

Extended Description:

CHANGE ORDER #1

TO EXTEND THE ORIGINAL CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT.

EFFECTIVE DATE OF EXTENSION: MAY 19, 2015, THROUGH SEPTEMBER 18, 2015.

NO OTHER CHANGES.

| Line | Commodity Code | Manufacturer | Model No | Unit | Unit Price |
|------|---------------------|-------------------|----------|------|------------|
| 1 | 80111607 | | | JOB | \$0.000000 |
| | Service From | Service To | | | |
| | | | | | |

Commodity Line Description: TEMPORARY EMPLOYEE SERVICES

Extended Description:



EARL RAY TOMBLIN
GOVERNOR

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
P.O. Box 50130
CHARLESTON, WEST VIRGINIA 25305-0130

JASON PIZATELLA
ACTING CABINET SECRETARY
DAVID TINCHER
DIRECTOR

July 7, 2015

David Wiley
Choice Staffing, Inc.
167 Eagle School Road
Martinsburg, WV 25404

Subject: TEMP14F

Dear Dave:

The State of West Virginia is offering to extend subject contract under the same terms, conditions and pricing as contained in the original contract including all authorized change orders. The previous letter provided the incorrect extension dates. The correct extension dates are 5/19/2015 through 9/18/2015. If your company agrees to this extension, please sign below and return the original to my attention by Wednesday, July 8, 2015.

Also, we need a new Purchasing Affidavit as the notary dates on the one we received did not match. We have attached a new form for completion.

Should you have any questions about this letter, please feel free to give me a call.

Very truly yours,

Robert P Kilpatrick, Senior Buyer
West Virginia State Purchasing Division
Phone: (304)558-0067
Fax: (304)558-4115
Email: Robert.p.kilpatrick@wv.gov

Please complete and return (by fax or email):

We agree to extend the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

DAVID R WILEY 7-7-2015
Name/Signature Date