



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 2015-11-13

CORRECT ORDER NUMBER
 MUST APPEAR ON ALL PACKAGES,
 INVOICES, AND SHIPPING PAPERS.
 QUESTIONS CONCERNING THIS
 ORDER SHOULD BE DIRECTED TO
 THE DEPARTMENT CONTACT.

| | |
|---|--|
| Order Number: CMA 0212 0212 TEMP14D | Procurement Folder: 228 |
| Document Name: CO #3 STATEWIDE CONTRACT TEMP14D EXTENSION | Reason for Modification: CO #3 TO EXTEND THE ORIGINAL CONTRACT FROM NOVEMBER 19, 2015, THROUGH DECEMBER 31, 2015. |
| Document Description: TEMPORARY STAFFING SERVICES | |
| Procurement Type: Statewide MA (Open End) | |
| Buyer Name: April Battle | |
| Telephone: (304) 558-2566 | |
| Email: april.e.battle@wv.gov | |
| Shipping Method: Best Way | Effective Start Date: 2014-05-19 |
| Free on Board: FOB Dest, Freight Prepaid | Effective End Date: 2015-12-31 |

| VENDOR | DEPARTMENT CONTACT |
|--|---|
| Vendor Customer Code: 000000228419 EXPRESS SERVICES INC 47 RHL BLVD SOUTH CHARLESTON WV 25309 US Vendor Contact Phone: (999) 999-9999 Extension: Discount Percentage: 0.0000 Discount Days: 0 | Requestor Name: Robert Kilpatrick Requestor Phone: (304) 558-8802 Requestor Email: robert.p.kilpatrick@wv.gov |

| INVOICE TO | SHIP TO |
|---|---|
| ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US | STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US |

| | |
|--------------------|----------|
| Total Order Amount | Open End |
|--------------------|----------|

AGENCY COPY

| | | |
|--|---|---|
| PURCHASING DIVISION AUTHORIZATION SIGNED BY: <i>[Signature]</i> DATE: 11/18/15 ELECTRONIC SIGNATURE ON FILE | ATTORNEY GENERAL APPROVAL AS TO FORM SIGNED BY: <i>[Signature]</i> DATE: 11/24/15 ELECTRONIC SIGNATURE ON FILE | ENCUMBRANCE CERTIFICATION SIGNED BY: <i>[Signature]</i> DATE: NOV 25 2015 ELECTRONIC SIGNATURE ON FILE |
|--|---|---|

Extended Description:

CHANGE ORDER #3

TO EXTEND THE ORIGINAL CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT.

EFFECTIVE DATE OF EXTENSION: NOVEMBER 19, 2015, THROUGH DECEMBER 31, 2015.

NO OTHER CHANGES.

| Line | Commodity Code | Manufacturer | Model No | Unit | Unit Price |
|------|---------------------|-------------------|----------|------|------------|
| 1 | 80111613 | | | JOB | \$0.000000 |
| | Service From | Service To | | | |
| | | | | | |

Commodity Line Description: TEMPORARY EMPLOYEE SERVICES

Extended Description:



EARL RAY TOMBLIN
GOVERNOR

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2018 WASHINGTON STREET, EAST
P.O. Box 50130
CHARLESTON, WEST VIRGINIA 25305-0130

JASON PIZATELLA
ACTING CABINET SECRETARY
DAVID TINCHER
DIRECTOR

November 13, 2015

Tom Wirts
Express Services Inc.
47 RHL Boulevard
South Charleston, WV 25309

Subject: TEMP14D

Dear Tom:

The State of West Virginia is offering to extend subject contract under the same terms, conditions and pricing as contained in the original contract including all authorized change orders. The previous letter provided the incorrect extension dates. The correct extension dates are November 19, 2015, through December 31, 2015. If your company agrees to this extension, please sign below and return the original to my attention by Monday, November 13, 2015.

Should you have any questions about this letter, please feel free to give me a call.

Very truly yours,

April E. Battle, Buyer
West Virginia State Purchasing Division
Phone: (304)558-2566
Fax: (304)558-4115
Email: april.e.battle@wv.gov

Please complete and return (by fax or email):

We agree to extend the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

Name/Signature

11/13/15
Date