



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 2018-05-31

CORRECT ORDER NUMBER
 MUST APPEAR ON ALL PACKAGES,
 INVOICES, AND SHIPPING PAPERS.
 QUESTIONS CONCERNING THIS
 ORDER SHOULD BE DIRECTED TO
 THE DEPARTMENT CONTACT.

Order Number: CMA 0212 0212 SWC0000000007	Procurement Folder: 23832
Document Name: CO 4: SYSFURN15A - 7 MONTH RENEWAL	Reason for Modification:
Document Description: SYSFURN15A - Statewide Contract for Systems Furniture	CHANGE ORDER 4- TO RENEW CONTRACT UNDER SAME TERMS AND CONDITIONS. EFFECTIVE 5/15/18 TO 12/14/18 RENEWAL REMAINING-0
Procurement Type: Central Master Agreement	
Buyer Name: Heather D Bundrage	
Telephone: (304) 558-2566	
Email: heather.d.bundrage@wv.gov	
Shipping Method: Best Way	Effective Start Date: 2014-12-15
Free on Board: FOB Dest, Freight Prepaid	Effective End Date: 2018-12-14

VENDOR	DEPARTMENT CONTACT
Vendor Customer Code: 000000200768 CAPITOL BUSINESS INTERIORS 711 INDIANA AVE CHARLESTON WV 25302 US Vendor Contact Phone: (304) 343-7551 Extension: Discount Percentage: 0.0000 Discount Days: 30	Requestor Name: Heather D Bundrage Requestor Phone: (304) 558-2566 Requestor Email: heather.d.bundrage@wv.gov

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

Total Order Amount	Open End
--------------------	----------

AGENCY COPY

718
5-31-18

PURCHASING DIVISION AUTHORIZATION SIGNED BY: <i>Tara Lytle</i> DATE: <i>JUN 01 2018</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM SIGNED BY: <i>[Signature]</i> DATE: <i>6/7/18</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION SIGNED BY: <i>Beverly Tolson</i> DATE: <i>JUN 7 2018</i> ELECTRONIC SIGNATURE ON FILE
--	---	---

Extended Description:

CHANGE ORDER 4: Renewal of SWC0000000007

TO RENEW THE ORIGINAL CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT INCLUDING ALL AUTHORIZED CHANGE ORDERS.

EFFECTIVE DATE OF RENEWAL 05/15/2018 THROUGH 12/14/2018.

RENEWALS REMAINING: 0

All provisions of the original contract and subsequent change orders not modified herein shall remain in full force and effect.

NO OTHER CHANGES.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	56111500			JOB	\$0.000000
	Service From	Service To			

Commodity Line Description: Systems Furniture, by Separate Quote by Catalog Discount

Extended Description:

Systems Furniture, by Separate Quote by Catalog Discount

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	56111500			HOUR	\$50.000000
	Service From	Service To			

Commodity Line Description: Systems Furniture, Reconfiguration Design, Hourly Rate

Extended Description:

All-inclusive, 24/7 hourly rate for designing reconfigurations of systems furniture

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	56111500			HOUR	\$50.000000
	Service From	Service To			

Commodity Line Description: Systems Furniture, Reconfiguration Labor, Regular Rate

Extended Description:

All-inclusive hourly rate for labor to reconfigure systems furniture, M-F, between 7:00am and 5:00pm

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	56111500			HOUR	\$75.000000
	Service From	Service To			

Commodity Line Description: Systems Furniture, Reconfiguration Labor, Overtime Rate

Extended Description:

All-inclusive hourly rate for labor to reconfigure systems furniture after hours, on weekends, or on State holidays

SWC0000000007	Document Phase Draft	Document Description SYSFURN15A - Statewide Contract for Systems Furniture	Page 3 of 3
----------------------	--------------------------------	---	------------------------------

ADDITIONAL TERMS AND CONDITIONS

See attached document(s) for additional Terms and Conditions



JOHN A. MYERS
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
CHARLESTON, WEST VIRGINIA 25305-0130

W. MICHAEL SHEETS
DIRECTOR

March 21, 2018

Kelli Bragg, Sales Manager
Capitol Business Interiors
711 Indiana Avenue
Charleston WV 25305

Subject: CMA 0202 SWC0000000007 – Systems Furniture Contract Renewal Request

Dear Ms. Bragg,

The West Virginia Purchasing Division is currently in the process of renewing the Statewide Contract SWC00000007 for Systems Furniture from 5/15/18 through 12/14/18.

The West Virginia Purchasing Division would like your response on the continued participation for this contract. Please indicate by marking your response below.

Yes, Capitol Business Interiors agrees to the renewal of this contract under the same terms, conditions, prices, and specifications in accordance with the original contract and all authorized change orders. *New pricing discs are being submitted.*

No, Capitol Business Interiors does not agree to the renewal of this contract.

Signature and title of authorized representative: *Dylan D. Brown*

If you wish to renew, please complete the attached Purchasing Affidavit and return to me by April 4, 2018, before 10:00 Am EST. Email, Fax, or US Mail is acceptable.

April Battle, MCM
West Virginia Purchasing Division
2019 Washington Street, East
Charleston Wv 25305
Phone: 304-558-0067
Fax: 304-558-4115
Email: aprile.battle@wv.gov

Thank you,

April E. Battle

April Battle, MCM, Senior Buyer
West Virginia Purchasing Division

CC: Purchase Order File