



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Purchase Order

PURCHASE ORDER NO.
 SYSFURN07B

PAGE
 1

BLANKET RELEASE
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CORRECT PURCHASE ORDER NUMBER
 MUST APPEAR ON ALL PACKAGES,
 INVOICES, AND SHIPPING PAPERS.
 QUESTIONS CONCERNING THIS PUR-
 CHASE ORDER SHOULD BE DIRECTED
 TO THE BUYER AS NOTED BELOW.

CHANGE ORDER
 4

SEE REVERSE SIDE FOR
 TERMS AND CONDITIONS

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

AGENCY COPY

*709040519 304-343-7551
 CAPITOL BUSINESS INTERIORS
 711 INDIANA AVENUE
 CHARLESTON WV 25302

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED	TERMS OF SALE	FEIN/SSN	FUND		
11/28/2007	NET 30	550422766			
SHIP VIA	F.O.B.	FREIGHT TERMS	ACCOUNT NUMBER		
BEST WAY	DESTINATION	PREPAID	MUL-MUL		
LINE	QUANTITY	UOP	VENDOR ITEM NO.	UNIT PRICE	AMOUNT
	DELIVERY DATE	CAT NO	ITEM NUMBER		
			CHANGE ORDER #04		
	THIS CHANGE ORDER PROVIDES A CORRECTED EXHIBIT A TO REPLACE THE ONE PROVIDED ON CHANGE ORDER #03.				
	EFFECTIVE: 11/01/2007				
	***** NO ADDITIONAL CHANGES *****				
	PURCHASING DIVISION CERTIFIED ENCUMBERED				
	DEC 03 2007				
	<i>J Adkins</i>				
	PREVIOUS PO TOTAL==>		OPEN END		
	PO NET CHANGE (+)==>				
IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE <input checked="" type="checkbox"/>					OPEN END
					TOTAL
					304-558-8802

Gary Wayfield

APPROVED AS TO FORM BY
 ASSISTANT ATTORNEY GENERAL

11/29/07
 JO ANN ADKINS

BY *[Signature]*
 PURCHASING DIVISION AUTHORIZED SIGNATURE

**GENERAL TERMS & CONDITIONS
PURCHASE ORDER/CONTRACT**

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of this order.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this order will: {a} conform to the specifications, drawings, samples or other description furnished or specified by the Buyer {b} be merchantable and fit for the purpose intended and/or {c} be free from defect in material and workmanship.
8. **CANCELLATION:** The Director or Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

ATTACHMENT A
SYSFURN07B
CAPITOL BUSINESS INTERIORS

Revised 11/01/07

Vendor/Contract Number/Contact Information	Manufacturer	Model/Line/ Product	Catalog Identifier	Discount %
Capitol Business Int SYSFURN07B				
	AIS	MWALL	2006	55.0%
Contract Coordinator:	AIS	MATRIX	2006	55.0%
Kelli Bragg	AIS	A02	2006	55.0%
	AIS	DiVi	2007	55.0%
711 Indiana Avenue	INDIANA	INDIANA PRICE LIST	03/01/2007	52.0%
Charleston, WV 25302	GLOBAL	DESKS, TABLES AND FILING	02/01/2007	52.0%
	GLOBAL	SEATING	02/01/2007	52.0%
Phone# : 304-343-7551	EVOLVE	EVOLVE	02/01/2007	52.0%
Fax# : 304-346-3350	GLOBAL	GLOBALCARE	12/01/2006	40.0%
Toll Free# : 1-800-628-7880	ST. TIMOTHY	ST. TIMOTHY	01/16/2006	50.0%
Email: kbragg@ntelos.net	ST. TIMOTHY	SUPPLEMENTAL	06/11/2007	50.0%
	ST. TIMOTHY	SUPPLEMENTAL	06/12/2006	50.0%
	ST. TIMOTHY	ASAP QUICK SHIP	01/16/2006	50.0%
	ST. TIMOTHY	CLASSICS	01/16/2006	50.0%
Labor Rate:	STATESVILLE CHAIR CO.	STATESVILLE CHAIR	09/01/2006	50.0%
\$30/hr	LACASSE	OFFICE FURNITURE SOLUTIONS	01/01/2007	47.0%
Design Fee:	LACASSE	UNITED CHAIR	01/01/2007	50.0%
\$30/hr	LACASSE	AVENUE	01/01/2007	50.0%
	LACASSE	NVISION	06/01/2007	50.0%
	LACASSE	QUORUM MULTICONFERENCE	03/01/2007	47.0%
	MAGNUSON GROUP	MAGNUSON GROUP	07/01/2007	30.0%
	RIGHT ANGLE	ERGONOMIC PRODUCTS	01/01/2007	50.0%
	RIGHT ANGLE	RA / RSTYLE	01/01/2007	50.0%
	HON	BASYX	07/01/2007	30.0%
	HON	GROUP PRICE LIST	07/01/2007	45.0%
	HAWORTH	LIFESPACE USA	10/14/2006	18.0%
	HAWORTH	LIFESPACE MONDRI	10/14/2006	18.0%
	HAWORTH	LIFESPACE PRAIRIE	10/14/2006	18.0%
	HAWORTH	LIFESPACE KYOTO	10/14/2006	18.0%
	HAWORTH	LIFESPACE SOLID PANELS	10/14/2006	18.0%
	HAWORTH	LIFESPACE ELECTRICAL	10/14/2006	18.0%
	HAWORTH	LIFESPACE BAHAU	10/14/2006	18.0%
	HAWORTH	LIFESPACE EMPIRE	10/14/2006	18.0%
	HAWORTH	LIFESPACE LUNE	10/14/2006	18.0%
	HAWORTH	LIFESPACE EXPRESS	10/14/2006	18.0%
	HAWORTH	LIFESPACE CONNECTORS	10/14/2006	18.0%
	HAWORTH	LIFESPACE ACCESSORIES	10/14/2006	18.0%
	HAWORTH	ACCESS FLOORING	10/14/2006	0.0%
	HAWORTH	CASEGOODS/FILES AND STORAGE	04/01/2007	57.0%
	HAWORTH	COMPOSE	10/14/2006	62.0%
	HAWORTH	IF/JUMPSTUFF/CROSSINGS	10/14/2006	45.0%
	HAWORTH	MASTERS SERIES	10/14/2006	50.0%
	HAWORTH	TECRETE	02/01/2007	0.0%
	HAWORTH	POWER WEB	10/14/2006	0.0%
	HAWORTH	SEATING	08/01/2007	57.0%
	HAWORTH	SEATING/WOOD ONLY ***	08/01/2007	50.0%
	HAWORTH	TRANSITIONAL	10/14/2006	50.0%
	HAWORTH	UNIGROUP	10/14/2006	70.0%
	HAWORTH	UNIGROUP ADDENDUM	10/14/2006	70.0%
	HAWORTH	YORK ADDENDUM	10/14/2006	50.0%
	HAWORTH	ADDAPTABLE COMPONENTS	10/14/2006	70.0%

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Revised 11/01/07

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	HAWORTH	ZODY ONLY	08/01/2007	52.0%
	HAWORTH	VOICE AND DATA	10/14/2006	0.0%
	HAWORTH	UNIGROUP TOO	10/14/2006	70.0%
	HAWORTH	TACTICS/KINETICS	10/14/2006	45.0%
		PLANES	09/01/2007	45.0%
	HAWORTH	RACE	10/14/2006	57.0%
		PLACES ADDENDUM	10/14/20006	70.0%
	HAWORTH	PLACES	10/14/2006	70.0%
	HAWORTH	PLACES/ FULL WOOD ONLY ***	10/14/2006	45.0%
	HAWORTH	MONITOR ARMS	10/14/2006	45.0%
	HAWORTH	LOCKS	10/14/2006	30.0%
	HAWORTH	ENHANCED PREMISE / MOXIE	10/14/2006	70.0%
	HAWORTH	ADAPTABLE COMP. ADDENDUM	10/14/2006	70.0%
	HAWORTH	WOOD CASEGOODS	10/14/2006	50.0%
	HAWORTH	ALL PRICE LISTS RUSH PRODUCT **	10/14/2006	50.0%
	ERGOGENSIS	BODYBUILT ERGONOMIC SEATING	02/23/2006	50.0%
** DENOTES THAT ALL HAWORTH PRODUCT THAT IS AVAILABLE ON RUSH IS DISCOUNTED AT 50% OFF OF LIST PRICE.				
THE QUICK SHIP PRODUCT IS NOTED IN PRICE LISTS BY A BLACK DIAMOND.				
*** DENOTES THAT THIS PORTION WITHIN THE PRICE LIST IS AT A DIFFERENT DISCOUNT				
ALL FILE CABINETS ON THIS CONTRACT ARE GRADE A.				



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VENDOR

*709040519 304-343-7551
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 711 INDIANA AVENUE

 CHARLESTON WV 25302

SHIP TO

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LINE	QUANTITY	UOP	VENDOR ITEM NO.		UNIT PRICE	AMOUNT	
	DELIVERY DATE	CAT. NO.	ITEM NUMBER				
			RECEIPT TICKET FOR PURCHASE ORDER: SYSFURN07B				
LINE	CATNO	ITEM	NUMBER	DESCRIPTION	QTY	DATE	
0001	425-94			OFFICE FURNITURE, PANEL SYSTEMS, CH			
		SIGNATURE _____		DATE _____			
						TOTAL	

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

APPROVED AS TO FORM BY
 ASSISTANT ATTORNEY GENERAL

BY _____
 PURCHASING DIVISION AUTHORIZED SIGNATURE