



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

Order Date: 02-08-2024

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CMA 0212 0212 SECSVS23 2	<b>Procurement Folder:</b>	1206968
<b>Document Name:</b>	SECSVS23: Regions 1,2,3, & 4	<b>Reason for Modification:</b>	CO#1: 30 day cancellation of Contract notice.
<b>Document Description:</b>	Statewide Contract - Security Guard Services		
<b>Procurement Type:</b>	Statewide MA (Open End)		
<b>Buyer Name:</b>			
<b>Telephone:</b>			
<b>Email:</b>			
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2023-05-01
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2024-03-12

VENDOR				DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	VS0000010871			<b>Requestor Name:</b>	Toby L Welch
B3 SECURITY GROUP LLC				<b>Requestor Phone:</b>	(304) 558-8802
284 W Meadows Ln				<b>Requestor Email:</b>	toby.l.welch@wv.gov
<b>Maxwellton</b>	WV	24957-8047			
US					
<b>Vendor Contact Phone:</b>	3813183569	<b>Extension:</b>			
<b>Discount Details:</b>					
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>		
#1	No	0.0000	0	<div style="font-size: 48px; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS	STATE OF WEST VIRGINIA
AS INDICATED BY ORDER	VARIOUS LOCATIONS AS INDICATED BY ORDER
No City	No City
WV 99999	WV 99999
US	US

*2-a-2x66*

<b>Total Order Amount:</b>	Open End
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Purchasing Division's File Copy

*MA 02/08/2024*

**PURCHASING DIVISION AUTHORIZATION**  
 DATE: *[Signature]* 2/9/24  
 ELECTRONIC SIGNATURE ON FILE

**ATTORNEY GENERAL APPROVAL AS TO FORM**  
 DATE: *[Signature]*  
 ELECTRONIC SIGNATURE ON FILE

**ENCUMBRANCE CERTIFICATION**  
 DATE: *[Signature]* 2-22-24  
 ELECTRONIC SIGNATURE ON FILE

*2/21/2024*

**Extended Description:**

CHANGE ORDER

Change Order No.01 is issued to cancel the Contract in 30 days per Section 19 of the General Terms & Conditions and the attached documents.

Effective Cancellation Date: 03/12/2024

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

NO OTHER CHANGES

STATEWIDE CONTRACT: SECURITY GUARD SERVICES

REGIONS: 1, 2, 3, & 4.

The vendor, B3 Security Group LLC, agrees to enter into a Statewide Contract to provide Security Guard Services for all West Virginia state agencies and political subdivisions for Regions 1, 2, 3, and 4, per the specifications, terms and conditions, bid requirements, Addendum No. 1 dated 04/18/2023 and the vendor's proposal dated 04/25/2023 incorporated herein by reference and made a part of hereof.

\*\*\*\*\*

Note: If the vendor is unable to provide a security guard at the requested skill level, the vendor shall supply a security guard with a higher skill level at the original requested skill level hourly billing rate. Providing a security guard with a lower skill level than that requested is not permitted.

\*\*\*\*\*

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	92121504			HOUR	15.750000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Region 1 - Limited Assignment Personnel

**Extended Description:**

Region 1 - Limited Assignment Personnel

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	92121504			HOUR	15.750000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Region 1 - Probationary Guard I

**Extended Description:**

Region 1 - Probationary Guard I

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	92121504			HOUR	15.750000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Region 1 - Security Guard II

**Extended Description:**

Region 1 - Security Guard II

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	92121504			HOUR	15.750000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Region 1 - Security Guard III - Shift Supervisor

**Extended Description:**  
Region 1 - Security Guard III - Shift Supervisor

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	92121504			HOUR	15.750000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Region 1 - Sergeant

**Extended Description:**  
Region 1 - Sergeant

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	92121504			HOUR	15.750000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Region 1 - Lieutenant

**Extended Description:**  
Region 1 - Lieutenant

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	92121504			HOUR	15.750000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Region 2 - Limited Assignment Personnel

**Extended Description:**  
Region 2 - Limited Assignment Personnel

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	92121504			HOUR	15.750000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Region 2 - Probationary Guard I

**Extended Description:**  
Region 2 - Probationary Guard I

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	92121504			HOUR	15.750000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Region 2 - Security Guard II

**Extended Description:**  
Region 2 - Security Guard II

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	92121504			HOUR	15.750000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Region 2 - Security Guard III - Shift Supevisor

**Extended Description:**  
Region 2 - Security Guard III - Shift Supevisor

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	92121504			HOUR	15.750000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Region 2 - Sergeant

**Extended Description:**  
Region 2 - Sergeant

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	92121504			HOUR	15.750000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Region 2 - Lieutenant

**Extended Description:**  
Region 2 - Lieutenant

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
13	92121504			HOUR	15.750000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Region 3 - Limited Assignment Personnel

**Extended Description:**  
Region 3 - Limited Assignment Personnel

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
14	92121504			HOUR	15.750000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Region 3- Probationary Guard I

**Extended Description:**  
Region 3 - Probationary Guard I

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	92121504			HOUR	15.750000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Region 3 - Security Guard II

**Extended Description:**  
Region 3 - Security Guard II

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
16	92121504			HOUR	15.750000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Region 3 - Security Guard III - Shift Supervisor

**Extended Description:**  
Region 3 - Security Guard II

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
17	92121504			HOUR	15.750000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Region 3 - Sergeant

**Extended Description:**  
Region 3 - Sergeant

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
18	92121504			HOUR	15.750000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Region 3 - Lieutenant

**Extended Description:**  
Region 3 - Lieutenant

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
19	92121504			HOUR	15.750000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Region 4 - Limited Assignment Personnel

**Extended Description:**  
Region 4 - Limited Assignment Personnel

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
20	92121504			HOUR	15.750000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Region 4- Probationary Guard I

**Extended Description:**  
Region 4 - Probationary Guard I

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
21	92121504			HOUR	15.750000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Region 4 - Security Guard II

**Extended Description:**  
Region 4 - Security Guard II

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
22	92121504			HOUR	15.750000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Region 4 - Security Guard III - Shift Supervisor

**Extended Description:**  
Region 4 - Security Guard II

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
23	92121504			HOUR	15.750000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Region 4 - Sergeant

**Extended Description:**  
Region 4 - Sergeant

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
24	92121504			HOUR	15.750000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Region 4 - Lieutenant

**Extended Description:**  
Region 4 - Lieutenant



MARK D. SCOTT  
CABINET SECRETARY

STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION

DIRECTOR

**PURCHASING DIVISION**

February 12, 2024

Roger Baker, President/CEO  
B3 Security Group LLC  
POB 1507  
Lewisburg, WV 24901

Subject: CMA SECSVS23 Security Guard Contract

Mr. Baker,

The State has elected to execute its authority to cancel the CMA SECSVS23 Security Guard Services Contract held by your company per the General Terms and Conditions Section 19. CANCELLATION which states: "The Purchasing Divisions Director reserves the right to cancel this Contract immediately upon written notice to the vendor if the materials or workmanship supplied do not conform to the specifications contained in the Contract. The Purchasing Division Director may also cancel any purchase or Contract upon 30 days written notice to the Vendor in accordance with West Virginia Code of State Rules § 148-1-5.2b" The effective date of the Contract cancellation will be March 12, 2024. Please understand that your company will remain obligated to fulfil the requirements of the Contract for any Delivery Orders placed prior to the cancellation date of March 12, 2024, and all delivery orders shall remain in full effect until the order has expired.

Failure to fulfil the Contract obligations until all orders have been completed in their entirety may be deemed a contractual breach due to non-responsiveness and may result in enforcement of all remedies afforded the State by statute.

Regards,

*Mark A. Atkins, CPPB*

**Buyer Supervisor**  
**West Virginia Department of Administration**  
**Purchasing Division**

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Business Organization Detail

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B3 SECURITY GROUP LLC

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
LLC   Limited Liability Company	8/18/2015		8/18/2015	Domestic	Profit				

Organization Information			
<b>Business Purpose</b>	5616 - Admin/Support Waste Mgt/Remediation Services - Administrative and Support Services - Investigation and Security Services (security guards, patrol, armored car, security systems, locksmaths)		<b>Capital Stock</b>
<b>Charter County</b>	Greenbrier	<b>Control Number</b>	0
<b>Charter State</b>	WV	<b>Excess Acres</b>	
<b>At Will Term</b>	A	<b>Member Managed</b>	MBR
<b>At Will Term Years</b>		<b>Par Value</b>	
<b>Authorized Shares</b>		<b>Young Entrepreneur</b>	Not Specified

Addresses	
Type	Address
<b>Designated Office Address</b>	16110 SENECA TRAIL N MAXWELTON, WV, 24957
<b>Mailing Address</b>	PO BOX 1507 LEWISBURG, WV, 24901 USA
<b>Notice of Process Address</b>	ROGER BAKER 16110 SENECA TRAIL N MAXWELTON, WV, 24957
<b>Principal Office Address</b>	16110 SENECA TRAIL N MAXWELTON, WV, 24957 USA
Type	Address

Officers	
Type	Name/Address
<b>Member</b>	ROGER BAKER 284 WEST MEADOW LANE MAXWELTON, WV, 24957
<b>Organizer</b>	ROGER BAKER 284 WEST MEADOW LANE MAXWELTON, WV, 24957
Type	Name/Address

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2022	
2021	
2020	
2019	
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, February 8, 2024 — 3:20 PM

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# COMPLIANCE VERIFICATION CHECKLIST FOR REQUISITION SUBMISSION

<i>Purchasing Division Use:</i> Buyer: _____ Date: _____	Agency: WV Purchasing Division
Solicitation No. _____	Procurement Officer Submitting Requisition: Mark Atkins
	Requisition No. CO#1 CMA SECSVS23
	PF No.: 1206968

This checklist **MUST** be completed by a state agency's designated procurement officer and submitted with the Purchase Requisition to the Purchasing Division. The purpose of the checklist is to verify that an agency procurement officer has obtained and included required documentation necessary for the Purchasing Division to process the requisition without future processing disruptions. At the agency's preference, the agency **MUST** either submit the checklist by attaching it to the requisition's Header **OR** by placing it in the requisition's Procurement Folder.

## FOR ALL SOLICITATION TYPES:

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
1	Specifications and Pricing Page included	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Use of correct specification template	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Use of correct requisition type [CRQS → CCT or CPO] or [CRQM → CMA]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Use of most current terms and conditions <a href="http://www.state.wv.us/admin/purchase/TCP.pdf">www.state.wv.us/admin/purchase/TCP.pdf</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Maximum budgeted amount in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Suggested vendors in wvOASIS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Capitol Building Commission pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Financing (Governor's Office) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Fleet Management Division pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	Compliance Check Type	Required	Provided, if Required	Not Required	Purch. Div. Confirmation
10	Insurance requirements				
	Commercial General Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Automobile Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Workers' Compensation/Employer's Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Cyber Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Builder's Risk/Installation Floater	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Professional Liability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Office of Technology CIO pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Treasurer's Office (banking) pre-approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**FOR CHANGE ORDERS/RENEWALS:**

1	Two-party agreement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Standard change order language	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3	Office of Technology CIO approval	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Justification for price increases/backdating/other	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Bond Rider (Construction)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Secretary of State Verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7	State debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8	Federal debarment verification	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

\*The items pre-checked are required before a Purchase Requisition may be submitted to the Purchasing Division. Failure to complete and verify this documentation may result in rejection of the requisition back to the agency. It is up to the agency procurement officer to determine if pre-approvals, insurance, or other documentation is needed for the purchase. The referenced information below may be used to make this determination.

For Purchasing Division Use Only:

I have reviewed the requisition identified above and find that it is sufficient to advertise publicly to the vendor community. My review does not preclude the possibility that the vendor community, or some other entity, will identify an area of concern; however, should such issues or concerns arise, they will be reviewed and addressed as may be appropriate.

Signature: 