



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 12-13-2023

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0212 0212 SANPAP23 2	Procurement Folder:	1136174
Document Name:	SANPAP23: Statewide contract for Sanitary Paper Products	Reason for Modification:	Change Order 01: To Renew Contract.
Document Description:	SANPAP23: Statewide contract for Sanitary Paper Products		
Procurement Type:	Statewide MA (Open End)		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2023-01-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-12-31

VENDOR		DEPARTMENT CONTACT		
Vendor Customer Code:	000000206075	Requestor Name:	Jessica L Hovanec	
LIBERTY DISTRIBUTORS INC 6015 National Rod		Requestor Phone:	304-558-2314	
TRIADELPHIA WV 26059		Requestor Email:	jessica.l.hovanec@wv.gov	
US		<div style="font-size: 48px; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>		
Vendor Contact Phone:	304-547-0414			Extension:
Discount Details:				

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER
No City WV 99999	No City WV 99999
US	US

12-15-23 BBA

Total Order Amount:	Open End
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Purchasing Division's File Copy

ENTERED

MA 12/13/2023
 PURCHASING DIVISION AUTHORIZATION
 DATE: 12/15/23
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: 12/21/2023
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 Beverly Tolson
 DATE: 12-21-2023
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. 01 is issued to renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract, including all authorized change orders.

Effective date of renewal 01/01/2024 through 12/31/2024.

Renewal Years Remaining: (2 YEARS)

No other changes

Special Instructions - Orders under \$200.00 may be purchased in the open market through normal competitive Purchasing bidding procedures and requirements.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	14110000			EA	0.000000
	Service From	Service To		Service Contract Amount	
				0.00	

Commodity Line Description: Sanitary Paper Products and Accessories

Extended Description:

See the Attached Exhibit A Pricing Pages for Contract Pricing.



MARK D. SCOTT
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
CHARLESTON, WEST VIRGINIA 25305-0130

DIRECTOR

December 13, 2023

Mr. Mark Peluchette
Liberty Distributors, Inc.
POB 498
Triadelphia, WV 26059

Subject: WV Statewide Contract No.: SANPAP23

Dear Mr. Peluchette:

The State of West Virginia is offering to renew subject contract under the same terms, conditions, and pricing. The renewal dates are January 01, 2024 through December 31, 2024. If your company agrees to this renewal, please sign below and return via email to Mark.A.Atkins@wv.gov.

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

<u>F. Mack Peluchette</u>		<u>President</u>	<u>12-13-23</u>
Print Name	Signature	Title	Date

Please call if you have any questions.

Very truly yours,

Mark A. Atkins, CPPB

Buyer Supervisor
West Virginia Department of Administration
Purchasing Division
2019 Washington Street, East
POB 50130
Charleston, WV 25305-0130

Phone: 304.558.2307

Email: Mark.A.Atkins@wv.gov