



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Purchase Order

PURCHASE ORDER NO.
 SANPAP08

PAGE
 1

BLANKET RELEASE
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CORRECT PURCHASE ORDER NUMBER
 MUST APPEAR ON ALL PACKAGES,
 INVOICES, AND SHIPPING PAPERS.
 QUESTIONS CONCERNING THIS PUR-
 CHASE ORDER SHOULD BE DIRECTED
 TO THE BUYER AS NOTED BELOW.

CHANGE ORDER

SEE REVERSE SIDE FOR
 TERMS AND CONDITIONS

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

AGENCY COPY

*709055310 304-547-0414
 LIBERTY DISTRIBUTORS INC
 PO BOX 498
 TRIADELPHIA WV 26059

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED 07/01/2008	TERMS OF SALE NET 30	FEIN/SSN 550677029	FUND
SHIP VIA BEST WAY	FOB DESTINATION	FREIGHT TERMS PREPAID	ACCOUNT NUMBER MUL-MUL

LINE	QUANTITY DELIVERY DATE	UOP CAT.NO.	VENDOR ITEM NO. ITEM NUMBER	UNIT PRICE	AMOUNT
			STATEWIDE BLANKET OPEN-END CONTRACT FOR SANITARY PAPER SUPPLIES AND DISPENSERS FOR ALL WEST VIRGINIA STATE AGENCIES AND POLITICAL SUBDIVISIONS. THIS AWARD IS PER ALL THE TERMS AND CONDITIONS IN THE FOLLOWING: REQUEST FOR QUOTATION DATED 04/10/2008. AND SPECIFICATIONS AND ADDENDA THERETO. VENDOR'S BID DATED 06/04/2008. PRICING SHALL BE PER THE ATTACHED PRICING PAGES, WHICH INDICATE THE BRAND AND CASE SIZE THAT MAY BE COVERED BY THIS CONTRACT. NO ITEMS MAY BE SUBSTITUTED. ORDER FROM THIS CONTRACT TOTALING \$300.00 OR MORE SHALL BE DELIVERED FOB: DESTINATION. ALL ORDERS LESS THAN \$300.00 SHALL BE DELIVERED FOB: SHIPPING POINT. ANY TRANSPORTATION COSTS (FOR ORDERS LESS THAN \$300.00) SHALL BE INVOICED AS A SEPARATE CHARGE WITH THE ORIGINAL FREIGHT BILL		

PURCHASING DIVISION
 CERTIFIED ENCUMBERED

JUL - 3 2008

Beverly Toler

APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE *JA 7/1/08*

APPROVED FOR
 ONE FISCAL YEAR

James Workfield

JO ANN ADKINS 304-558-8802

BY *[Signature]*
 PURCHASING DIVISION AUTHORIZED SIGNATURE

APPROVED AS TO FORM BY
 ASSISTANT ATTORNEY GENERAL

**GENERAL TERMS & CONDITIONS
PURCHASE ORDER/CONTRACT**

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of this order.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this order will: {a} conform to the specifications, drawings, samples or other description furnished or specified by the Buyer; {b} be merchantable and fit for the purpose intended; and/or {c} be free from defect in material and workmanship.
8. **CANCELLATION:** The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum -** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **West Virginia Alcohol & Drug-Free Workplace Act:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."



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SHIP VIA		F.O.B		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL-MUL	
LINE	QUANTITY	UOP	VENDOR ITEM NO.		UNIT PRICE	AMOUNT	
	DELIVERY DATE	CAT.NO	ITEM NUMBER				
ATTACHED TO THE INVOICE. AGENCIES MAY MAKE PURCHASES OF LESS THAN \$300.00 FROM A LOCAL SOURCE IF PRICE INCLUDES DELIVERY AND A SAVINGS RESULTS IN SUCH LOCAL PURCHASE. NOTE: STRINGING ORDERS TO CIRCUMVENT THIS \$300.00 RULE IS A VIOLATION OF PURCHASING RULES. TO PLACE ORDERS AGAINST THIS CONTRACT, CONTACT: CONTRACT COORDINATOR: MARK PELUCHETTE TOLL FREE PHONE #: 800-828-9920 PHONE#: 304-547-0414 FAX#: 304-547-0490 EMAIL: MARKP@LIBERTYDISTRIBUTORS.COM DELIVERY SHALL BE MADE WITHIN 10 DAYS AFTER RECEIPT OF ORDER.							
0001	06/01/2008	EA	640-75-01-001		.00000		
VARIOUS SANITARY PAPER PRODUCTS AND DISPENSERS SINGLE-PLY, 4.5" X 4.5" PER SHEET, 96 EACH INDIVIDUALLY WRAPPED ROLLS PER CASE. EXHIBIT 3 LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON							
						TOTAL	

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

APPROVED AS TO FORM BY
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BY _____
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	<p>JULY 15, 2008 AND EXTENDS FOR A PERIOD OF ONE (1) YEAR OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO TWO (2) ONE (1) YEAR PERIODS</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p>						
						TOTAL	

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	<p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER ORDER.</p>						
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THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM. REV. 04/11/2001 EXHIBIT 6 PRICE ADJUSTMENT PROVISION: THE STATE OF WEST VIRGINIA WILL CONSIDER BIDS THAT CONTAIN PROVISIONS FOR PRICE ADJUSTMENTS PRIOR TO THE ORIGINAL EXPIRATION OF THE CONTRACT, PROVIDED THAT SUCH PRICE ADJUSTMENT COVERS BOTH UPWARD AND DOWNWARD MOVEMENT OF THE COMMODITY PRICE, AND THAT ADJUSTMENT IS BASED ON THE "PASS THROUGH" INCREASE OR DECREASE OF RAW MATERIALS AND/OR LABOR, WHICH MAKE UP ALL OR A SUBSTANTIAL PART OF A PRODUCT. ADJUSTMENTS ARE TO BE BASED UPON AN ACTUAL DOLLAR FIGURE, NOT A PERCENTAGE. ALL PRICE ADJUSTMENT REQUESTS MUST BE SUBSTANTIATED IN A MANNER ACCEPTABLE TO THE DIRECTOR PURCHASING, E.G. GOVERNMENTAL BENCH MARKS, GENERAL MARKET INCREASE, PUBLISHED PRICE LISTS. SUCH REQUESTS FOR AND INCREASE							
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	<p>SHOULD BE RECEIVED IN WRITING BY THE DIRECTOR OF PURCHASING AT LEAST 30 DAYS IN ADVANCE OF THE EFFECTIVE DATE OF THE INCREASE. ANY TIME THE VENDOR REQUESTS A PRICE ADJUSTMENT, THE PURCHASING DIVISION MAY EITHER ACCEPT THE PRICE ADJUSTMENT AND AMEND THE CONTRACT ACCORDINGLY OR REJECT THE ADJUSTMENT IN ITS ENTIRETY AND CANCEL THE CONTRACT.</p> <p>PREFERRED TERMS: IT IS PREFERRED THAT THE PRICES ON THIS CONTRACT ARE FIRM FOR LIFE OF THE CONTRACT, AS INDICATED IN THE LIFE OF CONTRACT CLAUSE CONTAINED HEREIN, NOT TO EXCEED ONE (1) YEAR.</p> <p>IF THE VENDOR CANNOT GUARANTEE A FIRM PRICE FOR THE LIFE OF CONTRACT HE MUST INDICATE ONE OF THE PARAGRAPHS LISTED BELOW. FAILURE TO QUALIFY THE PREFERRED TERMS WILL BIND THE VENDOR TO A FIRM PRICE FOR THE LIFE OF THE CONTRACT.</p> <p>ALTERNATE TERMS: () THE PRICES ON THIS CONTRACT WILL REMAIN FIRM FOR 180 DAYS AFTER THE EFFECTIVE DATE OF THE CONTRACT. PRICES WILL REMAIN FIRM AFTER EACH PRICE ADJUSTMENT FOR A MINIMUM OF 180 DAYS.</p>						
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 7

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REVENUE

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PURCHASING CARD ACCEPTANCE: THE STATE OF WEST VIRGINIA CURRENTLY UTILIZES A VISA PURCHASING CARD PROGRAM WHICH IS ISSUED THROUGH A BANK. THE SUCCESSFUL VENDOR MUST ACCEPT THE STATE OF WEST VIRGINIA VISA PURCHASING CARD FOR PAYMENT OF ALL ORDERS PLACED BY ANY STATE AGENCY AS A CONDITION OF AWARD.							
						TOTAL	

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SANPAP08
General Specifications

- 1) Orders shall be delivered within 14 days after orders are placed. Preferred delivery is 10 days ARO. Bids that contain delivery greater than 14 days shall not be considered. Spending units must be advised in writing if orders are delayed for any reason. Contractor shall carry an adequate stock to insure such delivery service for the duration of the contract.
- 2) All orders from this contract totaling \$300.00 or more shall be delivered FOB: Destination. All orders less than \$300.00 shall be delivered FOB: Shipping Point. Any transportation costs (for orders less than \$300.00) will be invoiced as a separate charge with the original freight bill attached to the invoice. Agencies may make purchases of less than \$300.00 from a local source if price includes delivery and a savings results in such local purchase.
- 3) Contractor shall remove any product on this contract that the agency has received and determined the product is unsatisfactory in performance and/or is not suitable for their facility. This shall be carried out at no charge to the agency.
- 4) The successful bidder shall not substitute any other brand from that awarded, nor sell any additional items under their contract not specifically covered herein, without prior written permission of the Purchasing Division.
- 5) If any proprietary, trade, brand, or manufacturer's name or part number is used herein in describing the required equipment, it shall be understood to indicate the minimum standard of composition and quality required, and shall not be construed to exclude items that equals or exceeds the functional capability and quality of the named product.
- 7) Verification of product quality is the responsibility of the vendor. Bidders bidding products other than those specified should include manufacturer's information verifying products meet quality standards as set by the request for quotation.

Note: Do not send samples of paper dispensers.

- 8) Successful vendor shall provide a nine-month summary report of procurement volumes by item and dollar amounts. This report must also include any purchases made by any political subdivisions as well as state agencies in the state of West Virginia. This is a single report which is to be furnished at the beginning of the tenth month of the contract. The report is to be delivered to Jo Ann Adkins, Senior Buyer, Purchasing Division, 2019 Washington, Street East, Charleston, West Virginia 25305-0130.

LIBERTY DISTRIBUTORS INC.

Item	Description	Product Code	Rolls or Pkg per Case	Sheet Size	# Sheets/Length of Roll	Sq Ft Per Case	Case Price	Cost per Sq Ft
1	Toilet Tissue, Rolls Single Ply	Georgia Pacific 14580	80	4.5" x 4.05"	1210	12251.250	\$40.60	\$0.0033139
2	Tissue, Toilet, Jumbo Rolls, Single Ply	Kimberly Clark 07223	12	3.55" x 2000'	2000 ft.	7100.000	\$24.45	\$0.0034437
3	Tissue, Toilet, Rolls, Two-Ply, Facial Quality	Kimberly Clark 17713	80	4.09" x 4.0"	506	3499.233	\$30.35	\$0.0086733
4	*Covers, Toilet Seat, Half-Fold, flat, covers per case, in dispensing carton	Georgia Pacific 47046	20	14.3" x 16.8"	250	8341.666	\$29.30	\$0.0035125
5	Tissue: Facial, Two-Ply	Georgia Pacific 47410	30	8.0" x 8.33"	100	1388.333	\$15.15	\$0.0109124
6	Hand Towels, Multi-Fold, unbleached, Single-Ply Sheet	Georgia Pacific 23304	16	9.25" x 9.5"	250	2440.972	\$15.95	\$0.0065343
7	Hand Towels: Single-Fold, Unbleached, Single Ply Sheets	Georgia Pacific 23504	16	10.25" x 9.25"	250	2633.666	\$14.75	\$0.0056006
8	Hand Towels, C-Fold, Unbleached, Single-Ply Sheet	Kimberly Clark 01510	12	10.125" x 13.15"	200	2219.050	\$17.65	\$0.0079539
9	Hand Towels: Non perforated roll, unbleached, single ply sheet	Kimberly Clark 04142	12	6.0' x 800'	800 ft.	6400.000	\$37.65	\$0.0058828
10	Hand Towels: Bleached, household type, two-ply, perforated roll.	Georgia Pacific 27385	30	11.0" x 8.8"	65	1714.166	\$18.90	\$0.0110258
11	Towels: Food Service, Heavy Duty	Kimberly Clark 05925	1	12.5" x 23.5"	300	611.979	\$24.55	\$0.0401158
12	Towels: (Must fit automated touchless dispenser item 17.)	Georgia Pacific 89460	6	10.0' x 800'	800 ft.	4000.000	\$47.90	\$0.0119750
13	Wipers: Industrial Paper, Medium Duty	Kimberly Clark 05320	18	9.0" x 10.5"	125	1476.562	\$28.90	\$0.0195725
14	Dispenser: Toilet tissue roll, open style; open style, single roll, heavy duty construction; Pricing must be per individual dispenser.		1				\$4.95	
15	Dispenser: Toilet Tissue roll, open style; enclosed style, jumbo roll. Pricing shall be per individual dispenser.		1				\$6.10	
16	Dispenser: Hand Towel, non-perforated roll, Unbleached single-ply sheet. (This is for use with item 9.) Pricing shall be per individual dispenser.		1				\$23.70	
17	Dispenser: Automated Touchless (This is for use with Item 12.) Pricing shall be per individual dispenser.		1				\$35.00	
18	Tissue, Toilet, 2-ply, 500 sheet/rolls	Georgia Pacific 19880	80	4.50" x 4.05"	550	5568.750	\$34.40	\$0.0061773
19	Hand Towels, C-Fold, White Single-Ply Sheet	Kimberly Clark 01510	12	10.125" x 13.15"	200	2219.050	\$17.65	\$0.0079539
20	Toilet Tissue, Rolls, 2 Ply	Kimberly Clark 07827	6	3.55" x 2000'	2000 ft.	3550.000	\$26.25	\$0.0073944
21	Toilet Tissue, JR, Rolls, 2 Ply	Kimberly Clark 07805	12	3.55" x 1000'	1000 ft.	3550.000	\$26.25	\$0.0073944
22	Towel, White Roll	Kimberly Clark 01040	12	8" x 800'	800 ft.	6400.000	\$48.05	\$0.0075078
23	Towel, White Roll	Kimberly Clark 01080	12	8" x 425'	425 ft.	3400.000	\$48.05	\$0.0141324
24	Towel, White Multi-fold	Kimberly Clark 01890	16	9.3" x 9.4"	150	1457.000	\$18.40	\$0.0126287

Purchase Order



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

PURCHASE ORDER NO.
 SANPAP08

PAGE
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BLANKET RELEASE
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CORRECT PURCHASE ORDER NUMBER
 MUST APPEAR ON ALL PACKAGES,
 INVOICES, AND SHIPPING PAPERS.
 QUESTIONS CONCERNING THIS PUR-
 CHASE ORDER SHOULD BE DIRECTED
 TO THE BUYER AS NOTED BELOW.

CHANGE ORDER
 []

SEE REVERSE SIDE FOR
 TERMS AND CONDITIONS

INVOICE TO

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

VENDOR

*709055310 304-547-0414
 LIBERTY DISTRIBUTORS INC
 PO BOX 498
 TRIADELPHIA WV 26059

SHIP TO

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
07/01/2008		NET 30		550677029			
SHIP VIA		F.O.B.		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL-MUL	
LINE	QUANTITY	UOP	VENDOR ITEM NO.		UNIT PRICE	AMOUNT	
	DELIVERY DATE	CAT.NO.	ITEM NUMBER				
			RECEIPT TICKET FOR PURCHASE ORDER: SANPAP08				
	LINE CATNO	ITEM NUMBER	DESCRIPTION			QTY	DATE
0001	640	75-01-001	VARIOUS SANITARY PAPER PRODUCTS AND				
		SIGNATURE				DATE	
						TOTAL	

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

APPROVED AS TO FORM BY
 ASSISTANT ATTORNEY GENERAL

BY _____
 PURCHASING DIVISION AUTHORIZED SIGNATURE