## **Ordering Instructions**

## **Statewide Contract**

## CMA PAINT17

Paint & Paint Supplies

**STATE AGENCIES: Ordering Requirements** – Spending Unit (s) shall issue a wvOASIS Agency Delivery Order (ADO) to the Vendor.

Orders from this contract can be placed with any Sherwin Williams location in the United States.

**Special Instructions** – The contract is mandatory use for all order in excess of \$100.00. Orders of less than \$100.00 may be purchased from any local source to eliminate delivery charges, if such local delivered purchases result in savings.

**Approvals Required** - None

**Agency and/or Vendor Contact Information:** 

The Sherwin Williams Company, Craig MacKay 304-727-4359

**Type of Delivery Order** – An ADO must be created in Oasis with the appropriate documentation attached.

**How to submit the completed order to the Vendor** – Assemble document, print and submit the ADO to the vendor.

<u>POLITICAL SUBDIVISIONS</u>: Contact vendor to confirm that contract pricing is available.