

**STATEWIDE CONTRACT**  
**(Non-Mandatory for use by State Agencies)**  
**OFFICE15**

**OASIS VENDOR# 00000217322**

**Ordering Information** – The State of West Virginia has two (2) account numbers for Office Depot under this contract:

**ACCOUNT#: 90325226** – FOR PCARD ORDERS

**ACCOUNT#: 90378804** – FOR BILLABLE ORDERS

Recommended ordering method is online. Website is: [business.officedepot.com](http://business.officedepot.com)

To obtain a username and password for this website, please contact Office Depot Account Manager, Joe Beliveau (contact information is below).

**Vendor Contact Information:**

Joe Beliveau, Senior Key Account Manager

[joe.beliveau@officedepot.com](mailto:joe.beliveau@officedepot.com)

Ph: 304-315-2559

Michael Massey, Inside Sales Solutions

[michael.massey@officedepot.com](mailto:michael.massey@officedepot.com)

855-337-6811 ext. 12714

Bill Reiner, Workspace Facilities

Cleaning, Breakroom, and PPE

[william.reiner@officedepot.com](mailto:william.reiner@officedepot.com)

Ph: 412.298.6463

Jason Moore, Technology Development Manager

IT hardware, peripherals, and solutions

[jason.moore@officedepot.com](mailto:jason.moore@officedepot.com)

Ph: 404-444-1017

Chris Bombela, TSR Technology

IT hardware, peripherals, and solutions

[jason.moore@officedepot.com](mailto:jason.moore@officedepot.com)

Ph: 512-431-6969

Office Depot will also accept phone orders. Office Depot Customer Service: 1-888-777-4044 (toll free). Please have account number and ship-to id when calling customer service.

Office Depot will also accept fax orders: Office Depot Fax#: 1-800-973-3376 (toll-free). Please include your name, account number and ship-to id.

**NOTE:** For questions on account number and/or ship-to id, please contact David DiSabato at 704-900-4124 or email [david.disbato@officedepot.com](mailto:david.disbato@officedepot.com) .

Any other questions related to the office supplies contract under Office Depot can be directed to Joe Beliveau.

**Type of Delivery Order – An ADO should be created in wvOasis with the appropriate documentation attached.**

**Approvals Required-None**