

## OFFICE10

### Contract pricing viewing instructions

- 1) Navigate to [www.officemaxsolutions.com](http://www.officemaxsolutions.com) or [www.officemaxworkplace.com](http://www.officemaxworkplace.com)
- 2) The Customer Log In section is on the left side of the page.
- 3) For Username or PIN enter "PurchBrowse" - login is case sensitive (without quotation marks).
- 4) For password enter "browse1" (without quotation marks).
- 5) Choose any "Ship To Code" and then click on the green Continue button to advance to the next screen.
- 6) Search items on the site as applicable.