



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

Order Date: 2018-11-21

CORRECT ORDER NUMBER  
 MUST APPEAR ON ALL PACKAGES,  
 INVOICES, AND SHIPPING PAPERS.  
 QUESTIONS CONCERNING THIS  
 ORDER SHOULD BE DIRECTED TO  
 THE DEPARTMENT CONTACT.

Order Number: CMA 0212 0212 MV19C	Procurement Folder: 507924
Document Name: MV19 - 2019, OR LATEST MODEL VEHICLE	Reason for Modification:
Document Description: Original Folder No.: 491524	CO#1: Is issued to remove the Class 4 Flex Fuel Vehicle from the Contract.
Procurement Type: Central Master Agreement	
Buyer Name: Mark A Atkins	
Telephone: (304) 558-2307	
Email: mark.a.atkins@wv.gov	
Shipping Method: Best Way	Effective Start Date: 2018-11-01
Free on Board: FOB Dest, Freight Prepaid	Effective End Date: 2019-10-31

VENDOR	DEPARTMENT CONTACT
Vendor Customer Code: 000000199714 STEPHENS AUTO CENTER PO BOX 278  DANVILLE WV 25053278  US Vendor Contact Phone: (999) 999-9999 Extension: Discount Percentage: 0.0000 Discount Days: 0	Requestor Name: Mark A Atkins Requestor Phone: (304) 558-2307 Requestor Email: mark.a.atkins@wv.gov

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999 US

Total Order Amount	Open End
--------------------	----------

**AGENCY COPY**

PURCHASING DIVISION AUTHORIZATION SIGNED BY: <i>Tara Hyle</i> DATE: <i>NOV 27 2018</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM SIGNED BY: <i>[Signature]</i> DATE: <i>11/29/18</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION SIGNED BY: <i>Beverly Tolson</i> DATE: <i>NOV 29 2018</i> ELECTRONIC SIGNATURE ON FILE
--	--	---

**Extended Description:**

CHANGE ORDER No. 1: Is issued to remove the Class 4 Flex Fuel Vehicle(Ford Explorer K8B) from the Contract due to Ford Motor Company stopping orders for the 2019 model due to the redesign of the 2020 model.

Effective Date: 11/14/2018

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

NO OTHER CHANGES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	25100000			EA	\$0.000000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** MV19 - 2019 or LATEST MODEL VEHICLE

**Extended Description:**

MV19 - 2019 or LATEST MODEL VEHICLE:  
See attached pricing page(s) for contract pricing.

**Class 2A - Automobile  
Large Sedan**

**Vendor Name:** Stephens Auto Center  
**Manufacturer/Brand:** FCA/Dodge  
**Model Name & Number:** Charger LDDM48

**Vehicle Requirements:**

**Classification:** Large Sedan  
**Drive:** Rear Wheel  
**Passenger seating:** 5 (including driver)  
**Doors:** 4, minimum  
**Wheelbase:** 111 in., minimum  
**GVWR:** 4,900 lbs. min  
5,300 lbs. max  
**Engine:** 4 cylinder minimum

**Additional Requirements:**

The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.

**Vendor Bid Response:**

Vehicle fuel type	EPA HIGHWAY MPG Rating	EPA CITY MPG Rating	Unit Price	Total Life Cycle Cost
Gasoline	30	19	\$20,718.00	\$31,211.42
Flex-fuel	22	14	\$20,718.00	\$35,003.71
Diesel				
CNG/Bifuel				
Hybrid				

**Options:**

**FOB Dealership: (Deduct)** \$NA  
**FOB Other than Metro Charleston - Per Mile** \$ 1.79

\*Note - The above delivery "options" above are not evaluated as part of the award.

**Class 3A - Automobile  
Compact Utility**

**Vendor Name:** Stephens Auto Center  
**Manufacturer/Brand:** FCA/Jeep  
**Model Name & Number:** Cherokee Trailhawk KLH71

**Vehicle Requirements:**

<b>Classification:</b>	Compact Utility
<b>Drive:</b>	4 Wheel/All Wheel with High & Low Range
<b>Passenger seating:</b>	5 (Including driver)
<b>Doors:</b>	4, minimum
<b>Wheelbase:</b>	102 in., minimum
<b>GVWR:</b>	4350 lbs. min, 5600 lbs. max.
<b>Engine:</b>	4 cylinder minimum

**Off Road Package:** Includes but not limited to: Limited Slip rear axle, traction lock differential, heavy duty engine cooling, skid plates, heavy duty suspension with gas shocks, tow hooks and all terrain tires.

<b>Tow Package:</b>	Installed Hitch & Wiring
<b>Slush/All-Weather Mats:</b>	Installed: Driver, Passenger, Cargo Areas

The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.

<b>Vendor Bid Response:</b>				
Vehicle fuel type	EPA HIGHWAY MPG Rating	EPA CITY MPG Rating	Unit Price	Total Life Cycle Cost
Gasoline	26	18	\$27,607.00	\$39,359.14
Flex-fuel				
Diesel				
CNG/Bifuel				
Hybrid				

**Options:**

FOB Dealership: (Deduct)

N/A
\$ 1.79

FOB Other than Metro Charleston - Per Mile

\*Note - The above delivery "options" above are not evaluated as part of the award.

**Class 4A - Automobile  
Mid Size Utility**

**Vendor Name:** Stephens Auto Center  
**Manufacturer/Brand:** FCA/Jeep  
**Model Name & Number:** Grand Cherokee WKIH74

**Vehicle Requirements:**

<b>Classification:</b>	<u>Mid Size Utility</u>
<b>Drive:</b>	<u>4 Wheel/All Wheel with High and Low Range</u>
<b>Passenger seating:</b>	<u>5 minimum (including driver)</u>
<b>Doors:</b>	<u>4, minimum</u>
<b>Wheelbase:</b>	<u>109 in., minimum</u>
<b>GVWR:</b>	<u>6100 lbs. min, 7300 lbs. max.</u>
<b>Engine:</b>	<u>6 cylinder, Minimum</u>

**Off Road Package:** Includes but not limited to: Limited Slip rear, axle traction lock differential, heavy duty engine cooling, skid plates, gas shocks, tow hooks and all terrain tires.

<b>Tow Package:</b>	<u>Installed Hitch &amp; Wiring</u>
<b>Slush/All-Weather Mats:</b>	<u>Installed: Driver, Passenger, Cargo Areas</u>

**Additional Requirements:**

The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.

**Vendor Bid Response:**

Vehicle fuel type	EPA HIGHWAY MPG Rating	EPA CITY MPG Rating	Unit Price	Total Life Cycle Cost
Gasoline	25	18	\$29,357.00	\$41,426.44
Flex-fuel				
Diesel				
CNG/Bifuel				
Hybrid				

**Options:**

**FOB Dealership: (Deduct)** NA  
**FOB Other than Metro Charleston - Per Mile** \$1.79

\*Note - The above delivery "options" above are not evaluated as part of the award.

**Class 10 - Automobile  
Standard Pick Up Reg Cab**

**Vendor Name:** Stephens Auto Center  
**Manufacturer/Brand:** Ford  
**Model Name & Number:** F150 F1C

**Vehicle Requirements:**

**Classification:** Standard Pick Up Reg Cab  
**Drive:** Rear Wheel  
**Passenger seating:** 2 minimum (including driver)  
**Doors:** 2, minimum  
**Wheelbase:** 119 in., minimum  
**GVWR:** 6000 lbs. min,  
6650 lbs. max.  
**Engine:** 6 cylinder minimum

**Additional Requirements:**

The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.  
 Drop-in or spray-in bedliner

**Vendor Bid Response:**

Vehicle fuel type	EPA HIGHWAY MPG Rating	EPA CITY MPG Rating	Unit Price	Total Life Cycle Cost
Gasoline				
Flex-fuel	19	14	\$20,914.00	\$36,679.98
Diesel				
CNG/Bifuel				
Hybrid				

**Options:**

FOB Dealership: (Deduct)

N/A  
 \$ 1.79

FOB Other than Metro Charleston - Per Mile

\*Note - The above delivery "options" above are not evaluated as part of the award.

**Class 12 - Automobile  
Standard Pick Up Crew Cab**

**Vendor Name:** Stephens Auto Center  
**Manufacturer/Brand:** FCA/Ram  
**Model Name & Number:** D56L91 Ram 1500

**Vehicle Requirements:**

**Classification:** Standard Pick Up Crew Cab  
**Drive:** 4 Wheel/All Wheel with High & Low Range  
**Passenger seating:** 4 minimum (including driver)  
**Doors:** 4 full doors, minimum  
**Wheelbase:** 149 in., minimum  
**GVWR:** 6800 lbs. min,  
7350 lbs. max.

**Engine:** Minimum 8 Cylinder for gasoline and Minimum 6 cylinder for diesel

**Off Road Package:** Includes but not limited to: Limited Slip rear axle, traction lock differential, heavy duty engine cooling, skid plates, heavy duty suspension with gas shocks, tow hooks and all terrain tires.

**Tow Package:** Installed Hitch & Wiring  
**Bed:** Long bed with drop-in or spray-in bedliner  
**Sliding Rear Window:** Not Required

**Additional Requirements:**

The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.

<b>Vendor Bid Response:</b>				
<b>Vehicle fuel type</b>	<b>EPA HIGHWAY MPG Rating</b>	<b>EPA CITY MPG Rating</b>	<b>Unit Price</b>	<b>Total Life Cycle Cost</b>
Gasoline	23	16	\$25,492.00	\$38,756.27
Flex-fuel				
Diesel				
CNG/Bifuel				
Hybrid				

**Options:**

**F03 Dealership: (Deduct)** \$NA  
**F03 Other than Metro Charleston - Per Mile** \$1.79

\*Note - The above delivery "options" above are not evaluated as part of the award.

## Atkins, Mark A

---

**From:** Richard Stephens <sac.rstephens@gmail.com>  
**Sent:** Wednesday, November 14, 2018 3:23 PM  
**To:** Atkins, Mark A; Yoakum, Kenny H  
**Cc:** Farmer, Becky C; 'Mike Ballard'  
**Subject:** MV19 order deadline

All,

I know that the contract was just recently awarded, but the 2019 Ford Explorer on Class 4 Flex Fuel of statewide contract MV19 is no longer available.

Ford has stopped accepting orders and due to a redesign of the 2020 model that will be replacing it, Ford will not provide the 2020 at the 2019 contract price.

We can still provide the Jeep Grand Cherokee in the gasoline section of Class 4.

Best regards,

Richard Stephens



[www.stephensauto.com](http://www.stephensauto.com)

304-369-2411



STATE OF WEST VIRGINIA  
Purchasing Division  
**PURCHASING AFFIDAVIT**

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: Stephens Auto Center

Authorized Signature: *Rick Stephens* Date: 9-24-18

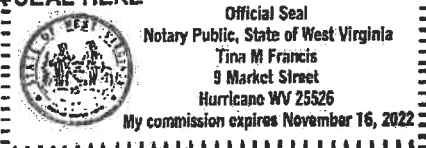
State of WV

County of Boone, to-wit:

Taken, subscribed, and sworn to before me this 24<sup>th</sup> day of September, 2018.

My Commission expires November 16, 2022

**AFFIX SEAL HERE**



NOTARY PUBLIC *Tina M Francis*

*Purchasing Affidavit (Revised 01/19/2018)*