



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Purchase Order

PURCHASE ORDER NO.
MV13I

PAGE
1

BLANKET RELEASE
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CHANGE ORDER
2

CORRECT PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS PURCHASE ORDER SHOULD BE DIRECTED TO THE BUYER AS NOTED BELOW.

INVOICE TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

## AGENCY COPY

VENDOR

\*709023315      800-610-0211  
 WHITESIDE CHEVROLET CADILLAC  
 50714 NATIONAL RD  
 ST CLAIRSVILLE OH 43950

SHIP TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
03/07/2013		NET 30		341398756			
SHIP VIA		F.O.B		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL-MUL	
LINE	QUANTITY	UOP	VENDOR ITEM NO.		UNIT PRICE	AMOUNT	
	DELIVERY DATE	CAT.NO.	ITEM NUMBER				
			CHANGE ORDER #02				
			CHANGE ORDER ISSUED TO PROVIDE THE BUILD-OUT DATES PER THE ATTACHED FOR THE FOLLOWING VEHICLES.				
			1. CHEVY EXPRESS & SILVERADO MODELS				
			2. GMC SAVANA & SIERRA MODELS				
			EFFECTIVE DATE OF CHANGE: MARCH 7, 2013				
			ALL PROVISIONS OF THE ORIGINAL CONTRACT AND SUBSEQUENT CHANGE ORDERS NOT MODIFIED HEREIN SHALL REMAIN IN FULL FORCE AND EFFECT.				
			BACKGROUND CHECK: IN ACCORDANCE WITH W. VA. CODE 15-2D-3, THE DIRECTOR OF THE DIVISION OF PROTECTIVE SERVICES MAY REQUIRE ANY SERVICE PROVIDER WHOSE EMPLOYEES ARE REGULARLY EMPLOYED ON THE GROUNDS OR IN THE BUILDINGS OF THE CAPITOL COMPLEX OR WHO HAVE ACCESS TO SENSITIVE OR CRITICAL INFORMATION TO SUBMIT TO A				
			PREVIOUS PO TOTAL==>      OPEN END				
			PO NET CHANGE (+)==>				

PURCHASING DIVISION  
 CERTIFIED ENCUMBERED

MAR 15 2013

*Beverly Toler*

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE  *3-7-13*

OPEN END

TOTAL

BY *Connie Oswald* 304-558-2157

APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL

PURCHASING DIVISION AUTHORIZED SIGNATURE



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BEST WAY		DESTINATION		PREPAID		MUL-MUL		
LINE	QUANTITY	UOP	VENDOR ITEM NO		UNIT PRICE	AMOUNT		
	DELIVERY DATE	CAT NO	ITEM NUMBER					
	<p>FINGERPRINT-BASED STATE AND FEDERAL BACKGROUND INQUIRY THROUGH THE STATE REPOSITORY. THE SERVICE PROVIDER IS RESPONSIBLE FOR ANY COSTS ASSOCIATED WITH THE FINGERPRINT-BASED STATE AND FEDERAL BACKGROUND INQUIRY.</p> <p>AFTER THE CONTRACT FOR SUCH SERVICES HAS BEEN APPROVED, BUT BEFORE ANY SUCH EMPLOYEES ARE PERMITTED TO BE ON THE GROUNDS OR IN THE BUILDINGS OF THE CAPITOL COMPLEX OR HAVE ACCESS TO SENSITIVE OR CRITICAL INFORMATION, THE SERVICE PROVIDER SHALL SUBMIT A LIST OF ALL PERSONS WHO WILL BE PHYSICALLY PRESENT AND WORKING AT THE CAPITOL COMPLEX TO THE DIRECTOR OF THE DIVISION OF PROTECTIVE SERVICES FOR PURPOSES OF VERIFYING COMPLIANCE WITH THIS PROVISION.</p> <p>THE STATE RESERVES THE RIGHT TO PROHIBIT A SERVICE PROVIDER'S EMPLOYEES FROM ACCESSING SENSITIVE OR CRITICAL INFORMATION OR TO BE PRESENT AT THE CAPITOL COMPLEX BASED UPON RESULTS ADDRESSED FROM A CRIMINAL BACKGROUND CHECK.</p> <p>SERVICE PROVIDERS SHOULD CONTACT THE WEST VIRGINIA DIVISION OF PROTECTIVE SERVICES BY PHONE AT (304) 558-9911 FOR MORE INFORMATION.</p> <p>HIPAA BUSINESS ASSOCIATE ADDENDUM: THE WEST VIRGINIA STATE GOVERNMENT HIPAA BUSINESS ASSOCIATE ADDENDUM (BAA), APPROVED BY THE ATTORNEY GENERAL, IS AVAILABLE</p>							
IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE <input type="checkbox"/>							TOTAL	

APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL

BY \_\_\_\_\_  
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O-T-R-C-O-V-Z

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

R-O-O-D-Z-V

\*709023315      800-610-0211  
 WHITESIDE CHEVROLET CADILLAC  
 50714 NATIONAL RD  
  
 ST CLAIRSVILLE OH 43950

S-H-I-P-T-O

ALL STATE AGENCIES  
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03/07/2013		NET 30		341398756			
SHIP VIA		F.O.B		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL-MUL	
LINE	QUANTITY	UOP	VENDOR ITEM NO.		UNIT PRICE	AMOUNT	
	DELIVERY DATE	CAT.NO.	ITEM NUMBER				
	<p>ONLINE AT:  <a href="http://www.state.wv.us/admin/purchase/vrc/hipaa.html">HTTP://WWW.STATE.WV.US/ADMIN/PURCHASE/VRC/HIPAA.HTML</a>            AND IS HEREBY MADE PART OF THE AGREEMENT PROVIDED THAT THE AGENCY MEETS THE DEFINITION OF A COVERED ENTITY (45 CFR 160.103) AND WILL BE DISCLOSING PROTECTED HEALTH INFORMATION (45 CFR 160.103) TO THE VENDOR. ADDITIONALLY, THE HIPAA PRIVACY, SECURITY, ENFORCEMENT AND BREACH NOTIFICATION FINAL OMNIBUS RULE WAS PUBLISHED ON JANUARY 25, 2013. IT MAY BE VIEWED ONLINE AT:  <a href="http://www.gpo.gov/fdsys/pkg/fr-2013-01-25/pdf/2013-01073.pdf">HTTP://WWW.GPO.GOV/FDSYS/PKG/FR-2013-01-25/PDF/2013-01073.PDF</a>            ANY ORGANIZATION, THAT QUALIFIES AS THE AGENCY'S BUSINESS ASSOCIATE, IS EXPECTED TO BE IN COMPLIANCE WITH THIS FINAL RULE. FOR THOSE BUSINESS ASSOCIATES ENTERING INTO CONTRACTS WITH A HIPAA COVERED STATE AGENCY BETWEEN JANUARY 25, 2013 AND THE RELEASE OF THE 2013 WV STATE AGENCY BUSINESS ASSOCIATE AGREEMENT, OR SEPTEMBER 23, 2013 (WHICHEVER IS EARLIER), BE ADVISED THAT YOU WILL BE REQUIRED TO COMPLY WITH THE 2013 WV STATE AGENCY BUSINESS ASSOCIATE AGREEMENT. FOR THOSE BUSINESS ASSOCIATES WITH CONTRACTS WITH A HIPAA COVERED STATE AGENCY EXECUTED PRIOR TO JANUARY 25, 2013, BE ADVISED THAT UPON RENEWAL OR MODIFICATION, YOU WILL BE REQUIRED TO COMPLY WITH THE 2013 WV STATE AGENCY BUSINESS ASSOCIATE AGREEMENT NO LATER THAN SEPTEMBER 22, 2014.</p>						
IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE <input type="checkbox"/>						TOTAL	

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BY \_\_\_\_\_  
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03/07/2013		NET 30		341398756	
SHIP VIA		F.O.B		FREIGHT TERMS	ACCOUNT NUMBER
BEST WAY		DESTINATION		PREPAID	MUL-MUL
LINE	QUANTITY	UOP	VENDOR ITEM NO.	UNIT PRICE	AMOUNT
	DELIVERY DATE	CAT.NO.	ITEM NUMBER		
NO OTHER CHANGES.					
					TOTAL

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BY \_\_\_\_\_  
 PURCHASING DIVISION AUTHORIZED SIGNATURE

APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL

**2013 MODEL YEAR VEHICLE BUILD-OUT  
FINAL CONSENSUS / DOSP / ORDER FLOW TIMING**

V3

DIVISION	MODEL	ALLOCATION GROUP	2013 MY BUILD-OUT DATE	RETAIL			FLEET	
				FINAL CONSENSUS MONTH / CYCLE	FINAL DOSP CYCLE	UNALLOCATED SOLD ORDER CUT-OFF	2013 MY SEO & SEO PAINT ORDER CUTOFF	2013 MY NON SEO ORDER CUTOFF
Chevrolet Truck	Captiva Sport (Fleet Only)	CAPSPT	5/31/13					4/18/13
	Traverse	TRAVRS	5/31/13	April / 1	4/18/13	3/22/13		3/21/13
	Express	EXPVAN	6/14/13	April / 1	4/11/13	3/22/13	3/21/13	3/21/13
	Silverado LD Reg Cab	CREGLD	6/21/13	March / 2	4/4/13	3/8/13	2/21/13	3/7/13
	Silverado LD Ext Cab	CEXTLD	6/21/13	March / 2	4/4/13	3/8/13	2/21/13	3/7/13
	Silverado LD Crew Cab	CCRULD	4/5/13	January / 2	1/31/13	12/21/12	1/10/13	1/10/13
	Silverado Hybrid Crew Cab	CLD2MH	12/14/12	October / 2	10/25/12	10/12/12	10/11/12	10/11/12
	Silverado HD Reg Cab	CREGHD	5/31/13	April / 1	4/18/13	3/22/13	3/21/13	3/21/13
	Silverado HD Ext Cab	CEXTHD	6/21/13	March / 2	4/4/13	3/8/13	2/21/13	3/7/13
	Silverado HD Crew Cab	CCRUHD	5/31/13	April / 1	4/18/13	3/22/13	3/21/13	3/21/13
	Avalanche	AVALAN	4/5/13	January / 2	1/31/13	12/21/12	1/10/13	1/10/13
	Tahoe	TAHOE	6/28/13	April / 2	5/2/13	4/5/13	4/4/13	4/4/13
	Tahoe Police (Fleet Only)	TAHOE	6/21/13				4/4/13	4/4/13
	Tahoe Hybrid	TAH2MH	6/21/13	April / 2	4/25/13	4/5/13	4/4/13	4/4/13
Suburban	SUBURB	6/28/13	April / 2	5/2/13	4/5/13	4/4/13	4/4/13	
GMC	Acadia	ACADIA	5/31/13	April / 1	4/18/13	3/22/13		3/21/13
	Savana	SAVVAN	6/14/13	April / 1	4/11/13	3/22/13	3/21/13	3/21/13
	Sierra LD Reg Cab	GREGLD	6/21/13	March / 2	4/4/13	3/8/13	2/21/13	3/7/13
	Sierra LD Ext Cab	GEXTLD	6/21/13	March / 2	4/4/13	3/8/13	2/21/13	3/7/13
	Sierra LD Crew Cab	GCRULD	4/5/13	January / 2	1/31/13	12/21/12	1/10/13	1/10/13
	Sierra Hybrid Crew Cab	GLD2MH	12/14/12	October / 2	10/25/12	10/12/12	10/11/12	10/11/12
	Sierra HD Reg Cab	GREGHD	5/31/13	April / 1	4/18/13	3/22/13	3/21/13	3/21/13
	Sierra HD Ext Cab	GEXTHD	6/21/13	March / 2	4/4/13	3/8/13	2/21/13	3/7/13
	Sierra HD Crew Cab	GCRUHD	5/31/13	April / 1	4/18/13	3/22/13	3/21/13	3/21/13
	Yukon	YKN	6/28/13	April / 2	5/2/13	4/5/13	4/4/13	4/4/13
	Yukon Hybrid	YKN2MH	6/21/13	April / 2	4/25/13	4/5/13	4/4/13	4/4/13
	Yukon Denali Hybrid	YKN2MH	6/21/13	April / 2	4/25/13	4/5/13	4/4/13	4/4/13
	Yukon XL	YKNXL	6/28/13	April / 2	5/2/13	4/5/13	4/4/13	4/4/13

2/15/2013

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**2013 MODEL YEAR VEHICLE BUILD-OUT  
FINAL CONSENSUS / DOSP / ORDER FLOW TIMING**

V3

DIVISION	MODEL	ALLOCATION GROUP	2013 MY BUILD-OUT DATE	RETAIL			FLEET	
				FINAL CONSENSUS MONTH / CYCLE	FINAL DOSP CYCLE	UNALLOCATED SOLD ORDER CUT-OFF	2013 MY SEO & SEO PAINT ORDER CUTOFF	2013 MY NON SEO ORDER CUTOFF
Buick	Verano	VERANO	8/2/13	May / 2	6/6/13	5/10/13		5/9/13
	LaCrosse	LACROS	6/28/13	May / 1	5/23/13	4/19/13		4/18/13
	Encore	ENCORE	7/7/13	May / 1	5/16/13	4/19/13		4/18/13
	Enclave	ENCLAV	5/31/13	April / 1	4/18/13	3/22/13		3/21/13
Cadillac	ATS	ATS	6/7/13	April / 1	4/18/13	3/22/13		3/21/13
	CTS Coupe	CTSCPE	6/7/13	April / 1	4/18/13	3/22/13		3/21/13
	CTS Sedan - V Series Only	CTS	6/7/13	April / 1	4/18/13	3/22/13		3/21/13
	CTS Wagon	CTSWGN	6/7/13	April / 1	4/18/13	3/22/13		3/21/13
	XTS	XTS	6/22/13	May / 1	5/16/13	4/19/13		4/18/13
	Escalade	ESC	6/28/13	April / 2	5/2/13	4/5/13		4/4/13
	Escalade ESV	ESCESV	6/28/13	April / 2	5/2/13	4/5/13		4/4/13
	Escalade EXT	ESCEXT	3/28/13	January / 2	1/31/13	12/21/12		1/10/13
	Escalade Hybrid	ESC2MH	6/21/13	April / 2	4/25/13	4/5/13		4/4/13
Chevrolet Car	Spark	SPARK	5/1/13	March / 1	3/21/13	2/22/13		2/21/13
	Sonic	SONIC	8/2/13	May / 2	6/6/13	5/10/13		5/9/13
	Volt	VOLT	6/28/13	May / 1	5/16/13	4/19/13		4/18/13
	Cruze	CRUZE	5/31/13	April / 1	4/18/13	3/22/13		3/21/13
	Impala (Retail)	IMP	1/18/13	October / 2	11/15/12	11/2/12		
	Impala (Fleet Only)	IMP	6/7/13					4/25/13
	Impala Police (Fleet Only)	IMP	5/31/13				4/25/13	4/25/13
	Camaro	CAM; CAMCON	6/27/13	May / 1	5/23/13	4/19/13		4/18/13
	Caprice PPV (Fleet Only)	CAPPPV	5/17/13					2/21/13
Corvette	VET; ZR1	2/28/13	November	11/29/12	10/26/12		10/25/12	

2/15/2013

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