



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Purchase Order

PURCHASE ORDER NO.
 IPT10D

PAGE
 1

BLANKET RELEASE
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CORRECT PURCHASE ORDER NUMBER
 MUST APPEAR ON ALL PACKAGES,
 INVOICES, AND SHIPPING PAPERS.
 QUESTIONS CONCERNING THIS PUR-
 CHASE ORDER SHOULD BE DIRECTED
 TO THE BUYER AS NOTED BELOW.

CHANGE ORDER
 2

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

AGENCY COPY

*709024601 800-321-2437
 INSIGHT PUBLIC SECTOR INC
 444 SCOTT DR
 BLOOMINGDALE IL 60108

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

| DATE PRINTED | | TERMS OF SALE | | FEIN/SSN | | FUND | |
|---|---------------|---------------|------------------|---------------|--|---|--|
| 12/21/2012 | | NET 30 | | 363949000 | | | |
| SHIP VIA | | F.O.B | | FREIGHT TERMS | | ACCOUNT NUMBER | |
| BEST WAY | | DESTINATION | | PREPAID | | MUL.-MUL. | |
| LINE | QUANTITY | UOP | VENDOR ITEM NO | UNIT PRICE | | AMOUNT | |
| | DELIVERY DATE | CAT.NO. | ITEM NUMBER | | | | |
| | | | CHANGE ORDER #02 | | | | |
| <p>TO RENEW THE ORIGINAL CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT INCLUDING ALL AUTHORIZED CHANGE ORDERS.</p> <p>EFFECTIVE DATE OF RENEWAL: 03/01/2013 THROUGH 02/28/2014</p> <p>RENEWALS REMAINING: 0</p> <p>ALL PROVISIONS OF THE ORIGINAL CONTRACT AND SUBSEQUENT CHANGE ORDERS NOT MODIFIED HEREIN SHALL REMAIN IN FULL FORCE AND EFFECT.</p> <p>BACKGROUND CHECK: IN ACCORDANCE WITH W. VA. CODE 15-2D-3, THE DIRECTOR OF THE DIVISION OF PROTECTIVE SERVICES MAY REQUIRE ANY SERVICE PROVIDER WHOSE EMPLOYEES ARE REGULARLY EMPLOYED ON THE GROUNDS OR IN THE BUILDINGS OF THE CAPITOL COMPLEX OR WHO HAVE ACCESS TO SENSITIVE OR CRITICAL INFORMATION TO SUBMIT TO A</p> <p>PREVIOUS PO TOTAL==> OPEN END PO NET CHANGE (+)==></p> | | | | | | | |
| | | | | | | PURCHASING DIVISION CERTIFIED ENCUMBERED | |
| | | | | | | FEB 01 2013 | |
| | | | | | | | |

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

12/26/2012

OPEN END
 TOTAL

APPROVED AS TO FORM BY
 ASSISTANT ATTORNEY GENERAL

BY
 BUYER 304-558-8802
 PURCHASING DIVISION AUTHORIZED SIGNATURE



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
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Purchase Order

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| INVOICE TO | ALL STATE AGENCIES AND POLITICAL SUBDIVISIONS VARIOUS LOCALES AS INDICATED BY ORDER |
|------------|--|

| | |
|--------|------------------------------|
| VENDOR | *709024601 800-321-2437 |
| | INSIGHT PUBLIC SECTOR INC |
| | 444 SCOTT DR |
| | BLOOMINGDALE IL 60108 |

| | |
|---------|--|
| SHIP TO | ALL STATE AGENCIES AND POLITICAL SUBDIVISIONS VARIOUS LOCALES AS INDICATED BY ORDER |
|---------|--|

| DATE PRINTED | | TERMS OF SALE | | FEIN/SSN | | FUND | |
|--|---------------|---------------|-----------------|---------------|--|----------------|--|
| 12/21/2012 | | NET 30 | | 363949000 | | | |
| SHIP VIA | | F.O.B | | FREIGHT TERMS | | ACCOUNT NUMBER | |
| BEST WAY | | DESTINATION | | PREPAID | | MUL-MUL | |
| LINE | QUANTITY | UOP | VENDOR ITEM NO. | UNIT PRICE | | AMOUNT | |
| | DELIVERY DATE | CAT.NO. | ITEM NUMBER | | | | |
| 0001 | 02/29/2012 | LS | 205-16 | .00000 | | | |
| <p>FINGERPRINT-BASED STATE AND FEDERAL BACKGROUND INQUIRY THROUGH THE STATE REPOSITORY. THE SERVICE PROVIDER IS RESPONSIBLE FOR ANY COSTS ASSOCIATED WITH THE FINGERPRINT-BASED STATE AND FEDERAL BACKGROUND INQUIRY.</p> <p>AFTER THE CONTRACT FOR SUCH SERVICES HAS BEEN APPROVED, BUT BEFORE ANY SUCH EMPLOYEES ARE PERMITTED TO BE ON THE GROUNDS OR IN THE BUILDINGS OF THE CAPITOL COMPLEX OR HAVE ACCESS TO SENSITIVE OR CRITICAL INFORMATION, THE SERVICE PROVIDER SHALL SUBMIT A LIST OF ALL PERSONS WHO WILL BE PHYSICALLY PRESENT AND WORKING AT THE CAPITOL COMPLEX TO THE DIRECTOR OF THE DIVISION OF PROTECTIVE SERVICES FOR PURPOSES OF VERIFYING COMPLIANCE WITH THIS PROVISION.</p> <p>THE STATE RESERVES THE RIGHT TO PROHIBIT A SERVICE PROVIDER'S EMPLOYEES FROM ACCESSING SENSITIVE OR CRITICAL INFORMATION OR TO BE PRESENT AT THE CAPITOL COMPLEX BASED UPON RESULTS ADDRESSED FROM A CRIMINAL BACKGROUND CHECK.</p> <p>SERVICE PROVIDERS SHOULD CONTACT THE WEST VIRGINIA DIVISION OF PROTECTIVE SERVICES BY PHONE AT (304) 558-9911 FOR MORE INFORMATION.</p> | | | | | | | |
| INTERNET PROTOCOL VOICE (VOIP) COMMUNICATIONS | | | | | | | |

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

TOTAL

APPROVED AS TO FORM BY
 ASSISTANT ATTORNEY GENERAL

BY _____
 PURCHASING DIVISION AUTHORIZED SIGNATURE



EARL RAY TOMBLIN
GOVERNOR

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
P.O. BOX 50130
CHARLESTON, WEST VIRGINIA 25305-0130

ROSS TAYLOR
ACTING CABINET SECRETARY
DAVID TINCHER
DIRECTOR

December 5, 2012

Pam Potter
Insight Public Sector
444 Scott Drive
Bloomington, IL 60108

Subject: IPT10D/ Change Order #02

Ms. Potter,

The State of West Virginia is offering to renew subject contract under the same terms, conditions and pricing as contained in the original contract including all authorized change orders. The renewal dates are 03/01/2013 through 02/28/2014. If your company agrees to this renewal, please sign below and return the original to my attention by 12/14/2012. Attached is a copy of the **Affidavit** which is also required to be signed, dated, and notarized in order to process the above renewal.

We are also asking that you provide the most current contact information for your company. We show the below person as the designated contact for this contract for order placement and for customers service issues.

Contact Name: Pam Potter
Contact Phone Number: 800-321-2437
Contact Fax Number: 630-924-6694
Contact Email Address:

If this information is incorrect, please provide current contact information on the attached page.

Additionally a copy of your current vendor registration with the State of West Virginia Division of Purchasing is attached. Please review this information carefully. If this information is not current, please complete a WV-1 Vendor Registration and Disclosure Statement which may be found on the WV Division of Purchasing website at <http://www.state.wv.us/admin/purchase/forms.html>.

Should you have any questions about this letter, please feel free to give me a call.

Thank you,

Guy Nisbet, Senior Buyer
West Virginia State Purchasing Division
Phone: 304-558-8802
Email: Guy.L.Nisbet@wv.gov