



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

Order Date: 07-13-2023

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CMA 0212 0212 IP23 2	Procurement Folder:	1135670
Document Name:	IP23 - Statewide Contract for Computers & Accessories	Reason for Modification:	CO#1 is issued to update the Windows operating system on models offered under the contract.
Document Description:	IP23 - Statewide Contract for Computers & Accessories		
Procurement Type:	Statewide MA (Open End)		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2023-01-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2024-01-14

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000231044			Requestor Name:	Andrew C Lore
HP INC				Requestor Phone:	304-352-4944
3800 QUICK HILL RD BLDG 2 STE 100				Requestor Email:	andrew.c.lore@wv.gov
AUSTIN	TX	78728		<div style="font-size: 48pt; font-weight: bold;">24</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
US					
Vendor Contact Phone:	999-999-9999	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
ALL STATE AGENCIES	STATE OF WEST VIRGINIA
VARIOUS LOCATIONS AS INDICATED BY ORDER	VARIOUS LOCATIONS AS INDICATED BY ORDER
No City	No City
WV 99999	WV 99999
US	US

7-13-23

Total Order Amount:	Open End
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Purchasing Division's File Copy

**ENTERED**

PURCHASING DIVISION AUTHORIZATION  
 DATE: *Munk* 7/13/2023  
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM  
 DATE: *John L. Gray*  
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
 DATE: *Beverly Tolson* 7-17-2023  
 ELECTRONIC SIGNATURE ON FILE

7/15/2023

**Extended Description:**

CHANGE ORDER No.: 01

Change Order No. 01 is issued for the following:

1. To update the operating system from Windows 11 Downgrade 10 to Windows 1. This update is for all PC's, Laptops, Workstations, 24-inch monitor, 27-inch monitor, and the 1TB M.2 drive, per the attached documents.

Effective Date of Change: 07/15/2023

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

**NO OTHER CHANGES**

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	43210000			EA	636.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Standard PC

**Extended Description:**

3.1.2 Standard PC

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	43210000			EA	803.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Power PC

**Extended Description:**

3.1.3 Power PC

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	43210000			EA	3027.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Fixed Workstation

**Extended Description:**

3.1.4 Fixed Workstation

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	43210000			EA	724.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Standard Laptop

**Extended Description:**

3.1.5 Standard Laptop

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	43210000			EA	1010.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Power Laptop

**Extended Description:**  
3.1.6 Power Laptop

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	43210000			EA	1101.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Tablet PC

**Extended Description:**  
3.1.7 Tablet PC

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	43210000			EA	1935.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Mobile Workstation

**Extended Description:**  
3.1.8 Mobile Workstation

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	43210000			EA	108.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** 20" Monitor

**Extended Description:**  
3.1.9.1.1 20" Monitor

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	43210000			EA	144.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** 24" Monitor

**Extended Description:**  
3.1.9.1.2 24" Monitor

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	43210000			EA	162.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** 27" Monitor

**Extended Description:**  
3.1.9.1.3 27" Monitor

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	43210000			EA	265.500000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Digital Signature Pad

**Extended Description:**  
3.1.9.2 Digital Signature Pad

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	43210000			EA	158.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Docking Station for Standard Laptop, Power Laptop, & Tablet

**Extended Description:**  
3.1.9.3 Docking Station for Standard Laptop, Power Laptop, and Tablet

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
15	43210000			EA	253.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Docking Station for Mobile Workstation

**Extended Description:**  
3.1.9.6 Docking Station for Mobile Workstation

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
16	43210000			EA	155.100000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** SSD SATA 1TB 2.5"

**Extended Description:**  
3.1.9.7 SSD SATA 1TB 2.5"

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
17	43210000			EA	138.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** SSD M.2 1TB NVME 2280

**Extended Description:**  
3.1.9.8 SSD M.2 1TB NVME 2.5"

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
18	43210000			EA	30.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** USB DVD/RW Drive

**Extended Description:**  
3.1.9.9 Optional USB DVD/RW Drive

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
19	43210000			EA	22.490000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** USB Smart Card Reader

**Extended Description:**  
3.1.9.10 USB Smart Card Reader

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
20	43210000			EA	209.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Four-Year Accidental Damage Coverage - STANDARD LAPTOP

**Extended Description:**  
3.1.9.11 Four-Year Accidental Damage Coverage for STANDARD LAPTOP

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
21	43210000			EA	181.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Four-Year Accidental Damage Coverage - POWER LAPTOP

**Extended Description:**  
3.1.9.11 Four-Year Accidental Damage Coverage for POWER LAPTOP

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
22	43210000			EA	236.000000
	<b>Service From</b>	<b>Service To</b>		<b>Service Contract Amount</b>	
				0.00	

**Commodity Line Description:** Four-Year Accidental Damage Coverage - TABLET PC

**Extended Description:**  
3.1.9.11 Four-Year Accidental Damage Coverage for TABLET PC



June 27, 2023

Sent via Email Communication Only

Mr. Andrew Lore  
IT Procurement & Business Services Manager  
1900 Kanawha Blvd. E  
Charleston, WV 25305

Subject: Change Order 1 to IP23

Dear Mr. Lore,

Regarding the Statewide Open End Contract number IP23 ("Contract") between the State of West Virginia and HP Inc., we appreciate the opportunity to submit this Change Order 1.

The need for the Change Order is due to product upgrades. HP is providing updated descriptions and part numbers for the replacement products, which are detailed below. All PC, Laptop, and Workstation Operating Systems will automatically change from Windows 11 Downgrade 10 to Windows 11 for Executive Agencies. Non-Executive Agencies should notify HP at the time of the quote or at the time of submitting the order if the agency requires Windows 11 Downgrade 10. Please note that all pricing will remain the same.

Debra Lee  
Director, Public Sector Contract Sales  
Management  
T 847/537-0344  
debra.lee@hp.com

Category	Description	Part No.
<b>All Current Models</b>		
All PC's, Laptops and Workstation	Windows 11 Downgrade to 10	Built into the system
<b>Update for All Models</b>		
All PC's, Laptops and Workstation	Windows 11	Built into the system
<b>Current Model</b>		
24-inch Monitor	HP E24 G4 23.8-inch Monitor	9VF99AA#ABA
<b>New Model</b>		
24-inch Monitor	HP E24 G5 23.8-inch Monitor	6N6E9AA#ABA
<b>Current Model</b>		
27-inch Monitor	HP E27 G4 27-inch Monitor	9VG71AA#ABA
<b>New Model</b>		
27-inch Monitor	HP E27 G5 27-inch Monitor	6N4E2AA#ABA

Current Model		
Drives	HP 1TB PCIe NVMe M.2 SSD	6SK99AA#ABA
New Model		
Drives	HP 1TB PCIe NVMe M.2 SSD	5R8Y0AA#ABA

Should you have any questions, please do not hesitate to contact me directly at 847/537-0344 or [debra.lee@hp.com](mailto:debra.lee@hp.com).

Regards,

Debra Lee  
Director, Public Sector Contract Sales Management






STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
OFFICE OF TECHNOLOGY

State Capitol  
Charleston, West Virginia 25305

Mark D. Scott  
Cabinet Secretary

Joshua D. Spence  
Chief Information Officer

**TO:** Mark Atkins  
Buyer Supervisor, Purchasing Division

**FROM:** Andrew Lore   
IT Procurement & Business Services Manager/ISMIII, West Virginia Office of  
Technology

**SUBJECT:** CMA IP23 Change Order 1 – Substitutions

**DATE:** July 5, 2023

The WVOT is requesting Change Order 1 to the IP23 Statewide Contract to update a few items offered under the contract:

1. All PCs, Laptops, and Workstations will come with Windows 11, unless a downgrade is requested by the agency.
2. 24" Monitor is updated to the HP E24 G5 model
3. 27" Montior is updated to the HP E27 G5 model.
4. HP 1TB SSD is updated to a new part number.

All replacements meet or exceed the original requirements.

Attached are the Vendor Memo and other relevant documents.

Please let me know if you need anything further to support this request.