



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Purchase Order

PURCHASE ORDER NO.
IP06

PAGE
1

BLANKET RELEASE
00

CORRECT PURCHASE ORDER NUMBER
MUST APPEAR ON ALL PACKAGES,
INVOICES, AND SHIPPING PAPERS.
QUESTIONS CONCERNING THIS PUR-
CHASE ORDER SHOULD BE DIRECTED
TO THE BUYER AS NOTED BELOW.

CHANGE ORDER
14

SEE REVERSE SIDE FOR
TERMS AND CONDITIONS

ALL STATE AGENCIES
AND POLITICAL SUBDIVISIONS
VARIOUS LOCALES AS INDICATED
BY ORDER

08

FILE LOCATION 9371

*C05144449 412-571-1918
 LENOVO
 1009 THINK PL
 MORRISVILLE NC 27560-9002

ALL STATE AGENCIES
AND POLITICAL SUBDIVISIONS
VARIOUS LOCALES AS INDICATED
BY ORDER

DATE PRINTED	TERMS OF SALE	FEIN/SSN	FUND		
02/27/2008	NET 30	522449153			
SHIP VIA	F.O.B.	FREIGHT TERMS	ACCOUNT NUMBER		
BEST WAY	DESTINATION	PREPAID	MUL-MUL		
LINE	QUANTITY	UOP	VENDOR ITEM NO.	UNIT PRICE	AMOUNT
	DELIVERY DATE	CAT. NO.	ITEM NUMBER		
			CHANGE ORDER #14		
			1. TO ADD EQUIPMENT UPGRADES, PRICE REDUCTIONS, PRICE INCREASES AND DISCONTINUED ITEMS.		
			2. TO CORRECT CONTACT INFORMATION:		
			CONTACT PERSON: SARAH VOGT		
			PO FAX #: 1-877-234-2432		
			PO E-MAIL ADDRESS: LEORDERS@US.LENOVO.COM		
			CONTACT E-MAIL: SAVOGT@US.LENOVO.COM		
			EFFECTIVE DATE: FEBRUARY 1, 2008		
			*****NO ADDITIONAL CHANGES*****		
			PREVIOUS PO TOTAL==>		
			PO NET CHANGE (+)==>		

Purchasing Division's File Copy
SWC

SCANNED

ENTERED

PURCHASING DIVISION
CERTIFIED ENCUMBERED

FEB 28 2008

Beverly Toler

RETURNED TO BUYER
DATE: FEB 29 2008

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE 2/27/08

OPEN END
TOTAL

Dawn Workfield
APPROVED AS TO FORM BY
ASSISTANT ATTORNEY GENERAL

2-28-08
BY

JO ANN ADKINS 304-558-8802
[Signature]
PURCHASING DIVISION AUTHORIZED SIGNATURE

**GENERAL TERMS & CONDITIONS
PURCHASE ORDER/CONTRACT**

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of this order.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this order will: {a} conform to the specifications, drawings, samples or other description furnished or specified by the Buyer {b} be merchantable and fit for the purpose intended and/or {c} be free from defect in material and workmanship.
8. **CANCELLATION:** The Director or Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA Business Associate Addendum** - The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

State of West Virginia/Lenovo Account Contacts			
Role	Name	Phone #	email
Purchase order Contact	Attention: Sarah Vogt		savogt@us.lenovo.com
URL for website	http://www.lenovo.com/stateofwestvirginia		
Fax number for PO's	1-877-234-2432		
E-mail address for PO's	ledorders@us.lenovo.com		
Address for Mailing PO's	Lenovo Group		
	1009 Think Place		
	Building 1, 3rd Floor - 3E4		
	Morrisville, NC 27560		
Accounts Payable	Andrea Kristyak	919-257-5276	kristyak@us.lenovo.com
	1009 Think Place		
	Building 500, C313		
	Morrisville, NC 27560		



1009 Think Place
Building 1
Morrisville, NC 27560

Date: February 8, 2008

State of West Virginia
Department of Technology
One Davis Square
321 – 323 Capitol Street
Charleston, WV 25301

Subject: Acknowledgement and Acceptance of Impending Changes to IP06 Contract

Effective Date: February 1, 2008

Please be advised this letter certifies Lenovo International agrees to the contractual changes outlined below. Any questions concerning these changes should be addressed to your Lenovo representative.

- Tablet part number correct from 7768A52 to 7768A25
- Midlevel and Power Tower desktops changed optical from DVD ROM/CDRW to DVDRW drives (no price change)
- Midlevel and Power Notebooks changed optical from DVD ROM/CDRW to DVDRW drives (no price change)
- Addition of new contacts, web address, and p-card process
 - Please see attached list for contacts and web address
 - Please see attached P-Card process

Pricing Changes:

Memory:

Desktop

73P4983	512MB	From \$39	to	\$30
73P4984	1GB	From \$70	to	\$47
73P4985	2GB	From \$210	to	\$113
73P3300	CDRW/DVD	From \$85	to	\$80

Notebook

40Y7733	512MB	From \$41	to	\$29
40Y7734	1GB	From \$73	to	\$45
40Y7735	2GB	From \$210	to	\$113



New and Changing Orderable Parts:

Monitors:

30R6577	Viewsonic 17" color TFT active matrix SXGA LCD	\$210
43N0468	Viewsonic 19" w/ speakers	\$275
9220HB1	ThinkVision L201p 20.1-inch LCD Monitor	\$354

Modem – Internal (Desktop)

73P5032	56K soft modem replaces 41U3168	\$17
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Options (Laptop)

41U3198	6-Cell Enhanced Battery	\$113
41U3197	7-Cell High Capacity Battery	\$130
41N8460	90W AC/DC Combo Adapter replaces 41N5667	\$83

Legacy Options – M52/M55 Desktops – R52/R60/T43/T60/X41/X60

40Y8721	100 GB Harddrive	\$230
40Y7659	90 Watt AC Adapter	\$51
92P1101	TP 6 Cell Battery	\$130
92P1102	TP 9 Cell Battery	\$145
73P5167	TP 4 Cell Battery	\$110
73P5168	TP 9 Cell Battery	\$130
40Y8314	TP 4 Cell Battery	\$109
40Y8318	TP 8 Cell Battery	\$127
02K6699	72watt AC Adapter	\$40
73P4485	72watt AC/DC Adapter	\$81
02K6880	56watt Ultraportable Adapter	\$31
40Y7630	AC/DC Adapter	\$84
62P4554	HDD Adapter for 2 nd HDD	\$40
73P3312	Swappable DVDRW	\$211
40Y8624	Swappable DVDRW	\$211
73P4971	512mb memory	\$24
73P4972	1gb memory	\$45
73P4973	2gb memory	\$172
41N3015	250gb internal HDD	\$195
41N5581	DVDRW/ LightScribe-IDE only	\$85

Please address any questions concerning the changes outlined above to either Lora Eckler, Account Executive or Sarah Vogt, PC Sales Specialist.

Thank you,
Lora Eckler
301-919-5018

Lenovo Product Line and Cost

Standard Desktop Tower		
	Cost	Part Number
ThinkCentre M57 PC/PCle Tower (4x5)		
Windows XP Professional - English		
Intel® Dual-Core Processor E2140	\$ 553.00	6075B7U
1.6GHz 800MHz FSB 1MB L2 Cache		
80GB Hard Disk Drive 7200RPM Serial ATA		
1GB 667MHz PC2-5300 SDRAM (1 DIMM/3 Available)		
48x32x48x16x CD-RW/DVD Play combo		
Intel Graphics Media Accelerator 3100		
High Def Audio Analog Devices AD1882 CODEC		
8 USB ports		
Intel Gigabit Ethernet		
4Yr Warranty Onsite Only	\$ 42.00	41C9194
Make sure to include Warranty Part # on your order		
Cost per unit: W/4 yr Warranty	\$ 595.00	

Mid Level Desktop Tower		
	Cost	Part Number
ThinkCentre M57 PC/PCle Tower (4x5)		
Windows XP Professional - English		
Intel® Dual-Core Processor E2140	\$ 633.00	6075A96
1.6GHz 800MHz FSB 1MB L2 Cache		
80GB Hard Disk Drive 7200RPM Serial ATA		
1GB 667MHz PC2-5300 DDR2 (1 DIMM/3 Available)		
CD-RW/DVD-RW Combo		
ATI Radeon HD 2400 PRO 128MB		
DMS59+TV-Out (includes VGA+DVI-I Dongle)		
High Def Audio Analog Devices AD1882 CODEC		
8 USB ports		
Intel Gigabit Ethernet		
4Yr Warranty Onsite Only	\$ 42.00	41C9194
Make sure to include Warranty Part # on your order		
Cost per unit: W/4 yr Warranty	\$ 675.00	

Power Desktop Tower		
	Cost	Part Number
ThinkCentre M57p - PC/PCle Tower (4x5)		
Windows XP Professional - English		
Intel® Dual-Core Processor E6750	\$ 806.00	6075A97
2.66GHz 1333MHz FSB 4MB L2 Cache		
320GB Hard Disk Drive 7200RPM Serial ATA		
2GB 667MHz PC2-5300 SDRAM (2 DIMM/2 Available)		
CD-RW/DVD-RW Combo		
ATI Radeon HD 2400 PRO 256MB		
DMS59+TV-Out (includes VGA+DVI-I Dongle)		
High Def Audio Analog Devices AD1882 CODEC		
8 USB ports		
Intel Gigabit Ethernet		
4Yr Warranty Onsite Only	\$ 42.00	41C9194
Make sure to include Warranty Part # on your order		
Cost per unit: W/4 yr Warranty	\$ 848.00	

Support for up to 8 GB of DDR2 SDRAM
 Total useable memory can be less than 8 GB
 depending on the operating system.
 3 GB max for Xp and Vista 32bit
 Up to 8 GB with Vista 64 Bit

Peripherals for all Desktop Tower Models			
Optional Items:	Description	Cost	Part Number
	Additional Memory		
	512MB	\$ 30.00	73P4983
	1GB	\$ 47.00	73P4984
	2GB	\$ 113.00	73P4985
	250GB	\$ 195.00	41N3015
	CDRW/DVD ROM Only	\$ 80.00	73P3300
	External Drives		
	External USB Portable Drive	\$ 170.00	41N8379
	External USB Portable Drive	\$ 119.00	41N8378
	External Floppy Drive	\$ 46.00	05K9276
	USB Memory Thumb drive (stick)	\$ 30.00	41U4944
	Additional Parts		
	Internal 56K Data/Fax Soft modem	\$ 17.00	73P5032
	CDRW/DVD-RW Multi-Burner w / LightScribe	\$ 90.00	41N5620
	SATA - INTERFACE ONLY	\$ 12.00	06P4069
	External 2 button mouse w/scroll	\$ 33.00	73P2620
	External Enhanced Keyboard		

Standard Laptops		
Description	Cost	Part Number
ThinkPad R61 - T7300 Duo Processor Windows XP Professional		
2.0 GHz 4 MB L2 cache 667 MHz FSB	\$ 1,044.00	7743W4C
80GB Hard Drive 5400rpm		
14.1" 1280x800 TFT		
1GB (1 DIMM/1 Avail) Max System 3GB		
PC2-5300 DDR2 SDRAM 667 MHz		
128MB nVidia Quadro NVS 140M		
Integrated 56K Modem		
CD-RW/DVD Play combo		
Intel PRO Wireless 3945 ABG Mini-PCI		
6-Cell Lithium-Ion Battery (3 hours)		
Bluetooth Wireless Technology		
Secure chip		
NOTE: You must include ONLY 1 of the Warranty part numbers below on order		
4Yr Warranty Onsite only	\$ 115.00	41C9177
4Yr Warranty Onsite and Accidental	\$ 167.00	41C9343

Mid-Level Laptops		
Description	Cost	Part Number
ThinkPad T61 - T7500 Duo Processor Windows XP Professional		
2.2 GHz 4 MB L2 cache 800 MHz FSB	\$ 1,333.00	6457BM3
80GB Hard Drive 5400rpm		
15.4" WSXGA+ (1680x1050) TFT		
1 GB PC2-5300 DDR2 SDRAM 667 MHz		
(1 DIMM/1 Avail) Max System 3GB		
128MB nVIDIA Quadro NVS 140M		
Integrated 56K Modem		
CD-RW/DVD-RW Combo		
Intel PRO Wireless 3945 ABG Mini-PCI		
6-Cell Lithium-Ion Battery (3 hours)		
Bluetooth Wireless Technology		
Secure chip, Fingerprint Reader		
NOTE: You must include ONLY 1 of the Warranty part numbers below on order		
4Yr Warranty Onsite only	\$ 115.00	41C9177
4Yr Warranty Onsite and Accidental	\$ 167.00	41C9343

Power Laptops		
Description	Cost	Part Number
ThinkPad T61p - T7700 Duo Processor Windows XP Professional		
2.4 GHz 4 MB L2 cache 800MHz FSB	\$ 1,830.00	6457BM4
100GB Hard Drive (7200rpm)		
15.4" WSXGA+ (1680x1050) TFT		
2GB PC2-5300 DDR2 SDRAM 667 MHz		
(2 DIMM/0 Avail) Max System 3GB		
256MB nVIDIA Quadro FX 570M		
Integrated 56K Modem		
CD-RW/DVD-RW Combo		
Intel PRO Wireless 3945 ABG Mini-PCI		
9 Cell Lithium-Ion Battery (5 hours)		
Bluetooth Wireless Technology		
Secure chip, Fingerprint Reader		
NOTE: You must include ONLY 1 of the Warranty part numbers below on order		
4Yr Warranty Onsite only	\$ 115.00	41C9177
4Yr Warranty Onsite and Accidental	\$ 167.00	41C9343

Peripheral for all Laptop Models		
Description	Cost	Part Number
External Floppy Drive	\$ 46.00	05K9276
Ultrabay Slim Drive Combo	\$ 195.00	40Y8621
Additional Memory		
* 512MB	\$ 29.00	40Y7733
* 1GB	\$ 45.00	40Y7734
* 2GB	\$ 113.00	40Y7735
Hard Drives		
80GB	\$ 98.00	41N5662
100GB	\$ 145.00	41N3013
Hard Drive Adapter for 2nd Hard Drive	\$ 42.00	40Y8725
External Devices		
USB Memory Thumb drive (stick)	2GB \$ 30.00	41U4944
External USB Portable Drive	120GB \$ 170.00	41N8379
External USB Portable Drive	80GB \$ 119.00	41N8378
External Enhanced Keyboard	\$ 33.00	73P2620
External 2 button mouse w/scroll	\$ 12.00	06P4069
Targus Nylon Carrying Case	\$ 41.00	10K0207
Targus Leather Carrying Case	\$ 78.00	10K0209
Backpack Carrying Case	\$ 47.00	73P3599
*6-Cell Lithium-Ion Battery (3 hours) 15" T61 ONLY	\$ 127.00	40Y6799
*9 Cell Lithium-Ion Battery (5 hours) 15" T61 ONLY	\$ 144.00	40Y6797
6-Cell Enhanced Battery (5.5 hours) 14" R61 ONLY	\$ 113.00	41U3198
7-Cell High Capacity Battery (6.4 hours) 14" R61 ONLY	\$ 130.00	41U3197
*Extra 90 Watt AC Adapter (Use for R61 and T61 Laptop)	\$ 51.00	40Y7659
*Extra 65W AC Adapter (Port Replicator II)	\$ 31.00	40Y7696
90W AC/DC Combo Adapter		
T60, R60, T61, R61	\$ 83.00	41N8460
Full Docking Station	\$ 303.00	250310U
Port Replicator II (doesn't come with AC adapter)	\$ 135.00	250510W
Mini-Dock (doesn't come with AC adapter)	\$ 165.00	250410U
Monitor Stand (does not fit Full Dock)		
Port Replicator / Mini Dock ONLY	\$ 55.00	40Y7620
External Speakers (CYBER ACOUSTICS 2pc)	\$ 5.00	40Y7538

NOTE: All hard drives may be used as a second hard drive or as a upgrade (need to purchase part # 40Y8725 when using as a 2nd hard drive).

NOTE: All Laptops use the same Docking Station part # 250310U

Optional Items:

Lenovo/IBM Product Line and Cost

Tablet PC		
ThinkPad X61T - L7700 WinXP Tablet 2005	Cost	Part Number
Intel Core 2 Duo 1.8 GHz	\$ 1,500.00	7768A25
4 MB L2 cache 800 MHz FSB		
Price includes 4 Year Onsite Warranty		
80GB 5400 RPM Hard Drive		
12.1in XGA TFT 1024 x 768		
1GB PC2-5300 DDR2 SDRAM 667 MHz (2 DIMM/1 Avail) Max System 3GB		
Intel Graphics Media Accelerator X3100		
Integrated 56K Modem		
Intel Pro/Wireless 3945 ABG		
8 Cell Lithium Ion (7 hours)		
Bluetooth Wireless Technology		
Secure chip, Fingerprint Reader		
Integrated UltraConnect Wi-Fi antenna		
Intel HD Audio for excellent sound		
Integrated microphone		
4yr ThinkPad Accidental Protection	\$ 144.00	41U5024
Combo Drive (GDRW/DVD)	\$ 89.00	40Y8621
You must order 41U3120 Ultrabase with this.		
X6 Tablet UltraBase	\$ 129.00	41U3120

Peripherals for Tablet Models		
Description	Cost	Part Number
Additional Memory		
512MB	\$ 29.00	40Y7733
1GB	\$ 45.00	40Y7734
2GB	\$ 113.00	40Y7735
External Devices		
USB Memory Thumb drive (stick)	\$ 30.00	41U4944
External Floppy Drive	\$ 46.00	05K9276
External USB Portable Drive	\$ 170.00	41N8379
External USB Portable Drive	\$ 119.00	41N8378
External Enhanced Keyboard	\$ 33.00	73P2620
External 2 button mouse w/scroll	\$ 12.00	06P4069
ThinkPad X60 Tablet Sleeve	\$ 25.00	41U3142
Standard 4 Cell Li-Ion Battery	\$ 109.00	40Y8314
Extended 8 Cell Li-Ion Battery	\$ 127.00	40Y8318
65W Ultraportable AC Adapter	\$ 31.00	40Y7696
90W AC/DC Combo Adapter	\$ 83.00	41N8460
Digitizer Pen	\$ 30.00	41U3143
Tether 3 pk - Holds Digitizer Pen to X61	\$ 9.00	41U4820

NOTE: All Laptops Max Memory Configurations
 3 - GB Max memory for XP & Vista 32bit operating system
 4 - GB Max memory Windows Vista 64-bit operating system

CRT		
Lenovo 17" CRT	\$ 116.00	6307BTN

ThinkVision LCD Monitors		
	Cost	Part Number
17" ThinkVision L171P Analog/Digital	\$ 197.00	9417HC2
17" ThinkVision L171 Analog Only-DSub	\$ 197.00	9227AD1
19" ThinkVision L193P Analog/Digital	\$ 275.00	4431HB2
19" Thinkvision Wide Screen	\$ 221.00	4434HB6
20.1" ThinkVision L201P - Analog/Digital	\$ 354.00	9220HB1
22" ThinkVision L220X	\$ 389.00	4433HB2
Thinkvision USB Soundbar	\$ 24.00	40Y7616

Viewsonic LCD Monitors		
	Cost	Part Number
17" Viewsonic Color TFT SXGA	\$ 210.00	30R6577
19" Viewsonic with Speakers	\$ 275.00	43N0468

Legacy Parts for Desktops

MEMORY

Description	Part #	Price	M52	M55
512mb	73P4971	\$ 24.00		
1gb	73P4972	\$ 45.00		
2gb	73P4973	\$ 172.00		

STORAGE

*CDRW/DVD	73P3300	\$ 80.00		
*250GB Internal HDD	41N3015	\$ 195.00		
CDRW/DVDRW w/ LightScribe				
IDE only	41N5581	\$ 85.00		

Legacy Parts for Laptops and Tablets

POWER

Description	Part #	Price	R52	R60	T43	T60	X41 Tablet	X60 Tablet
TP 6 Cell Battery	92P1101	\$ 130.00						
TP 9 Cell Battery	92P1102	\$ 145.00						
TP 4 Cell Battery	73P5167	\$ 110.00						
TP 9 Cell Battery	73P5168	\$ 130.00						
*TP 6 Cell Battery	40Y6799	\$ 127.00						
*TP 9 Cell Battery	40Y6797	\$ 144.00						
TP 4 Cell Battery	40Y8314	\$ 109.00						
TP 8 Cell Battery	40Y8318	\$ 127.00						
72W AC Adapter	02K6699	\$ 40.00						
72W AC/DC Adapter	73P4485	\$ 81.00						
56W ultraportable Adapter	02K6880	\$ 31.00						
AC/DC Adapter	40Y7630	\$ 84.00						
90 Watt AC Adapter	40Y7659	\$ 51.00						
*65W ultraportable Adapter	40Y7696	\$ 31.00						

MEMORY

Description	Part #	Price	R52	R60	T43	T60	X41 Tablet	X60 Tablet
512MB	40Y7733	\$ 29.00						
1GB	40Y7734	\$ 45.00						
2GB	40Y7735	\$ 113.00						

STORAGE

Description	Part #	Price	R52	R60	T43	T60	X41 Tablet	X60 Tablet
80GB HDD	09N4273	\$ 120.00						
100GB HDD	40Y8716	\$ 138.00						
100GB HDD	40Y8721	\$ 230.00						
HDD adapter for 2nd HDD	62P4554	\$ 40.00						
Swappable DVDRW	73P3312	\$ 211.00						
Swappable DVDRW	40Y8624	\$ 211.00						

Lenovo/IBM Product Line and Cost

Services

						Part Numbers
Non Warranty Hourly Labor Rate (onsite)					\$ 69.00	40Y9202
Non Warranty Hourly Labor Rate (MSCE Certified tech)					\$ 106.00	40Y9203
Image per PC by Lenovo				(will be available at a later date)	n/a	n/a
Image load per PC by nCompass					\$ 25.00	40Y9226
PC Installation per PC					\$ 59.00	40Y9204
Network printer installation					\$ 41.00	40Y9205
Network printer installation - per node to attach					\$ 6.00	40Y9206
Delivery by nCompass to Charleston Area per machine					\$ 10.00	40Y9229
Travel (ad hoc support via L1 and L2 techs) per hour					\$ 47.00	40Y9207
Configuration of hard drive plus other options by nCompass per machine					\$ 28.00	40Y9227
Configuration of options by nCompass (excluding hard drive) per machine					\$ 8.00	40Y9228
Shipping of Desktop from nCompass per machine					\$ 25.00	40Y9224
Shipping of Laptop or Tablet from nCompass per machine					\$ 10.00	40Y9225
nCompass providing asset tagging per machine					\$ 19.00	40Y9215

STATE OF WEST VIRGINIA P-CARD PROCESS

The State of West Virginia is beginning to migrate to a "P-Card" based payment model which will require some additional process steps within our Accounts Receivable process. Overall, the implementation of the P-Card payment process should positively impact our accounts receivable posture within the State of WV account.

The State of WV contract with Lenovo and the State of WV by-laws stipulate:

- ◆ State of WV has a thirty (30) day acceptance period for all hardware
- ◆ Vendor not permitted to charge the State of WV's P-Card until after the thirty (30) day acceptance

PROCESS:

- ◆ Purchase Orders that will be paid via a P-Card:
 - ✓ PO number will be prefaced with **P-CARD**
 - ✓ PO will reference the contact name and telephone number for assistance in obtaining the P-Card information
- ◆ Order Entry CSR will enter the PO into system as an open terms order
- ◆ CSR will send a copy of the PO to the A/R CSR
- ◆ A/R CSR contact info:
Andrea Kristyak; 919-257-5276; kristyak@us.lenovo.com
- ◆ State of WV's Internal Accounting Department will notify the CSR with P-Card number and authorization code the day the hardware is accepted
- ◆ A/R CSR processes the P-Card payment
- ◆ Invoices 30+ days old
- ✓ A/R CSR generates a weekly open invoice report to monitor the open invoice activity
- ✓ CSR will contact the P-Card contact information on the State of WV's PO for assistance
- ✓ If further assistance is required by Lenovo please contact the following:
 - Nancy Baire; Nancy.C.Baire@wv.gov; 304-558-5472 ext. 3826
 - Dave Shingleton; David.L.Shingleton@wv.gov; 304-5588138



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Joe Manchin III
Governor

Robert W. Ferguson, Jr.
Cabinet Secretary

Kyle Schafer
Chief Technology Officer

MEMORANDUM

TO: Dave Shingleton, Administrative Services Manager II
Office of Technology

FROM: Kyle Schafer, Chief Technology Officer
Office of Technology
Kyle Schafer

SUBJECT: **INFORMATION TECHNOLOGY PROCUREMENT**
REQUISITION NUMBER: SWC-IP06, C.O. 14- IS&C NUMBER: 2008-312

DATE: February 21, 2008

Subdivision 5-1B-4(a)(3) of the state code permits the chief technology officer to "evaluate, in conjunction with the information services and communications division [IS&C] of the department of administration, the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units."

Your request for approval to add contact information, web address, P-card process, equipment upgrades, price reductions, and corrected part numbers, to the existing statewide agreement, IP-06, between the State and Lenovo, has been reviewed and approved by the Office of Technology.

This memorandum constitutes this office's official approval and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need information, please contact Sharon Lacey at 558-5472 x1355.

UC/WC Defaulted Accounts Search Results

Sorry, no records matching your criteria were found.

FEIN: 522449153

Business name:

Doing business

as/Trading as:

Please use your browsers back button to try again.

WorkforceWV	Unemployment Compensation	Offices of the Insurance Commissioner
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UNSPSC Sheet

SWCIP0614**

43211508 Personal computers

State of West Virginia
Purchasing Division



PURCHASE REQUISITION

Requisition No. IP06	Buyer 42	Requisition Date 02-11-08
Agency/Invoice To: ALL STATE AGENCIES AND POLITICAL SUBDIVISIONS VARIOUS LOCALES AS INDICATED BY ORDER		TEAM Code _____ WVFIMS Document # OPEN-END
Agency/Ship To: ALL STATE AGENCIES AND POLITICAL SUBDIVISIONS VARIOUS LOCALES AS INDICATED BY ORDER		Suggested Vendors: 1. 2. 3. <i>Additional Vendors on Reverse Side</i>
This Section Only For: Releases, Direct Purchases, Emergency Purchases and Agreements		PURCHASING DIVISION'S USE ONLY
Vendor Name and Address: LENOVO 707 WESTCHESTER AVENUE, SUITE 305 WHITE PLAINS, NY 10604-3153 301-919-5018 ATTN: LORA ECKLER		Commodity Code: _____ Instructions: _____
WVFIMS Vendor # 487412	TEAM Vendor # *C0514449	
Terms	F.O.B.	

Item No.	Quantity	Description	Unit Price	Amount
		<p align="center">CHANGE ORDER # 14 <i>Type of Purchase</i></p> <p align="center">SEE ADDITIONAL PAGE FOR DETAILS</p> <p align="center">EFFECTIVE DATE: 02-01-08</p>		

Entered in ReqTrak
By SICT Date 2-27-08

RECEIVED
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 PURCHASING DIVISION
 STATE OF WV

CTD 2008-312

Authorized Signature _____
 Title **CHIEF FINANCIAL OFFICER**
 Telephone **304-558-5472**

Total Estimated Value of this Requisition: **OPEN-END**
 Maximum Budgeted Amount: **OPEN-END**