### **Purchase Order**

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State of West Virginia Department of Administration Purchasing Division 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

ALL STATE AGENCIES
AND POLITICAL SUBDIVISIONS
VARIOUS LOCALES AS INDICATED
BY ORDER

\*423132115 304-746-4434
POMEROY COMPUTER RESOURCES SAL
4013 WASHINGTON STREET WEST

CHARLESTON WV 25313

FURCHASE ORDER NO IPO4A

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CORRECT PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS PURCHASE ORDER SHOULD BE DIRECTED TO THE BUYER AS NOTED BELOW.

PAGE

1

CHANGE ORDER

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

## AGENCY COPY

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FUND DATE PRINTED TERMS OF SALE FEIN/SSN 611352158 NET 30 10/24/2007 FREIGHT TERMS ACCOUNT NUMBER SHIP VIA F.O.B DESTINATION PREPAID MUL-MUL BEST WAY UOP VENDOR ITEM NO QUANTITY LINE UNIT PRICE AMOUNT ITEM NUMBER **DELIVERY DATE** CAT.NO.: CHANGE ORDER #03 TO EXTEND THE ORIGINAL CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT AND ALL AUTHORIZED CHANGE ORDERS. NO CHANGE IN CONTRACT TOTAL. EFFECTIVE DATE OF EXTENSION: 09/01/2007 THROUGH 11/30/2007 \*\*\*\*\*\*\*\*\*\*\* NO ADDITIONAL CHANGES \*\*\*\*\*\*\*\*\*\*\*\* PURCHASING DIVISION CERTIFIED ENCUMBERED OCT 2 5 2007 Beverly Toler PREVIOUS PO TOTAL ==> OPEN END PO NET CHANGE (+)==> OPEN END

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE 🗹

KRISTA BERRELI

TOTAL 304-558-2596

BY\_

PURCHASING DIVISION AUTHORIZED SIGNATURE

Jany & Markille APPROVED AS TO FORM BY

ASSISTANT ATTORNEY GENERAL

# GENERAL TERMS & CONDITIONS PURCHASE ORDER/CONTRACT

- 1. ACCEPTANCE: Seller shall be bound by this order and its terms and conditions upon receipt of this order.
- 2. APPLICABLE LAW: The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
- 3. NON-FUNDING: All services performed or goods delivered under State Purchase Orders/
  Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/
  Contract becomes void and of no effect after June 30.
- 4. **COMPLIANCE:** Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
- 5. **MODIFICATIONS:** This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
- **6. ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
- 7. WARRANTY: The Seller expressly warrants that the goods and/or services covered by this order will: {a} conform to the specifications, drawings, samples or other description furnished or specified by the Buyer {b} be merchantable and fit for the purpose intended and/or {c} be free from defect in material and workmanship.
- 8. **CANCELLATION:** The Director or Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
- SHIPPING, BILLING & PRICES: Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
- 10. LATE PAYMENTS: Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
- 11. TAXES: The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
- 12. RENEWAL: Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
- **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
- 14. HIPAA Business Associate Addendum The West Viginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (http://www.state.wv.us/admin/purchase/vrc/hipaa.htm) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

ROBERT W. FERGUSON, JR.

CABINET SECRETARY

DAVID TINCHER

DIRECTOR



JOE MANCHIN III GOVERNO October 11, 2007

#### STATE OF WEST VIRGINIA DEPARTMENT OF ADMINISTRATION **PURCHASING DIVISION** 2019 WASHINGTON STREET, EAST

P.O. BOX 50130 CHARLESTON, WEST VIRGINIA 25305-0130

Bill Rutherford Pomeroy Computer Resources 4013 Washington Street W. Charleston, WV 25313

Subject: IP04A

Dear Mr. Rutherford:

The State of West Virginia is offering to extend subject contract under the same terms, conditions and pricing. The extension dates are September 01, 2007 through November 30, 2007. If your company agrees to this extension, please sign below and return the original to my attention as soon as possible.

Also attached is an Affidavit that is to be part of the purchase order and is required to be signed and dated.

Please call if you have any questions.

Very truly yours,

JoAnn Adkins Senior Buyer 304/558-8802

Attachment

We agree to extend the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

### **Purchase Order**



BY ORDER

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PURCHASE ORDER NO... IPO4A PAGE

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CHANGE:ORDER

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DATE PRINTED 10/24/2007	TERMS OF SALE NET 30	FEIN/SSN 611352158	FUND
SHIP VIA BEST WAY	F.O.B DESTINATION	FREIGHT TERMS PREPAID	MUL-MUL
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