



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 03-25-2025

CORRECT ORDER NUMBER MUST
APPEAR ON ALL PACKAGES, INVOICES,
AND SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CMA 0212 0212 HOUSE22 4	Procurement Folder:	1025985
Document Name:	Statewide Housekeeping Supplies	Reason for Modification:	Change Order #03 to renew the contract. NO OTHER CHANGES
Document Description:	Statewide Housekeeping Supplies		
Procurement Type:	Statewide MA (Open End)		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2022-05-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2026-04-30

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000206075 LIBERTY DISTRIBUTORS INC 6015 National Rod TRIADDELPHIA WV 26059 US Vendor Contact Phone: 304-547-0414 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Mark A Atkins Requestor Phone: (304) 558-2307 Requestor Email: mark.a.atkins@wv.gov 2025 FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

CR 3-28-25

Purchasing Division's File Copy

Total Order Amount:

Open End

MA 03/25/2025

PURCHASING DIVISION AUTHORIZATION
DATE: 3/27/25
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: 4/1/2025
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: 4-2-25
ELECTRONIC SIGNATURE ON FILE

Extended Description:
HOUSE22 Statewide Contract

Change Order No. 03 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal: May 1, 2025 through April 30, 2026

Renewal Remaining: (0) Year

NO OTHER CHANGES

NOTE: Catalog pricing is at single discount percentage of 22%.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	47130000			EA	0.000000
Service From		Service To	Service Contract Amount		
				0.00	

Commodity Line Description: Housekeeping Supplies

Extended Description:
Catalog pricing is at single discount percentage of 22%.



ERIC L. HOUSEHOLDER
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION

SAMANTHA L. WILLIS
DIRECTOR

March 24, 2025

Mr. Mark Peluchette, President
Liberty Distributors, Inc.
6015 National Road
Triadelphia, WV 26059

Subject: Contract# CMA 0212 HOUSE22

Mr. Peluchette:

The State of West Virginia is offering to renew the subject contract under the same terms, conditions, and discount percentages. The renewal dates are May 01, 2025 through April 30, 2026. If your company agrees to this renewal, please sign below and email this document to Mark.A.Atkins@wv.gov.

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

Nathan Peluchette
Print Name
3/24/2025
Date

[Signature]
Signature

CFU
Title

Please call if you have any questions.

Sincerely,

Mark A. Atkins, CPPB

Mark A. Atkins, CPPB
Buyer Supervisor, WV Purchasing Division
Mark.A.Atkins@wv.gov
304-558-2307

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Business Organization Detail

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LIBERTY DISTRIBUTORS, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	11/13/1987		11/13/1987	Domestic	Profit			

Organization Information			
Business Purpose	4241 - Wholesale Trade - Wholesale Trade, Nondurable Goods - Paper and Paper Product Merchant Wholesalers (printing, writing, stationery, office supplies)		Capital Stock 5000.0000
Charter County	Ohio	Control Number	0
Charter State	WV	Excess Acres	0
At Will Term		Member Managed	
At Will Term Years		Par Value	50.000000
Authorized Shares	100	Young Entrepreneur	Not Specified

Addresses	
Type	Address
Local Office Address	6015 NATIONAL ROAD TRIADELPHIA, WV, 26059
Mailing Address	PO BOX 498 TRIADELPHIA, WV, 26059 USA
Notice of Process Address	F. MARK PELUCHETTE PO BOX 498 TRIADELPHIA, WV, 26059
Principal Office Address	6015 NATIONAL ROAD TRIADELPHIA, WV, 26059 USA
Type	Address

Officers	
Type	Name/Address
Incorporator	F. MARK PELUCHETTE 415 N. FRONT ST. WHEELING, WV, 26003 USA
President	F. MARK PELUCHETTE 100 HERITAGE WAY WHEELING, WV, 26003
Secretary	JOEL PELUCHETTE 191 CHAPEL ROAD WHEELING, WV, 26003
Vice-President	NATHAN PELUCHETTE 120 SENECA ROAD WHEELING, WV, 26003
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
LIBERTY SCRAPBOOK SUPPLY	TRADENAME	5/18/2007	
DBA Name	Description	Effective Date	Termination Date

Annual Reports	
Filed For	
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For more information, please contact the Secretary of State's Office at 304-558-8000.
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