

Department of Administration **Purchasing Division** 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

State of West Virginia **Master Agreement**

Order Date: 2020-01-30

CORRECT ORDER NUMBER
MUST APPEAR ON ALL PACKAGES.
INVOICES, AND SHIPPING PAPERS
QUESTIONS CONCERNING THIS
ORDER SHOULD BE DIRECTED TO
THE DEPARTMENT CONTACT.

Order Number: CMA 0212 0212 FUELTW17B Procurement Folder: 309606 Reason for Modification: **Document Name: FUELTW178- Statewide Contract** Change Order No. 05 - To renew contract under the same terms, conditions and pricing and update the Variable Tax Rate for the Motor Fuel Excise Tax per the attached documents.

No Other Changes Document Description: Awarded Districts - 2, 7, Procurement Type: Statewide MA (Open End) Buyer Name: Mark A Atkins Telephone: (304) 558-2307 Email: mark.a.atkins@wv.gov Effective Start Date: 2017-04-01 Shipping Method: Best Way Free on Board: FOB Dest, Freight Prepaid Effective End Date: 2021-03-31

VENDOR DEPARTMENT CONTACT Vendor Customer Code: 000000200636 Requestor Name: Guy Nisbet Requestor Phone: (304) 558-2596 WOODFORD OIL CO Requestor Email: guy.l.nisbet@wv.gov PO BOX 567 1 THIRTEENTH STREET **ELKINS** WV 262410567 US Vendor Contact Phone: (999) 999-9999 Extension: Discount Percentage: 0.0000 Discount Days: 0

| A Trail Library and 18 | VOICE TO | THE RESERVE AND THE | SHIP TO | | |
|---|----------|---------------------|---|--|--|
| ALL STATE AGENCIES | | STATE OF WEST VIRG | STATE OF WEST VIRGINIA | | |
| VÁRIOUS LOCATIONS AS INDICATED BY ORDER | | VARIOUS LOCATIONS | VARIOUS LOCATIONS AS INDICATED BY ORDER | | |
| | | | | | |
| No City | WV 99999 | No City | WV 99999 | | |
| us | | us | | | |

AGENCY COPY

| Total Order Amount | Open End |
|--------------------|----------|

PURCHASING DIVISION AUTHORIZATION

SIGNED BY: DATE:

ELECTRONIC SIGNATURE ON FILE 20

ATTORNEY GENERAL APPROVAL AS TO FORM

SIGNED BY: DATE:

ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

SIGNED BY:

DATE:

ELECTRONIC SIGNATURE ON FILE

Date Printed: Jan 30, 2020

Order Number: FUELTW17B

Page:

FORM ID: WV_PRC_CMA_001- 8/14

Extended Description:

CHANGE ORDER:

Change Order No. 05 Is issued for the following:

- 1. To renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.
- 2. To update the Variable Tax Rate for the 2020 Motor Fuel Excise Tax (effective 01/01/2020 thru 12/31/2020) per the attachment.

Effective date of renewal 04/01/2020 through 03/31/2021

Renewals Remaining: (0)

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

| Line | Commodity Code | Manufacturer | Model No | Unit | Unit Price |
|------|----------------|--------------|----------|------|------------|
| 1 | 15100000 | | | | \$0.000000 |
| | Service From | Service To | | | |
| | 2017-04-01 | 2021-03-31 | | | |

Commodity Line Description: Please see attached Exhibit A Pricing Page

Extended Description:

The Agency should attach Vendor's Exhibit A Pricing page to the ADO for payment purposes. The Agency should also attach the Vendor's delivery receipt for verification purposes.

Date Printed: Jan 30, 2020 Order Number: FUELTW17B Page: 2 FORM1D: WV_PRC_CMA_001 8/14



ALLAN MCVEY CABINET SECRETARY

STATE OF WEST VIRGINIA DEPARTMENT OF ADMINISTRATION PURCHASING DIVISION

2019 WASHINGTON STREET, EAST CHARLESTON, WEST VIRGINIA 25305-0130

January 08, 2020

Mr. Darroll Talbott Woodford Oil Company POB 567 Elkins, WV 26241

Subject: WV Statewide Contract No.: CMA 0212 FUELTW17B

Dear Mr. Talbott:

The State of West Virginia is offering to renew subject contract under the same terms, conditions and pricing. The renewal dates are April 01, 2020 through March 31, 2021. If your company agrees to this renewal, please sign below and return the original to my attention as soon as possible.

Also attached is an Affidavit that is to be part of the purchase order and is required to be signed and dated.

You will also need to provide a copy of your Certificate of Automobile Liability Insurance with \$1,000,000.00 minimum coverage and listing the State of WV as the Certificate Holder AND WV Workers Compensation coverage per Section 8 of the General Terms and Conditions of the Contract.

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

BULL 1886

Signature

V.P.-SALES & MKTG

W. MICHAEL SHEETS

DIRECTOR

Please call if you have any questions.

Very truly yours,

Senior Buyer, WVPBC

West Virginia Department of Administration

Purchasing Division

Mark A Atkins

2019 Washington Street, East

POB 50130

Charleston, WV 25305-0130

Phone: 304.558.2307

Fax: 304.558-4115

Email: Mark.A.Atkins@wv.gov

Attachment

2020 Motor Fuel Rates

Effective January 1, 2020 to December 31, 2020

| Fuel Type | Flat Rate | Variable Rate | Combined Rate |
|-----------------------------|-----------|---------------|---------------|
| GA - Gasoline | \$0.2050 | \$0.1520 | \$0.3570 |
| DI - Diesel | \$0.2050 | \$0.1520 | \$0.3570 |
| GH - Gasohol | \$0.2050 | \$0.1520 | \$0.3570 |
| LP - Liquid Propane | \$0.1500 | \$0.0340 | \$0.1840 |
| NG - Liquid Natural Gas | \$0.1320 | \$0.0200 | \$0.1520 |
| CN - Compressed Natural Gas | \$0.2050 | \$0.0320 | \$0.2370 |
| ET - Ethanol | \$0.2050 | \$0.1520 | \$0.3570 |
| MT - Methanoi | \$0.2050 | \$0.1520 | \$0.3570 |
| E8 - E-85 | \$0.2050 | \$0.1520 | \$0.3570 |
| M8 - M-85 | \$0.2050 | \$0.1520 | \$0.3570 |
| A5 - A55 | \$0.2050 | \$0.1520 | \$0.3570 |
| BD - Biodiesel | \$0.2050 | \$0.1520 | \$0.3570 |
| | | | |

See Administrative Notice 2019-31 regarding the revised 2020 Motor Fuel Rate Changes at www.tax.wv.gov.

VARIABLE RATE ONLY

| - THE REAL WALL OFFER | | | |
|-----------------------|---------------|--|--|
| Fuel Type | Variable Rate | | |
| Dyed Diesel | \$0.1520 | | |
| Aviation Gas | \$0.1520 | | |
| Aviation Jet Fuel | \$0.1520 | | |
| #1 Fuel Oil | \$0.1520 | | |
| Heating Oil | \$0.1520 | | |
| Dyed Biodiesel | \$0.1520 | | |
| Dyed Kerosene | \$0.1520 | | |



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 01/08/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| this certificate does not confer rights to the certificate notice in field of | | t(a). | | | |
|---|---------------------------------------|--|--|--------------|--|
| PRODUCER 1-800-247-7756 | CONTACT NAME: | | | | |
| Holmes Murphy & Assoc - WDM | PHONE (A/C, No. Ext): E-MAIL | PHONE | | | |
| PO Box 9207 | ADDRESS: | E-MAIL ADDRESS: | | | |
| | | | RDING COVERAGE | NAIC# | |
| Des Moines, IA 50306-9207 | INSURER A: ZURI | | | 16535 | |
| INSURED Woodford Oil Company & Woodford Transport, LLC | INSURER B : Und | INSURER B: Und at Lloyds London - AIIN #: AA1122000 | | | |
| nootion of company a nootion realization and | INSURER C: | | | - | |
| PO Box 567 | INSURER D: | | | _ | |
| | INSURER E: | | | | |
| Elkins, WV 26241 | INSURER F: | | | | |
| COVERAGES CERTIFICATE NUMBER: 58299265 THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW- | | TO THE INCHES | REVISION NUMBER: | OLIOY-DEDIOD | |
| INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFOR EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HA | ON OF ANY CONTRA RDED BY THE POLIC | CT OR OTHER CIES DESCRIBE | DOCUMENT WITH RESPECT TO D HEREIN IS SUBJECT TO ALI | O WHICH THIS | |
| INSR TYPE OF INSURANCE INSD WYD POLICY NUMBER | POLICY EF (MM/DD/YYY | F POLICY EXP Y) (MM/DD/YYYY) | LIMITS | | |
| A X COMMERCIAL GENERAL LIABILITY GLOSS01957 | 09/01/1 | | EACH OCCURRENCE \$ 1 | ,000,000 | |
| CLAIMS-MADE X OCCUR | | | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 36 | 00,000 | |
| | | | MED EXP (Any one person) \$ E3 | KCLUDED | |
| | | | PERSONAL & ADV INJURY \$ 1. | ,000,000 | |
| GEN'L AGGREGATE LIMIT APPLIES PER: | | | GENERAL AGGREGATE \$ 2 | ,000,000 | |
| POLICY PRO- X LOC | | | PRODUCTS - COMP/OP AGG \$ 2 | ,000,000 | |
| OTHER: | | | \$ | | |
| A AUTOMOBILE LIABILITY BAP5501958 | 09/01/1 | 9 09/01/20 | Tra according | ,000,000 | |
| X ANY AUTO | | 1 | BODILY INJURY (Per person) \$ | | |
| OWNED SCHEDULED AUTOS ONLY AUTOS | | 1 | BODILY INJURY (Per accident) \$ | | |
| X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY | | | PROPERTY DAMAGE (Per accident) | | |
| x CA9948 x MCS-90 | | | \$ | | |
| B UMBRELLA LIAB X OCCUR 19RENMA1800055100 | 92401 09/01/1 | 9 09/01/20 | | 000,000 | |
| X EXCESS LIAB CLAIMS-MADE | | 1 | AGGREGATE \$ 54 | 000,000 | |
| DED RETENTIONS WORKERS COMPENSATION | | | X PER OTH- | | |
| A AND EMPLOYERS' LIABILITY Y/N NG5501956 | 09/01/1 | 09/01/20 | | 200 200 | |
| ANYPROPRIETOR/PARTNER/EXECUTIVE N/A | | | | 000,000 | |
| (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | | | | 000,000 | |
| DESCRIPTION OF OPERATIONS below | | | E.L. DISEASE - POLICY LIMIT \$ 1, | 000,000 | |
| | | | | | |
| | | | | | |
| DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Sche | dule, may be attached if n | ore space is requir | ed) | | |
| RE: Contract No.: CMA 0212 FUELTT178 | | | , | | |
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| CERTIFICATE HOLDER | CANCELLATIO | N | | | |
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| State of West Virginia Department of Administration ATTN: Purchasing Division | THE EXPIRATI | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. | | | |
| 2019 Washington Street, East | AUTHORIZED REPRE | SENTATIVE | | | |
| Charleston, WV 25305 | | Lago. | | | |