



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Purchase Order

**PURCHASE ORDER NO.**  
FINEPAP02B

**PAGE**  
1

**BLANKET RELEASE**  
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CORRECT PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKAGE INVOICES, AND SHIPPING PAPER QUESTIONS CONCERNING THIS PURCHASE ORDER SHOULD BE DIRECT TO THE BUYER AS NOTED BELOW.

**CHANGE ORDER**  
6

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

## AGENCY COPY

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

\*709003613 01 800-344-6604  
 UNISOURCE  
 550 27TH STREET  
 HUNTINGTON WV 25702

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
05/18/2004		NET 30		135369500			
SHIP VIA		F.O.B.		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL-MUL	
LINE	QUANTITY	UOP	VENDOR ITEM NO.	UNIT PRICE		AMOUNT	
	DELIVERY DATE	CAT. NO.	ITEM NUMBER				
			CHANGE ORDER #06				
	EFFECTIVE MAY 23, 2004, PRICE CHANGES AS OUTLINED IN THE ATTACHED LETTER FROM VENDOR DATED APRIL 23, 2004, SHALL BE EFFECTIVE.						
	EFFECTIVE JUNE 7, 2004, PRICE CHANGE AS OUTLINED IN THE ATTACHED LETTER FROM VENDOR DATED MAY 7, 2004, SHALL BE EFFECTIVE.						
	-----NO ADDITIONAL CHANGES-----						
			PREVIOUS PO TOTAL==>	OPEN END			
			PO NET CHANGE (+)==>				

WV STATE PURCHASING DIVISION  
 ADMINISTRATION UNIT  
 CERTIFIED ENCUMBERED

MAY 24 2004

*Beverly Toler*

OPEN END

**TOTAL**

BETTY FRANCISCO 304-558-0468

BY *Betty Francisco*  
 PURCHASING DIVISION AUTHORIZED SIGNATURE

*Dwayne Wayfield*  
 APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE  304-5-1804

**GENERAL TERMS & CONDITIONS  
PURCHASE ORDER/CONTRACT**

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of this order.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this Order will: [a] conform to the specifications, drawings, samples or other description furnished or specified by the Buyer; [b] be merchantable and fit for the purpose intended; and/or [c] be free from defect in material and workmanship.
8. **CANCELLATION:** The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the Seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor / contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.

550 27th Street  
Huntington, WV 25702

Tel 304.522.0331  
Fax 304.522.7170

MAY 7, 2004

STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON ST. EAST  
CHARLESTON, WV 25305

SUBJECT: PRICE INCREASE ON CONTRACT #FINEPAP02B


DEAR SIRs,

PRICE INCREASES ON CUT SIZE COMMODITY WERE EFFECTIVE ON MAY 1, 2004. THEREFORE IT IS NECESSARY TO ADJUST PRICES ON CONTRACT #FINEPAP02B TO BECOME EFFECTIVE JUNE 7, 2004. THE INCREASE IS \$2.50CWT OR APPROXIMATELY 7%. THE ITEMS ARE LISTED BELOW:

LINE #	ITEM#	OLD PRICE	NEW PRICE
0014	645-36-01-010	\$20.46/RM	\$2.18/RM
0015	645-36-01-012	\$2.616/RM	\$2.79/RM
0016	645-36-01-016	\$4.092/RM	\$4.36/RM
0018	645-36-01-021	\$2.196/RM	\$2.33/RM
0019	645-36-07-009	\$2.150/RM	\$2.30/RM
0020	645-36-07-015	\$4.30/RM	\$4.60/RM
0022	645-36-01-121	\$2.33/RM	\$2.49/RM

PLEASE CALL JOHN JOHNSON AT 800-344-6604 EXT 38 WITH QUESTIONS OR COMMENTS.

RESPECTFULLY,



JOHN T. JOHNSON  
ACCOUNT REPRESENTATIVE

Faint, illegible text at the top of the page, possibly a header or introductory paragraph.

Main body of faint, illegible text, appearing to be several lines of a document.

Bottom section of faint, illegible text, possibly a signature or footer area.

Fax: 13045227170



**Domtar**

April 8, 2004

Dear Valued Customer:

Effective with shipments May 1, 2004, we will be increasing the transaction price for all commodity copy paper (mill and private labels) by \$2.50/cwt. Orders entered prior to April 8, 2004, will be invoiced at the agreed prices.

All standard differentials and upcharges apply.

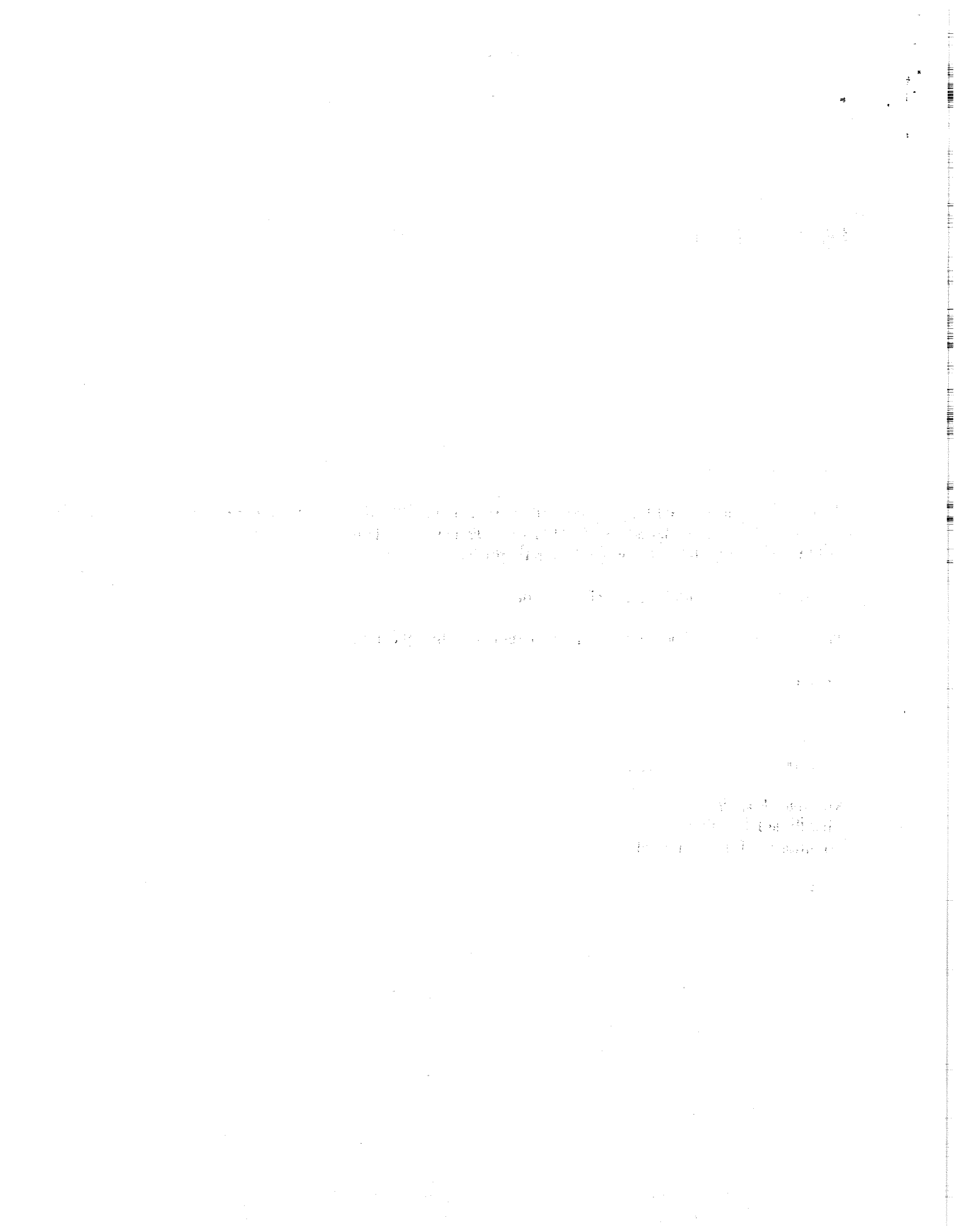
Please contact your Domtar Territory Manager with any questions.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Normand Lecours'.

Normand Lecours  
Vice President Sales,  
Commercial Print & Imaging

NL/kec



550 27th Street  
Huntington, WV 25702

Tel 304.522.0331  
Fax 304.522.7170

APRIL 23, 2004

**unisource**

STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION  
2019 WASHINGTON ST. EAST  
CHARLESTON, WV 25305-0130

SUBJECT: PRICE INCREASES ON CONTRACT #FINEPAP02B

DEAR SIRs,

INCREASES FROM ALL CARBONLESS MILLS WARRANT PRICE CHANGES ON THE CARBONLESS ITEMS. LINE NUMBER, ITEM NUMBER AND OLD AND NEW PRICES ARE LISTED BELOW. PRICING TO BECOME EFFECTIVE MAY 23, 2004.



LINE #	ITEM #	OLD PRICE	NEW PRICE
0034	645-24-01-001	3.97RM	4.11RM
0035	645-24-01-003	4.77RM	4.94RM
0036	645-24-01-002	4.46RM	4.62RM
0037	645-24-01-004	4.91RM	5.09RM
0038	645-24-01-005	5.46RM	5.66RM
0039	645-24-01-006	4.83RM	5.00RM
0040	645-24-01-007	5.44RM	5.64RM
0041	645-24-01-008	5.81RM	6.02RM
0042	645-24-01-009	5.98RM	6.20RM
0043	645-24-01-010	6.23RM	6.46RM
0044	645-24-01-011	7.52RM	7.80RM
0045	645-24-01-012	8.49RM	8.80RM
0046	645-24-01-013	9.06RM	9.39RM
0047	645-24-01-014	9.42RM	9.76RM
0048	645-24-01-015	10.29RM	10.66RM
0049	645-24-01-017	3.97RM	4.11RM
0050	645-24-01-018	4.46RM	4.62RM
0051	645-24-01-019	4.77RM	4.94RM
0052	645-24-01-020	4.91RM	5.09RM
0053	645-24-01-021	5.46RM	5.66RM
0054	645-24-01-024	5.81RM	6.02RM
0055	645-24-01-025	5.98RM	6.20RM
0056	645-24-01-026	6.23RM	6.46RM
0057	645-24-01-030	9.42RM	9.76RM
0058	645-24-01-031	10.29RM	10.66RM
0059	645-24-01-032	19.41RM	20.11RM
0060	645-24-01-033	4.13RM	4.37RM
0061	645-24-01-034	4.17RM	4.41RM
0062	645-24-01-035	5.02RM	5.31RM



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0063	645-24-01-036	5.06RM	5.35RM
0064	645-24-01-037	2.97RM	3.14RM
0065	645-24-01-038	3.02RM	3.20RM
0066	645-24-01-039	3.92RM	4.15RM
0067	645-24-01-040	3.98RM	4.21RM
0068	645-24-01-041	4.78RM	5.06RM
0069	645-24-01-042	4.83RM	5.11RM
0070	645-24-01-043	5.52RM	5.84RM
0071	645-24-01-044	5.65RM	5.98RM
0072	645-24-01-045	6.19RM	6.55RM
0073	645-24-01-047	8.25RM	8.73RM
0074	645-24-01-048	10.13RM	10.72RM
0075	645-24-01-049	5.94RM	6.29RM
0076	645-24-01-050	6.04RRM	6.39RM
0077	645-24-01-051	.0692M	.0073M
0078	645-24-01-052	.0701M	.0741M
0079	645-24-01-053	.0896M	.0948M
0080	645-24-01-054	.0840M	.0888M
0081	645-24-01-055	.0490M	.0518M
0082	645-24-01-056	.0499M	.0528M
0083	645-24-01-057	.0160M	.0169M
0084	645-24-04-001	5.73EA	6.06EA
0085	645-24-04-002	16.15EA	17.09EA

unisource



RESPECTFULLY,

A handwritten signature in black ink that reads "John T. Johnson". The signature is fluid and cursive, with the first and last names being clearly legible.

JOHN T. JOHNSON  
ACCOUNT REPRESENTATIVE





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 Department of Administration  
 Purchasing Division  
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MODZMS  
 \*709003613 01 800-344-6604  
 UNISOURCE  
 550 27TH STREET  
 HUNTINGTON WV 25702

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ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED 05/18/2004	TERMS OF SALE NET 30	FEIN/SSN 135369500	FUND
SHIP VIA BEST WAY	F.O.B. DESTINATION	FREIGHT TERMS PREPAID	ACCOUNT NUMBER MUL-MUL

LINE	QUANTITY	UOP	VENDOR ITEM NO.	UNIT PRICE	AMOUNT
	DELIVERY DATE	CAT. NO.	ITEM NUMBER		
RECEIPT TICKET FOR PURCHASE ORDER: FINEPAP02B					
LINE	CATNO	ITEM	NUMBER	DESCRIPTION	QTY DATE
0001		000-01		OPEN END CONTRACT	
		SIGNATURE _____		DATE _____	

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

**TOTAL**

APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL

BY \_\_\_\_\_  
 PURCHASING DIVISION AUTHORIZED SIGNATURE

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