

Ordering Instructions

Statewide Contract (Non-Mandatory)

2 C.F.R. §§ 200 Compliant

CMA 0212 EQRENT22B

Equipment Rental Services – Sunbelt Rentals, Inc.

STATE AGENCIES: Ordering Requirements – Spending Unit must utilize the lowest priced vendor per vehicle category. Spending Unit (s) should issue a wvOASIS Agency Delivery Order (ADO) to the Sunbelt rental location. Non-wvOasis agencies should order using appropriate agency ordering procedures.

Special Instructions – This discount is available statewide at any Sunbelt Rental location

Approvals Required - None

Agency and/or Vendor Contact Information:

Sunbelt Rentals, Inc.:
Mike Fellows, Regional Government Account Manager
Phone: 616-201-6601
Email: mike.fellows@sunbeltrentals.com
Website: www.sunbeltrentals.com

Type of Delivery Order – An ADO should be created in wvOasis with the appropriate documentation attached.

How to submit the completed order to the Vendor – Assemble document, print and submit the Delivery Order at the renting location.

POLITICAL SUBDIVISIONS: Contact vendor to confirm that contract pricing is available.