



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

Order Date: 2019-01-23

CORRECT ORDER NUMBER  
 MUST APPEAR ON ALL PACKAGES,  
 INVOICES, AND SHIPPING PAPERS.  
 QUESTIONS CONCERNING THIS  
 ORDER SHOULD BE DIRECTED TO  
 THE DEPARTMENT CONTACT.

Order Number: CMA 0212 0212 EPORTAL16	Procurement Folder: 241309
Document Name: e-Government Portal - CO2	Reason for Modification: Change Order 2: to revise fees for the CHIP Premium Plan Payment system.
Document Description: e-Government Portal - CO2	
Procurement Type: Central Master Agreement	
Buyer Name: Mark A Atkins	
Telephone: (304) 558-2307	
Email: mark.a.atkins@wv.gov	
Shipping Method: Best Way	Effective Start Date: 2016-07-01
Free on Board: FOB Dest, Freight Prepaid	Effective End Date: 2021-06-30

VENDOR	DEPARTMENT CONTACT
Vendor Customer Code: 000000162433 WV INTERACTIVE LLC 10 HALE ST 3RD FLOOR  CHARLESTON WV 25301  US Vendor Contact Phone: (999) 999-9999 Extension: Discount Percentage: 0.0000 Discount Days: 0	Requestor Name: Justin McAllister Requestor Phone: (304) 380-9460 Requestor Email: justin.t.mcallister@wv.gov

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER  No City WV 99999 US

Total Order Amount	Open End
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**AGENCY COPY**

MA 01/29/2019 PURCHASING DIVISION AUTHORIZATION SIGNED BY: <i>Tara Kyle</i> DATE: ELECTRONIC SIGNATURE ON FILE JAN 30 2019	ATTORNEY GENERAL APPROVAL AS TO FORM SIGNED BY: <i>[Signature]</i> DATE: ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION SIGNED BY: DATE: <i>Beverly Tolson</i> ELECTRONIC SIGNATURE ON FILE
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*3/5/19*

**Extended Description:**

Change Order

Change Order #2: To the EPORTAL16 Statewide Contract revise the pricing for CHIP Premium Plan Payment system.

The Children's Health Insurance Program and WV Interactive are requesting that the pricing should be increased from \$1.00 to \$2.00 per transaction.

Effective Date: December 1, 2018

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	81112103			EA	\$0.000000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** World wide web WWW site design services

**Extended Description:**

Creation and Management of Web-Based Portal - see attached pricing.

DATE: January 10th, 2019

TO: Josh Spence  
Chief Technology Officer, West Virginia Office of Technology  
State of WV

FROM: Ian McQuinn  
General Manager  
West Virginia Interactive, LLC

SUBJECT: Request to change contract fees

West Virginia Interactive, LLC (WVI) entered into an agreement with the West Virginia Children's Health Insurance Agency in October of 2010 to build and support thereafter the Premium Plan Payment System. WVI has continued to host, maintain and support the application since that day.

The current fees listed in the master contract have sufficed to support the system to this point, however a fee increase is necessary for WVI to update, host, maintain and support the system. The increase in contract fees for the service will provide the funding needed to ensure uninterrupted service can continue to be provided and for WVI to accomplish the vision of the Children Health Insurance Program (CHIP). WVI is requesting that the transaction fee be increased from \$1.00 to \$2.00 per transaction as soon as possible.

For reference, the current and requested new fee are shown below.

**Current Fee:**

**REQUEST FOR PROPOSAL  
WV OFFICE OF TECHNOLOGY  
CRFP 0212 SWC160000001**

Agency	Service	Current Fee Designation	2014* Transaction Count <u>Col. A</u>	Vendor Fee per transaction <u>Col. B</u>	Total =A*B <u>Col. C</u>
Children's Health Insurance Program	CHIP Premium Plan Payment	Agency Fee		\$1.00	

**New Fee:**

Agency	Service	Fee Designation	NA	Vendor Fee per transaction	NA
Children's Health	CHIP Premium Plan Payment	Agency Fee		\$2.00	

Insurance Program					
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Sincerely,



**Ian McQuinn**  
**General Manager**  
**West Virginia Interactive**

DATE: January 22, 2019

TO: Josh Spence  
Chief Technology Officer, West Virginia Office of Technology  
State of WV

FROM: Stacey Shamblin  
Acting Director/CFO  
Children's Health Insurance Program (CHIP)

SUBJECT: Request to change contract fees

West Virginia Interactive, LLC (WVI) entered into an agreement with the West Virginia Children's Health Insurance Agency in October of 2010 to build and support thereafter the Premium Plan Payment System. WVI has continued to host, maintain and support the application since that day.

Going forward, the agreed upon and contemplated fee necessary for WVI to continue to host, maintain and support the system will be \$2.00 per transaction. WVI is requesting that the transaction fee be increased from \$1.00 to \$2.00 per transaction as soon as possible to ensure uninterrupted service can continue to be provided. For reference, the current and requested new fee are shown below.

**Current Fee:**

**REQUEST FOR PROPOSAL  
WV OFFICE OF TECHNOLOGY  
CRFP 0212 SWC160000001**

Agency	Service	Current Fee Designation	2014* Transaction Count <u>Col. A</u>	Vendor Fee per transaction <u>Col. B</u>	Total =A*B <u>Col. C</u>
Children's Health Insurance Program	CHIP Premium Plan Payment	Agency Fee		\$1.00	

**New Fee:**

Agency	Service	Fee Designation	NA	Vendor Fee per transaction	NA
Children's Health Insurance Program	CHIP Premium Plan Payment	Agency Fee		\$2.00	

Sincerely,

A handwritten signature in black ink, appearing to read "Stacey Shamplin". The signature is written in a cursive, flowing style.

**Stacey Shamplin**  
**Acting Director/CFO**  
**Children's Health Insurance Program (CHIP)**