



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 2018-08-15

CORRECT ORDER NUMBER
 MUST APPEAR ON ALL PACKAGES,
 INVOICES, AND SHIPPING PAPERS.
 QUESTIONS CONCERNING THIS
 ORDER SHOULD BE DIRECTED TO
 THE DEPARTMENT CONTACT.

Order Number: CMA 0212 0212 EPORTAL16	Procurement Folder: 241309
Document Name: e-Government Portal - CO1	Reason for Modification: Change Order 1: to revise fees for the Secretary of State's office.
Document Description: e-Government Portal - CO1	
Procurement Type: Central Master Agreement	
Buyer Name: Jessica S Chambers	
Telephone: (304) 558-0246	
Email: jessica.s.chambers@wv.gov	
Shipping Method: Best Way	Effective Start Date: 2016-07-01
Free on Board: FOB Dest, Freight Prepaid	Effective End Date: 2021-06-30

VENDOR	DEPARTMENT CONTACT
Vendor Customer Code: 000000162433 WV INTERACTIVE LLC 10 HALE ST 3RD FLOOR CHARLESTON WV 25301 US Vendor Contact Phone: (999) 999-9999 Extension: Discount Percentage: 0.0000 Discount Days: 0	Requestor Name: Justin McAllister Requestor Phone: (304) 380-9460 Requestor Email: justin.t.mcallister@wv.gov

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

Total Order Amount	Open End
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PURCHASING DIVISION AUTHORIZATION SIGNED BY: Tara Lyle DATE: 2018-08-08 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM SIGNED BY: John S Gray DATE: 2018-08-15 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION SIGNED BY: Robert M Ross DATE: 2018-08-15 ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order

Change Order #1: To the EPORTAL16 Statewide Contract to revise certain fees - the Uniform Commercial Code Search fee, the Uniform Commercial Code Filing fee and the Annual Report Filing fee - resulting from West Virginia Interactive's (WVI's) additional enhancements of existing E-government applications for the Secretary of State's Office. These additional enhancements provide legislatively-tasked initiatives for business development in WV, B4WV.

Effective Date: August 1, 2018

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	81112103			EA	\$0.000000
	Service From	Service To			

Commodity Line Description: World wide web WWW site design services

Extended Description:

Creation and Management of Web-Based Portal - see attached pricing.

DATE: July 26, 2018

TO: John Dunlap
 Chief Technology Officer, West Virginia Office of Technology
 State of WV

FROM: Ian McQuinn
 General Manager
 West Virginia Interactive, LLC

SUBJECT: Request to change contract fees

West Virginia Interactive, LLC (WVI) has successfully supported the expansive Business4WV one-stop registration and filing system for the West Virginia Secretary of State's Office since 2008. During that time, WVI has implemented 14 functional enhancements and filing types to make it easier to start a business and support more West Virginia business types. It has never been easier to start, register, or maintain compliance for a business through the Business4WV system than it is today.

That said, the B4WV system is in need of major enhancements to improve the user experience, usability, and interoperability with other state agency information systems. Today, no one organization has more technical knowledge of the B4WV system. The West Virginia Secretary of State's Office has approached WVI to make these major enhancements.

The current fees listed in the master contract have sufficed to support the system to this point, however these major enhancements will require a substantial increase in WVI's resources as well as management and support after they are completed. The increase and change in structure of contract fees for the three services identified below the will provide the funding needed for WVI to accomplish the vision of the Secretary of State's Office and planning, registration, and compliance even easier for West Virginia businesses.

Current Fees:

**REQUEST FOR PROPOSAL
 WV OFFICE OF TECHNOLOGY
 CRFP 0212 SWC1600000001**

Agency	Service	Current Fee Designation	2014* Transaction Count <u>Col. A</u>	Vendor Fee per transaction <u>Col. B</u>	Total =A*B <u>Col. C</u>
Secretary of State	Uniform Commercial Code Searches	Agency Fee		\$2.00	
Secretary of State	Uniform Commercial Code Filings	Agency Fee		\$2.00	

Secretary of State	Annual Report Filings	Agency Fee		\$1.00	
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New Fees:

Agency	Service	Fee Designation	NA	Vendor Fee per transaction	NA
Secretary of State	Uniform Commercial Code Searches	Customer Fee		\$3.00	
Secretary of State	Uniform Commercial Code Filings	Customer Fee		\$3.00	
Secretary of State	Annual Report Filings	Agency Fee/Customer Fee Split		\$1.00/\$1.00 (\$2.00 total)	

Sincerely,



Ian McQuinn
 General Manager
 West Virginia Interactive