

# Purchase Order



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

PURCHASE ORDER NO.  
 DIGCOP09B

PAGE  
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BLANKET RELEASE  
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CORRECT PURCHASE ORDER NUMBER  
 MUST APPEAR ON ALL PACKAGES,  
 INVOICES, AND SHIPPING PAPERS.  
 QUESTIONS CONCERNING THIS PUR-  
 CHASE ORDER SHOULD BE DIRECTED  
 TO THE BUYER AS NOTED BELOW.

CHANGE ORDER

SEE REVERSE SIDE FOR  
 TERMS AND CONDITIONS

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

## AGENCY COPY

\*709002943      703-807-3268  
 CANON USA INC  
 2110 WASHINGTON BLVD STE 300  
 ARLINGTON VA 22204-5799

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED	TERMS OF SALE	FEIN/SSN	FUND
12/04/2008	NET 30	132561772	
SHIP VIA	F.O.B.	FREIGHT TERMS	ACCOUNT NUMBER
BEST WAY	DESTINATION	PREPAID	MUL-MUL
LINE	QUANTITY	UOP	VENDOR ITEM NO.
	DELIVERY DATE	CAT NO.	ITEM NUMBER
BLANKET OPEN-END STATEWIDE CONTRACT - Regions: I, II, III, IV  THIS BLANKET OPEN-END STATEWIDE CONTRACT IS TO PROVIDE DIGITAL COPIERS TO WEST VIRGINIA STATE AGENCIES AND POLITICAL SUBDIVISIONS.  ***** THE FOLLOWING IS INCORPORATED HEREIN BY REFERENCE AND MADE A PART HEREOF: REQUEST FOR QUOTATION DATED 09/03/2008. ALL SPECIFICATIONS AND ADDENDA THERETO. VENDOR'S BID DATED 11/05/2008.  ***** BIDDING AND ORDERING PROCEDURES *****  AT THE TIME OF NEED, AGENCIES SHALL REVIEW THE MINIMUM SPECIFICATION REQUIREMENTS FOR COPIER BAND AND ACCESSORY OPTIONS TO DETERMINE THE APPROPRIATE BAND AND OPTIONS REQUIRED.  AGENCIES SHALL CONTACT ALL VENDORS WITH CONTRACTS FOR THE APPROPRIATE REGION TO OBTAIN A QUOTE FOR THE REQUIRED DIGITAL COPIER. THE REQUEST FOR QUOTE SHALL INCLUDED: THE DIGCOP09 COST QUOTE FORM AND THE COPIER ACCESSORY OPTION FORM.			

PURCHASING DIVISION  
 CERTIFIED ENCUMBERED  
 DEC 10 2008  
*Beverly Tolson*

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

OPEN END  
 TOTAL

APPROVED FOR  
*[Signature]*  
 APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL

BY *[Signature]* JO ANN ADKINS 304-558-8802  
 PURCHASING DIVISION AUTHORIZED SIGNATURE  
 12/8/08

## GENERAL TERMS & CONDITIONS PURCHASE ORDER/CONTRACT

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of this order.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this order will: {a} conform to the specifications, drawings, samples or other description furnished or specified by the Buyer; {b} be merchantable and fit for the purpose intended; and/or {c} be free from defect in material and workmanship.
8. **CANCELLATION:** The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract may be deemed null and void, and terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Cover Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.
15. **WEST VIRGINIA ALCOHOL & DRUG-FREE WORKPLACE ACT:** If this Contract constitutes a public improvement construction contract as set forth in Article 1D, Chapter 21 of the West Virginia Code ("The West Virginia Alcohol and Drug-Free Workplace Act"), then the following language shall hereby become part of this Contract: "The contractor and its subcontractors shall implement and maintain a written drug-free workplace policy in compliance with the West Virginia Alcohol and Drug-Free Workplace Act, as set forth in Article 1D, Chapter 21 of the West Virginia Code. The contractor and its subcontractors shall provide a sworn statement in writing, under the penalties of perjury, that they maintain a valid drug-free work place policy in compliance with the West Virginia and Drug-Free Workplace Act. It is understood and agreed that this Contract shall be cancelled by the awarding authority if the Contractor: 1) Fails to implement its drug-free workplace policy; 2) Fails to provide information regarding implementation of the contractor's drug-free workplace policy at the request of the public authority; or 3) Provides to the public authority false information regarding the contractor's drug-free workplace policy."



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VENDOR  
 \*709002943 703-807-3268  
 CANON USA INC  
 2110 WASHINGTON BLVD STE 300  
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	THE AGENCY SHALL INDICATE IF COPIER IS TO BE PURCHASED OR LEASED AND INCLUDE THE NUMBER OF MONTHS (24, 26, OR 48) ON THE DIGCOP09 COST QUOTE FORM. THE AGENCY SHALL INDICATE ON THE ACCESSORY OPTION FORM ALL REQUIRED OPTIONS.  *****THE AGENCY SHALL INDICATE ON THEIR QUOTE IF THEY DO NOT REQUIRE NETWORK CONNECTION. ***** *****  REQUIRED DIGITAL COPIER SPECIFICATIONS SHALL BE WRITTEN TO ALLOW COMPETITION.  ***** WRITTEN JUSTIFICATION SHALL BE REQUIRED FOR ANY REQUEST FOR QUOTATION THAT DOES NOT RECEIVE AT LEAST THREE BIDS AND MUST BE MAINTAINED IN THE FILE.  *****						
0001	12/14/2009	LS	985-64		.00000		
	DIGITAL COPIERS AND PRINTERS						
	EXHIBIT 3						

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

TOTAL

APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL

BY \_\_\_\_\_  
 PURCHASING DIVISION AUTHORIZED SIGNATURE



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<p>LIFE OF CONTRACT: THIS CONTRACT BECOMES EFFECTIVE ON DECEMBER 15, 2008 AND EXTENDS FOR A PERIOD OF SIX (6) MONTHS OR UNTIL SUCH "REASONABLE TIME" THEREAFTER AS IS NECESSARY TO OBTAIN A NEW CONTRACT OR RENEW THE ORIGINAL CONTRACT. THE "REASONABLE TIME" PERIOD SHALL NOT EXCEED TWELVE (12) MONTHS. DURING THIS "REASONABLE TIME" THE VENDOR MAY TERMINATE THIS CONTRACT FOR ANY REASON UPON GIVING THE DIRECTOR OF PURCHASING 30 DAYS WRITTEN NOTICE.</p> <p>UNLESS SPECIFIC PROVISIONS ARE STIPULATED ELSEWHERE IN THIS CONTRACT DOCUMENT, THE TERMS, CONDITIONS AND PRICING SET HEREIN ARE FIRM FOR THE LIFE OF THE CONTRACT.</p> <p>RENEWAL: THIS CONTRACT MAY BE RENEWED UPON THE MUTUAL WRITTEN CONSENT OF THE SPENDING UNIT AND VENDOR, SUBMITTED TO THE DIRECTOR OF PURCHASING THIRTY (30) DAYS PRIOR TO THE EXPIRATION DATE. SUCH RENEWAL SHALL BE IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AND SHALL BE LIMITED TO FOUR (4) SIX (6) MONTH PERIODS.</p> <p>CANCELLATION: THE DIRECTOR OF PURCHASING RESERVES THE RIGHT TO CANCEL THIS CONTRACT IMMEDIATELY UPON WRITTEN NOTICE TO THE VENDOR IF THE COMMODITIES AND/OR SERVICES SUPPLIED ARE OF AN INFERIOR QUALITY OR DO NOT CONFORM TO THE SPECIFICATIONS OF THE BID AND CONTRACT HEREIN.</p>							
<p>IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE <input type="checkbox"/></p>							TOTAL

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BY \_\_\_\_\_  
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LINE	QUANTITY	UQP	VENDOR ITEM NO.		UNIT PRICE	AMOUNT	
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<p>OPEN MARKET CLAUSE: THE DIRECTOR OF PURCHASING MAY AUTHORIZE A SPENDING UNIT TO PURCHASE ON THE OPEN MARKET, WITHOUT THE FILING OF A REQUISITION OR COST ESTIMATE, ITEMS SPECIFIED ON THIS CONTRACT FOR IMMEDIATE DELIVERY IN EMERGENCIES DUE TO UNFORESEEN CAUSES (INCLUDING BUT NOT LIMITED TO DELAYS IN TRANSPORTATION OR AN UNANTICIPATED INCREASE IN THE VOLUME OF WORK.)</p> <p>QUANTITIES: QUANTITIES LISTED IN THE REQUISITION ARE APPROXIMATIONS ONLY, BASED ON ESTIMATES SUPPLIED BY THE STATE SPENDING UNIT. IT IS UNDERSTOOD AND AGREED THAT THE CONTRACT SHALL COVER THE QUANTITIES ACTUALLY ORDERED FOR DELIVERY DURING THE TERM OF THE CONTRACT, WHETHER MORE OR LESS THAN THE QUANTITIES SHOWN.</p> <p>ORDERING PROCEDURE: SPENDING UNIT(S) SHALL ISSUE A WRITTEN STATE CONTRACT ORDER (FORM NUMBER WV-39) TO THE VENDOR FOR COMMODITIES COVERED BY THIS CONTRACT. THE ORIGINAL COPY OF THE WV-39 SHALL BE MAILED TO THE VENDOR AS AUTHORIZATION FOR SHIPMENT, A SECOND COPY MAILED TO THE PURCHASING DIVISION, AND A THIRD COPY RETAINED BY THE SPENDING UNIT.</p> <p>BANKRUPTCY: IN THE EVENT THE VENDOR/CONTRACTOR FILES FOR BANKRUPTCY PROTECTION, THIS CONTRACT IS AUTOMATICALLY NULL AND VOID, AND IS TERMINATED WITHOUT FURTHER</p>							
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	THE TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT SHALL SUPERSEDE ANY AND ALL SUBSEQUENT TERMS AND CONDITIONS WHICH MAY APPEAR ON ANY ATTACHED PRINTED DOCUMENTS SUCH AS PRICE LISTS, ORDER FORMS, SALES AGREEMENTS OR MAINTENANCE AGREEMENTS, INCLUDING ANY ELECTRONIC MEDIUM SUCH AS CD-ROM.						
	REV. 04/11/2001						
	EXHIBIT 6						
	PRICE ADJUSTMENT PROVISION: THE STATE OF WEST VIRGINIA WILL CONSIDER PROVISIONS FOR PRICE ADJUSTMENTS PRIOR TO THE ORIGINAL EXPIRATION OF THE CONTRACT, PROVIDED THAT SUCH PRICE ADJUSTMENT COVERS BOTH UPWARD AND DOWNWARD MOVEMENT OF THE COMMODITY PRICE, AND THAT ADJUSTMENT IS BASED ON THE "PASS THROUGH" INCREASE OR DECREASE OF RAW MATERIALS AND/OR LABOR, WHICH MAKE UP ALL OR A SUBSTANTIAL PART OF A PRODUCT. ADJUSTMENTS ARE TO BE BASED UPON AN ACTUAL DOLLAR FIGURE, NOT A PERCENTAGE. ALL PRICE ADJUSTMENT REQUESTS MUST BE SUBSTANTIATED IN A MANNER ACCEPTABLE TO THE DIRECTOR PURCHASING, E.G. GOVERNMENTAL BENCH MARKS, GENERAL MARKET INCREASE,						
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<p>PUBLISHED PRICE LISTS. SUCH REQUESTS FOR AND INCREASE SHOULD BE RECEIVED IN WRITING BY THE DIRECTOR OF PURCHASING AT LEAST 30 DAYS IN ADVANCE OF THE EFFECTIVE DATE OF THE INCREASE. ANY TIME THE VENDOR REQUESTS A PRICE ADJUSTMENT, THE PURCHASING DIVISION MAY EITHER ACCEPT THE PRICE ADJUSTMENT AND AMEND THE CONTRACT ACCORDINGLY OR REJECT THE ADJUSTMENT IN ITS ENTIRETY AND CANCEL THE CONTRACT.</p> <p>PREFERRED TERMS:            IT IS PREFERRED THAT THE PRICES ON THIS CONTRACT ARE FIRM FOR LIFE OF THE CONTRACT, AS INDICATED IN THE LIFE OF CONTRACT CLAUSE CONTAINED HEREIN, NOT TO EXCEED SIX (6) MONTHS.</p> <p>EXHIBIT 4</p> <p>LOCAL GOVERNMENT BODIES: UNLESS THE VENDOR INDICATES IN THE BID HIS REFUSAL TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO COUNTY, SCHOOL, MUNICIPAL AND OTHER LOCAL GOVERNMENT BODIES, THE BID SHALL EXTEND TO POLITICAL SUBDIVISIONS OF THE STATE OF WEST VIRGINIA. IF THE VENDOR DOES NOT WISH TO EXTEND THE PRICES, TERMS, AND CONDITIONS OF THE BID TO ALL POLITICAL SUBDIVISIONS OF THE STATE, THE VENDOR MUST CLEARLY INDICATE SUCH REFUSAL IN HIS BID. SUCH REFUSAL</p>							
						TOTAL	

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S H I P T O

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SHALL NOT PREJUDICE THE AWARD OF THIS CONTRACT IN ANY MANNER.  REV. 3/88							
						TOTAL	

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**STATE OF WEST VIRGINIA  
REQUEST FOR QUOTATION  
NUMBER DIGCOP09  
ORDERING INSTRUCTIONS  
Page 2**

Payment Terms: Net 30 Days

Inquiries: All inquiries on order status, invoices or payment should be directed to:

Canon U.S.A., Inc., Customer Support  
1-800-323-9170

Fax Number  
703-807-3819

All inquiries on technical capabilities of the equipment should be directed to:

Canon U.S.A., Inc.  
David Dold  
443-336-7232

All inquiries on contractual issues should be directed to:

Canon U.S.A., Inc.  
Paulette Echols  
(703) 807-3182

Canon U.S.A., Inc.'s Federal Identification Number: 13-256-1772



**STATE OF WEST VIRGINIA  
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All orders placed under this agreement must reference the awarded contract number and be issued to:

CANON U.S.A., INC.  
Attn: Ordering Processing  
2110 Washington Blvd., #300  
Arlington, VA 22204

or CANON U.S.A., INC.  
c/o: Canon's Authorized Dealer  
Attn: Order Processing  
2110 Washington Blvd., #300  
Arlington, VA 22204

Purchase Orders: All purchase orders must include the awarded contract number.

Invoices: All invoices will be issued by CANON, U.S.A., INC. for items awarded under the contract.

Payment: Payments are to be mailed to:

Canon U.S.A., Inc.  
P.O. Box 841023  
Dallas, TX 75284-1023

If a copy of the invoice cannot accompany the payment, the remittance information should contain the invoice number, date, amount and an explanation of the payment if not exact as shown on the invoice.

Delivery: F.O.B. Destination  
Equipment is to be delivered within one (1) to thirty (30) days from receipt of a purchase order by Canon in its Arlington Virginia Office.

**STATE OF WEST VIRGINIA RFQ # DIGCOP09**

DEALER	ADDRESS	DEALER PRINCIPAL	PHONE	FAX	EMAIL
SUPERIOR OFFICE SERVICE, INC.	108 8TH AVENUE WEST, HUNTINGTON, WV 25701	TOM MILLER	304.525.7250	304.525.7051	TMILLER@SUPERIORWV.COM
SUPERIOR OFFICE SERVICE, INC.	208 LEON SULLIVAN WAY, CHARLESTON, WV 25301	TOM MILLER	304.525.7250	304.525.7051	TMILLER@SUPERIORWV.COM
AMERITEL	333 EAST 5TH STREET, FREDERICK, MD 21701	BILL WATERS	301.662.5000	301.682.9937	WILLIAM@AMERITELCORPORATION.COM
AMERITEL	207 PERRY PKWY, GAITHERSBURG, MD 20877	BILL WATERS	301.251.0222	301.738.6439	WILLIAM@AMERITELCORPORATION.COM
CWS	2040 OHIO AVE., PARKERSBURG, WV 26101	BRIAN MCPHERSON	304.424.6800	304.424.6078	BRIANCWS@CWSCOPERS.COM
CWS	405 ANN ST., PARKERSBURG, WV 26101	BRIAN MCPHERSON	304.485.9596	304.424.6078	BRIANCWS@CWSCOPERS.COM
BORDEN OFFICE EQUIPMENT	141 N. FIFTH ST., STEUBENVILLE, OH 43962	JERRY SIMPSON	740.283.3321	740.283.2970	JSIMPSON@BORDENOFFICEEQUIPMENT.COM
CANON BUSINESS SOLUTIONS EAST	550 LINDBERGH DRIVE, MOON TOWNSHIP, PA 15108	TOM RUSCHEL	412.474.1510	412.472.0211	TRUSCHEL@SOLUTIONS.CANON.COM
ASHLAND OFFICE SUPPLY	2100 29TH STREET, ASHLAND, KY 41101	TOM BURNETTE	606.329.1400	606.329.2452	TOMB@ASHLANDOFFICE.COM
QUEEN CITY BUSINESS SYSTEMS	505 NATIONAL HWY # 200, CUMBERLAND, MD 21502	DAVE SENSABAUGH	301.759.4700	301.759.2616	KELLIM@QCBS.BIZ
CORNERSTONE BUSINESS SOLUTIONS	3278 STUARTS DRAFT HWY, WAYNESBORO, VA 22980	PENNY PANNELL	540.949.7067	540.943.2131	PENNY@CBSCA.BIZ
POYNTERS BEST PRODUCTS	18607 STATE ROUTE 7, MARIETTA, OH 45750	JOHN DOLLISON	740.373.7177	740.373.9113	JRDOLLISON@POYNTERS.US





# COPIER ACCESSORY OPTION LISTING

VENDOR: CANON U.S.A., INC.

BAND: MONOCHROME COPIERS BAND 2

MANUFACTURER: CANON U.S.A., INC.

ACCESSORY DESCRIPTION	Information	
	PRODUCT NUMBER	BASE CONFIGURATION (Y/N)
EQUIPMENT DESCRIPTION:	2114B001AA	IMAGERUNNER 2022
DADF P2	0415B005AA	Y
Duplex Unit-B1	2128B001AA	Y
Cabinet R1	5709A003BA	Y
Cassette Feeding Unit P1	2129B001AA	N
Cassette Feeding Unit Q1	2130B001AA	N
Inner 2 Way Tray	0417B002AA	N
Finisher U2	0416B004AA	N
Additional Finisher Tray C1	0416B002AA	N
CONNECTIVITY OPTIONS:		
PCL Printer KIT V1	2122B001AA	N
Canon UFR II LT Printing	no item code	Y standard
FAX OPTIONS:		
Super G3 Fax Board AA1	2119B001BA	N
Fax Panel B1	2120B001AA	N
ADDITIONAL OPTIONS:		

# COPIER ACCESSORY OPTION LISTING

VENDOR: CANON U.S.A., INC.

BAND: MONOCHROME COPIERS BAND 3

MANUFACTURER: CANON U.S.A., INC.

ACCESSORY DESCRIPTION	Information		
	PRODUCT NUMBER	BASE CONFIGURATION (Y/N)	
<b>EQUIPMENT DESCRIPTION:</b>	2117B001AA	IMAGERUNNER 2030i	
Cabinet R1	5709A003BA	Y	
Cassette Feeding Unit-P1	2129B001AA	N	
Cassette Feeding Unit-Q1	2130B001AA	N	
Inner 2 Way Tray-E2	0417B002AA	N	
Finisher-U2	0416B004AA	N	
Additional Finisher Tray-C1	0416B002AA	N	
<b>CONNECTIVITY OPTIONS:</b>			
PCL Printer Kit-V1	2122B001AA	Y standard	
<b>FAX OPTIONS:</b>			
Super G3 Fax Board-AA1	2119B001BA	N	
<b>ADDITIONAL OPTIONS:</b>			

# COPIER ACCESSORY OPTION LISTING

VENDOR: CANON U.S.A., INC.  
 BAND: MONOCHROME COPIERS BAND 4  
 MANUFACTURER: CANON U.S.A., INC.

ACCESSORY DESCRIPTION	Information		
	PRODUCT NUMBER	BASE CONFIGURATION (Y/N)	
<b>EQUIPMENT DESCRIPTION:</b>	2534B003AA	IMAGERUNNER 3245	
Cassette Feeding Unit Y3	8695A005AA	Y	
Paper Deck-Q1	8694A002AA	N	
Inner 2 Way Tray-D1	9562A001AA	N	
Finisher-S1	9563A001AA	N	
Finisher-AE1(Incl. Buffer Pass-E2)	1631B002AA	N	
Saddle Finisher-AE2 (Incl. Buffer Pass-E2)	1632B002AA	N	
Additional Finisher Tray-B1 (option for Finisher-S1)	9565A001AA	N	
Puncher Unit-R1	9566A002AA	N	
Puncher Unit-M1	8690A002BC	N	
Copy Tray-J1	8815A001AB	N	
<b>CONNECTIVITY OPTIONS:</b>			
Canon UFR II LT Printing	no item code	Y Standard	
PCL Printer Kit-AA1	2722B002AA	N	
Color Universal SEND & PCL Print Package-D1	2912B002AA	N	
PS Printer Kit-AA1	2723B002AA	N	
Color Universal Send Kit-P1	2739B002AA	N	
Color Universal Send Kit-P1 Full Pac	2739B005AA	N	
<b>FAX OPTIONS:</b>			
Super G3 Fax Board-AC1	2717B002AA	N	
Super G3 2nd Line Fax Board-AC1	2718B002AA	N	
<b>ADDITIONAL OPTIONS:</b>			
Sytem Upgrade RAM-A1	2725B001AA	N	



# COPIER ACCESSORY OPTION LISTING

VENDOR: CANON U.S.A., INC.

BAND: MONOCHROME COPIERS BAND 5

MANUFACTURER: CANON U.S.A., INC.

ACCESSORY DESCRIPTION	Information		
	PRODUCT NUMBER	BASE CONFIGURATION (Y/N)	
<b>EQUIPMENT DESCRIPTION:</b>	2143B001AA	IMAGERUNNER 5050 V2	
Copy Tray L1	0120B001AA	Y	
Paper Deck-AD1	1378B002AA	N	
Paper Deck-AE1	1380B002AA	N	
Finisher-AD1	1382B001AA	N	
Saddle Finisher-AD2	1383B001AA	N	
Document Insertion Unit-E1	1373B001AA	N	
Document Insertion/Folding Unit-F1	1372B002AA	N	
Puncher Unit-AT1	1384B002AA	N	
<b>CONNECTIVITY OPTIONS:</b>			
UFR II/PCL Printer Kit R2	1359B005AA	Y	
Universal Send & Multi-PDL Print Package-C1	2464B001AA	N	
imagePASS S2 Controller	0494B013AA	N	
256 DIMM RAM (for imagePASS-S2)	0448A028AA	N	
Wireless Network I/F Adapter NB-W	9599A002AA	N	
Universal Send Kit-F1	1334B002AA	N	
<b>FAX OPTIONS:</b>			
Super G3 FAX Board-Z3	1392B011AA	N	
<b>ADDITIONAL OPTIONS:</b>			
Expansion Bus Board-D2	1003B002AA	N	
HDD Data Erase Kit-A1	1360B002AA	N	
HDD Data Encryption Kit-B2	1466B002AA	N	

# COPIER ACCESSORY OPTION LISTING

VENDOR: CANON U.S.A., INC.

BAND: MONOCHROME COPIERS BAND 6

MANUFACTURER: CANON U.S.A., INC.

ACCESSORY DESCRIPTION	Information	
	PRODUCT NUMBER	BASE CONFIGURATION (Y/N)
<b>EQUIPMENT DESCRIPTION:</b>	1365B002AB	IMAGERUNNER 5065 V2
Copy Tray L1	0120B001AA	Y
Paper Deck-AD1	1378B002AA	N
Paper Deck-AE1	1380B002AA	N
Finisher-AD1	1382B001AA	N
Saddle Finisher-AD2	1383B001AA	N
Document Insertion Unit-E1	1373B001AA	N
Document Insertion/Folding Unit-F1	1372B002AA	N
Puncher Unit-AT1	1384B002AA	N
<b>CONNECTIVITY OPTIONS:</b>		
UFR II/PCL Printer Kit R2	1359B005AA	Y
Universal Send & Multi-PDL Print Package-C1	2464B001AA	N
imagePASS S2 Controller	0494B013AA	N
256 DIMM RAM (for imagePASS-S2)	0448A028AA	N
Wireless Network I/F Adapter NB-W	9599A002AA	N
Universal Send Kit-F1	1334B002AA	N
<b>FAX OPTIONS:</b>		
Super G3 FAX Board-Z3	1392B011AA	N
<b>ADDITIONAL OPTIONS:</b>		
Expansion Bus Board-D2	1003B002AA	N
HDD Data Erase Kit-A1	1360B002AA	N
HDD Data Encryption Kit-B2	1466B002AA	N

# COPIER ACCESSORY OPTION LISTING

VENDOR: CANON U.S.A., INC.

BAND: MONOCHROME COPIERS BAND 7

MANUFACTURER: CANON U.S.A., INC.

ACCESSORY DESCRIPTION	Information	
	PRODUCT NUMBER	BASE CONFIGURATION (Y/N)
<b>EQUIPMENT DESCRIPTION:</b>	1364B002AB	IMAGERUNNER 5075 V2
Copy Tray L1	0120B001AA	Y
Paper Deck-AD1	1378B002AA	N
Paper Deck-AE1	1380B002AA	N
Finisher-AD1	1382B001AA	N
Saddle Finisher-AD2	1383B001AA	N
Document Insertion Unit-E1	1373B001AA	N
Document Insertion/Folding Unit-F1	1372B002AA	N
Puncher Unit-AT1	1384B002AA	N
<b>CONNECTIVITY OPTIONS:</b>		
UFR II/PCL Printer Kit R2	1359B005AA	Y
Universal Send & Multi-PDL Print Package-C1	2464B001AA	N
imagePASS S2 Controller	0494B013AA	N
256 DIMM RAM (for imagePASS-S2)	0448A028AA	N
Wireless Network I/F Adapter NB-W1	9599A002AA	N
Universal Send Kit-F1	1334B002AA	N
<b>FAX OPTIONS:</b>		
Super G3 FAX Board-Z3	1392B011AA	N
<b>ADDITIONAL OPTIONS:</b>		
Expansion Bus Board-D2	1003B002AA	N
HDD Data Erase Kit-A1	1360B002AA	N
HDD Data Encryption Kit-B2	1466B002AA	N





# COPIER ACCESSORY OPTION LISTING

VENDOR: CANON U.S.A., INC.

BAND: COLOR COPIERS BAND 3

MANUFACTURER: CANON U.S.A., INC.

ACCESSORY DESCRIPTION	Information	
	PRODUCT NUMBER	BASE CONFIGURATION (Y/N)
<b>EQUIPMENT DESCRIPTION:</b>	2461B002AA	COLOR IMAGERUNNER C2550
Cassette Feeding Unit-Y3	8695A005AA	Y
DADF L1	8439A002AA	Y
Paper Deck-Z1	1421B002AA	N
Finisher-Z1	1430B002AA	N
Finisher-Y1 Set (incl. Buffer Pass-E2)	1428B002AA	N
Saddle Finisher-Y2 Set (incl. Buffer Pass-E2)	1429B002AA	N
Puncher Unit-M1	8690A002BC	N
Copy Tray-J1	8815A001AB	N
<b>CONNECTIVITY OPTIONS:</b>		
Canon UFR II LT	NO ITEM CODE	Y
PCL Printer Kit Q3	1461B003AA	N
PS PRINTER KIT Q3	1462B005AA	N
Wireless Network I/F Adapter NB-W1	9599A004AA	N
<b>FAX OPTIONS:</b>		
Super G3 FAX Board-W2	1431B010AA	N
Super G3 Multi-Line FAX Board-J2	1432B009AB	N
<b>ADDITIONAL OPTIONS:</b>		
HDD Data Erase Kit-A1	1360B002AA	N
HDD Data Encryption Kit-B1	1362B002AA	N

# COPIER ACCESSORY OPTION LISTING

VENDOR: CANON U.S.A., INC.

BAND: COLOR COPIERS BAND 4

MANUFACTURER: CANON U.S.A., INC.

ACCESSORY DESCRIPTION	Information	
	PRODUCT NUMBER	BASE CONFIGURATION (Y/N)
<b>EQUIPMENT DESCRIPTION:</b>	1389B047AA	COLOR IMAGERUNNER C4080I
PS Printer Kit-N2	1346B002AA	Y
Paper Deck-Y1	1110B002AA	N
Finisher-X1	1113B001AA	N
Finisher-W1	1111B001AA	N
Saddle Finisher-W2	1112B001AA	N
Puncher Unit-AH1	1114B002AA	N
Plain Pedestal-E2	1875B004AA	N
<b>CONNECTIVITY OPTIONS:</b>		
imagePASS-H1 V2.0	0877B013AA	N
Secure Erase V1.0	1245B001AA	N
256MB Option Memory (for imagePASS H1)	0448A028AA	N
ColorPASS-GX200	1139B021AA	N
Wireless Network I/F Adapter NB-W1	9599A004AA	N
Removable Hard Disk Drive Kit-B1 (for ColorPASS)	0134B003AA	N
<b>FAX OPTIONS:</b>		
Super G3 Fax Board-V3	1425B017AA	N
Super G3 Multi-line FAX Board-H3	1426B013AA	N
<b>ADDITIONAL OPTIONS:</b>		
HDD Data Erase Kit-A1	1360B002AA	N
HDD Data Encryption Kit-B1	1362B002AA	N



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Purchase Order

PURCHASE ORDER NO.  
 DIGCOP09B

PAGE  
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CORRECT PURCHASE ORDER NUMBER  
 MUST APPEAR ON ALL PACKAGES,  
 INVOICES, AND SHIPPING PAPERS.  
 QUESTIONS CONCERNING THIS PUR-  
 CHASE ORDER SHOULD BE DIRECTED  
 TO THE BUYER AS NOTED BELOW.

CHANGE ORDER  
 \_\_\_\_\_

SEE REVERSE SIDE FOR  
 TERMS AND CONDITIONS

INVOICE TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

VENDOR

\*709002943      703-807-3268  
 CANON USA INC  
 2110 WASHINGTON BLVD STE 300  
 ARLINGTON VA 22204-5799

SHIP TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
12/04/2008		NET 30		132561772			
SHIP VIA		F.O.B		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL.-MUL.	
LINE	QUANTITY	UOP	VENDOR ITEM NO		UNIT PRICE		AMOUNT
	DELIVERY DATE	CAT.NO.	ITEM NUMBER				
RECEIPT TICKET FOR PURCHASE ORDER: DIGCOP09B							
LINE	CATNO	ITEM	NUMBER	DESCRIPTION		QTY	DATE
0001	985-64			DIGITAL COPIERS AND PRINTERS		_____	_____
SIGNATURE _____				DATE _____			
							TOTAL

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 ASSISTANT ATTORNEY GENERAL

BY \_\_\_\_\_  
 PURCHASING DIVISION AUTHORIZED SIGNATURE