



State of West Virginia  
 Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# Purchase Order

**PURCHASE ORDER NO.**  
 DIGCOP04F

**PAGE**  
 1

**BLANKET RELEASE**  
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CORRECT PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS PURCHASE ORDER SHOULD BE DIRECTED TO THE BUYER AS NOTED BELOW

**CHANGE ORDER**  
 2

**AGENCY COPY** SEE REVERSE SIDE FOR TERMS AND CONDITIONS

**I N V O I C E T O**  
 ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

**V E N D O R**  
 \*202143256 703-469-2321  
 KYOCERA MITA AMERICA INC  
 225 SAND ROAD  
 FAIRFIELD NJ 07004

**S H I P T O**  
 ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED		TERMS OF SALE		FEIN/SSN	FUND
07/27/2005		NET 30		952819506	
SHIP VIA		F.O.B.		FREIGHT TERMS	ACCOUNT NUMBER
BEST WAY		DESTINATION		PREPAID	MUL-MUL
LINE	QUANTITY	UOP	VENDOR ITEM NO.	UNIT PRICE	AMOUNT
	DELIVERY DATE	CAT. NO.	ITEM NUMBER		
			CHANGE ORDER #02		
	THIS CHANGE ORDER IS TO REPLACE THE FOLLOWING:				
	BAND 2 COLOR PRINTERS: REPLACE MODEL FS-C5016N WITH MODEL FS-C5020N				
	BAND 2 MONOCHROME COPIERS: REPLACE MODEL KM-2030 WITH MODEL KM-2050				
	BAND 7 MONOCHROME COPIERS: REPLACE MODEL KM-7530 WITH MODEL KM-8030				
	SEE THE ATTACHED INFORMATION FOR ACCESSORIES.				
	-----NO ADDITIONAL CHANGES-----				
			PREVIOUS PO TOTAL==>	OPEN	END
			PO NET CHANGE (+)==>		
					WV State Purchasing Division Administration Unit Certified Encumbered
					AUG 04 2005 <i>Jenkins</i>
					OPEN END
					<b>TOTAL</b>

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE  *BJ 7-28-05*

*Dwayne Wayfield*  
 APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL

BY *Betty Francisco* 304-558-0468  
 PURCHASING DIVISION AUTHORIZED SIGNATURE

**GENERAL TERMS & CONDITIONS**  
**PURCHASE ORDER/CONTRACT**

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of acceptance of this order.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this Order will:  
[a] conform to the specifications, drawings, samples or other description furnished or specified by the Buyer; [b] be merchantable and fit for the purpose intended; and/or [c] be free from defect in material and workmanship.
8. **CANCELLATION:** The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the Seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor/contractor files for bankruptcy protection, this Contract is automatically null and void, and is terminated without further order.
14. **HIPAA BUSINESS ASSOCIATE ADDENDUM:** The West Virginia State Government HIPAA Business Associate Addendum (BAA), approved by the Attorney General, and available online at the Purchasing Division's web site (<http://www.state.wv.us/admin/purchase/vrc/hipaa.htm>) is hereby made part of the agreement. Provided that, the Agency meets the definition of a Covered Entity (45 CFR §160.103) and will be disclosing Protected Health Information (45 CFR §160.103) to the vendor.

**COST SHEET  
COLOR PRINTERS  
BAND 2**

**BRAND NAME:** Kyocera

**MODEL#:** FS-C5020N

**MINIMUM SPECIFICATIONS:**

mfg. duty cycle 50,000/month  
copy speed 15ppm color  
600 x 600 dpi resolution  
8mb  
350 sheet paper capacity

**SPECIFICATIONS OF MACHINE BID:**

85,000/month
17 PPM/color
600 dpi
128 MB
600 sheet paper capacity

(Include item/model #s for any accessory included in the base machine if needed for ordering.)

**PRICING:**

Purchase price \$ 2,725.00

Maintenance/month \$ 35.00/month

Warranty 1 year(duration) Maintenance for purchased machines shall be at no cost during the warranty period.

Supplies - Vendors must list and price all needed consumable supplies for purchase during the life of the contract. All costs quoted shall be inclusive of any mailing or delivery costs.

Maintenance Kit	MK-512	200K	474.00
Supply	Item #	Qty/Pkg/Size	Cost/Each
Black Toner	TK-512K	8,000each	\$ 51.00
Yellow Toner	TK-512Y	8,000 each	78.00
Magenta Toner	TK-512M	8,000 each	78.00
Cyan Toner	TK-512C	8,000 each	78.00

Accessories - Vendors may attach a list in the format indicated for any available accessories they wish to include in the contract.

Accessory	Model#	Purchase	Maintenance/month
Automatic Duplexing Unit	DU-301	\$ 299.00	\$ 5.00
500 Sheet Paper Feeder	PF-60	299.00	5.00
Hard Disk Drive 20GB	HD-ME4	479.00	3.00
Serial Interface	IB-11	29.00	-
10 Base-T/100 Base TX	IB-20	399.00	-
10 Base2			
Wireless N.I.C., 802.11b	IB-22	419.00	-
Face Up Tray for DU-300	PT-300	40.00	-
Envelope Feeder	EF-60	219.00	3.00
64MB Memory Upgrade	SD-100-64B	198.00	
100 Pin DIMM			
128MB Memory Upgrade	SD-100-128B	356.00	-
100 Pin DIMM			
256MB Memory Upgrade	SD-100-256B	640.00	-
100 Pin DIMM			
512MB Memory Upgrade	SD-100-512B	833.00	-
100 Pin DIMM			

**COST SHEET  
MONOCHROME COPIERS  
BAND 2**

**BRAND NAME:** Kyocera  
**MODEL#:** KM-2050

**MINIMUM SPECIFICATIONS:**

mfg. duty cycle 15,000/month  
copy speed 20cpm

**Features:**

500 sheet paper capacity  
2 paper sources  
auto document feeder  
auto duplexing  
electronic sorting

**SPECIFICATIONS OF MACHINE BID:**

30,000/month  
20 cpm

650 sheet paper capacity  
3 paper sources  
50 sheet RADF  
yes  
yes

(Include item/model #s for any accessory included in the base machine if needed for ordering.)

**PRICING:**

Purchase price \$ 3,115.55

Amount to be deducted if ordering as a non-connected machine \$ 533.80

Maintenance/month for purchased machines \$ 57.50 connected \$ 52.50/non-connected

24 month Rental \$ 178.38 /month

Amount to be deducted if ordering as a non-connected machine \$ 25.71

36 month Rental \$ 147.23 /month

Amount to be deducted if ordering as a non-connected machine \$ 20.38

48 month Rental \$ 130.72 /month

Amount to be deducted if ordering as a non-connected machine \$ 17.55

Warranty 90 day (duration) Reduction to monthly maintenance and rental price during warranty:

24 month \$ 0.0 /mn 36 month \$ 0.0 /mn 48 month \$ 0.0 /mn

maintenance for purchased machines 0.0 /mn

Monthly rental and monthly maintenance for purchased machines is inclusive of all supplies excepting paper for 7,500 copies/month.

Per copy overage charge for copies in excess of 7,500 copies/month \$ 0.0155 /ea

Accessories - Vendors may attach a list in the format indicated for any available accessories they wish to include in the contract.

Purchase and Rental Prices for the KM-2050

Accessories - Vendors may attach a list in the format indicated for any available accessories they wish to include in the contract.

Accessory	Model#	Purchase	Maintenance/month	Rental		
				24 mo	36 mo	48 mo.
Reversing Document Feeder	DP-410	\$ included in	\$ base machine			
Auto Duplex Unit	DU-410	included in	base machine			
15 amp Surge Protector	Surge Protector	included in	base machine			
Internal Finisher	DF-410	995.00	9.00	47.61	37.66	32.38
300 Sheet Drawer	PF-410	450.00	5.00	22.46	17.96	15.58
Job Separator	JS-410	190.00	5.00	12.37	10.47	9.47
Fax&Network Fax	Fax System L	990.00	9.00	47.41	37.51	32.27
Network Scanner	Scan System F	1,092.00	-	42.37	31.45	25.66
32 MB Fax Mem. Board	MM-13-32	220.00	-	8.54	6.34	5.17
Wireless NIC, 802.11b	IB-22	419.00	-	16.26	12.07	9.85
Original Holder	Original Holder	117.00	-	4.54	3.37	2.75
Stand Spacer	Stand Spacer	60.00	-	2.33	1.73	1.41
Copier Stand	Copier Stand	140.00	-	5.43	4.03	3.29
16MB Memory Upgrade 100 Pin DIMM	SD-100-16A	110.00	-	4.27	3.17	2.59
32MB Memory Upgrade 100 Pin DIMM	SD-100-32A	198.00	-	7.68	5.70	4.65
64MB Memory Upgrade 100 Pin DIMM	SD-100-64A	356.00	-	13.81	10.25	8.37
128MB Memory Upgrade 100 Pin DIMM	SD-100-128A	640.00	-	24.83	18.43	15.04

Monochrome Copier Band 2

Accessory	Model#	Purchase \$	Maintenance/month \$
Auto Duplex Unit	AD-62	360.00	5.00
Internal Finisher	F-2205	995.00	9.00
250 sheet paper drawer	ST-12	450.00	5.00
Job Separator	J-1302	190.00	5.00
Fax System	Fax System B	990.00	9.00
Scan System A	San System A	1,092.00	xxxx
Fax Memory Board	FM1-8MB	220.00	--
10Base-T/100Base-TX	IB-20	399.00	--
10Base-T/100Base-TX	IB-21E	369.00	--
Wireless N.I.C., 802.11b	IB-22	419.00	--
Original Holder	Original Holder	117.00	--
Stand Spacer	Stand Spacer	60.00	--
Copier Stand	Copier Stand	140.00	--
SD-100-16A	16mb Memory	110.00	--
SD-100-32A	32mb Memory	198.00	--
SD-100-64A	64mb Memory	356.00	--
SD-100-128A	128mb Memory	640.00	--

**COST SHEET  
MONOCHROME COPIERS  
BAND 7**

**BRAND NAME:** Kyocera  
**MODEL#:** KM-8030

**MINIMUM SPECIFICATIONS:**

mfg. duty cycle 150,000/month  
copy speed 70cpm  
Features:  
5,000 sheet paper capacity  
4 pager sources  
auto document feeder  
auto duplexing  
electronic sorting or  
finisher/sorter (indicate sheets)

**SPECIFICATIONS OF MACHINE BID:**

500,000/month  
80 cpm  
8,150 sheet paper capacity  
5 paper sources  
100 sheet auto document feeder  
yes  
yes  
3,000 sheet finisher

(Include item/model #s for any accessory included in the base machine if needed for ordering.)

**PRICING:**

Purchase price \$ 14,643.00

Amount to be deducted if ordering as a non-connected machine \$ 1,093.00

Maintenance/month for purchased machines \$ 310.50 /connected \$301.50/non-connected

24 month Rental \$ 878.65 /month

Amount to be deducted if ordering as a non-connected machine \$ 51.41

36 month Rental \$ 732.22 /month

Amount to be deducted if ordering as a non-connected machine \$ 40.48

48 month Rental \$ 654.61 /month

Amount to be deducted if ordering as a non-connected machine \$ 34.68

Warranty 90 days (duration) Reduction to monthly maintenance and rental price during warranty:

24 month \$ 0.0 /mn 36 month \$ 0.0 /mn 48 month \$ 0.0 /mn

maintenance for purchased machines 0.0 /mn

Monthly rental and monthly maintenance for purchased machines is inclusive of all supplies excepting paper for 75,000 copies/month.

Per copy overage charge for copies in excess of 75,000 copies/month \$ 0.0155 /ea

Purchase and Rental Prices for the KM-8030

Accessories - Vendors may attach a list in the format indicated for any available accessories they wish to include in the contract.

Accessory	Model#	Purchase	Maintenance/month			
			24 mo.	36 mo.	48 mo.	
Multi-Finisher	DF-650	\$included in	\$base machine			
4000 Sheet Paper Deck	PF-650	included in base machine				
20 amp Surge Protector	Surge Protector included in base machine					
Printing System	Print System V	included in base machine if networked				
				Rental		
Booklet Folder	BF-1	1,540.00	9.00	68.75	53.35	45.19
Multi-Tray	MT-1	800.00	5.00	36.04	28.04	23.80
Punch Unit	PH-4	600.00	5.00	28.28	22.28	19.10
Scan System	Scan System G	800.00	5.00	36.04	28.04	23.80
Wireless N.I.C,802.1 lb.	IB-22	419.00	-	16.26	12.07	9.85
HDD for Printer	HD-10	479.00	3.00	21.59	16.80	14.26
32 MB Memory Upgrade 100 Pin DIMM	SD-100-32A	198.00	-	7.68	5.70	4.65
64 MB Memory Upgrade 100 Pin DIMM	SD-100-64A	356.00	-	13.81	10.25	8.37
128 MB Memory Upgrade 100 Pin DIMM	SD-100-128A	640.00	-	24.83	18.43	15.04
256 MB Memory Upgrade 100 Pin DIMM	SD-100-256A	833.00	-	32.32	23.99	19.58





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# Purchase Order

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DIGCOP04F

<b>PAGE</b>

<b>BLANKET RELEASE</b>
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<b>CHANGE ORDER</b>
2

**SEE REVERSE SIDE FOR TERMS AND CONDITIONS**

INVOICE TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

VENDOR

\*202143256      703-469-2321  
 KYOCERA MITA AMERICA INC  
 225 SAND ROAD  
 FAIRFIELD NJ 07004

SHIP TO

ALL STATE AGENCIES  
 AND POLITICAL SUBDIVISIONS  
 VARIOUS LOCALES AS INDICATED  
 BY ORDER

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND		
07/27/2005		NET 30		952819506				
SHIP VIA		F.O.B		FREIGHT TERMS		ACCOUNT NUMBER		
BEST WAY		DESTINATION		PREPAID		MUL-MUL		
LINE	QUANTITY	UOP	VENDOR ITEM NO.		UNIT PRICE		AMOUNT	
	DELIVERY DATE	CAT. NO.	ITEM NUMBER					
			RECEIPT TICKET FOR PURCHASE ORDER:		DIGCOP04F			
LINE	CATNO	ITEM	NUMBER	DESCRIPTION		QTY	DATE	
0001		985-64		PER ATTACHED COST SHEETS				
		SIGNATURE _____		DATE _____				

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

**TOTAL**

APPROVED AS TO FORM BY  
 ASSISTANT ATTORNEY GENERAL

BY \_\_\_\_\_  
 PURCHASING DIVISION AUTHORIZED SIGNATURE