



State of West Virginia
 Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

Purchase Order

PURCHASE ORDER NO.
DIGCOP04D

PAGE
1

BLANKET RELEASE
00

CORRECT PURCHASE ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS PURCHASE ORDER SHOULD BE DIRECTED TO THE BUYER AS NOTED BELOW.

CHANGE ORDER
1

SEE REVERSE SIDE FOR TERMS AND CONDITIONS

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

AGENCY COPY

*709041827 304-522-7022
 AARONS PRODUCTS INCORPORATED
 PO BOX 332
 1041 8TH AVE
 HUNTINGTON WV 25701

ALL STATE AGENCIES
 AND POLITICAL SUBDIVISIONS
 VARIOUS LOCALES AS INDICATED
 BY ORDER

DATE PRINTED		TERMS OF SALE		FEIN/SSN		FUND	
09/29/2004		NET 30		550488450			
SHIP VIA		F.O.B.		FREIGHT TERMS		ACCOUNT NUMBER	
BEST WAY		DESTINATION		PREPAID		MUL-MUL	
LINE	QUANTITY	UOP	VENDOR ITEM NO.	UNIT PRICE		AMOUNT	
	DELIVERY DATE	CAT. NO.	ITEM NUMBER				
			CHANGE ORDER #01				
	TO ADD THE FOLLOWING MACHINE TO THE CONTRACT:						
	MONOCHROME COPIER BAND 5 PER THE ATTACHED COST SHEET AND ACCESSORY LIST.						
	EFFECTIVE: 09/29/04						
	----- NO OTHER CHANGES -----						
0001	08/14/2005	LS	985-64			WV STATE PURCHASING DIVISION ADMINISTRATION UNIT CERTIFIED ENCUMBERED OCT 4 2004 <i>Beverly Toler</i>	
	PER ATTACHED	COST	SHEETS				
				PREVIOUS PO TOTAL==>	OPEN	END	
				PO NET CHANGE (+)==>			
						OPEN	END
						TOTAL	

IF APPROVAL AS TO FORM IS REQUIRED BY ATTORNEY GENERAL, CHECK HERE

9/29/04

Charlyn Miller

APPROVED AS TO FORM BY
 ASSISTANT ATTORNEY GENERAL

CHARLYN MILLER 304-558-2596

BY *[Signature]*
 PURCHASING DIVISION AUTHORIZED SIGNATURE

**GENERAL TERMS & CONDITIONS
PURCHASE ORDER/CONTRACT**

1. **ACCEPTANCE:** Seller shall be bound by this order and its terms and conditions upon receipt of this order.
2. **APPLICABLE LAW:** The laws of the State of West Virginia and the *Legislative Rules* of the Purchasing Division shall govern all rights and duties under the Contract, including without limitation the validity of this Purchase Order/Contract.
3. **NON-FUNDING:** All services performed or goods delivered under State Purchase Orders/Contracts are to be continued for the terms of the Purchase Order/Contract, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise available for these services or goods, this Purchase Order/Contract becomes void and of no effect after June 30.
4. **COMPLIANCE:** Seller shall comply with all Federal, State and local laws, regulations and ordinances including, but not limited to, the prevailing wage rates of the WV Division of Labor.
5. **MODIFICATIONS:** This writing is the parties final expression of intent. No modification of this order shall be binding unless agreed to in writing by the Buyer.
6. **ASSIGNMENT:** Neither this Order nor any monies due, or to become due hereunder may be assigned by the Seller without the Buyer's consent.
7. **WARRANTY:** The Seller expressly warrants that the goods and/or services covered by this Order will: [a] conform to the specifications, drawings, samples or other description furnished or specified by the Buyer; [b] be merchantable and fit for the purpose intended; and/or [c] be free from defect in material and workmanship.
8. **CANCELLATION:** The Director of Purchasing may cancel any Purchase Order/Contract upon 30 days written notice to the Seller.
9. **SHIPPING, BILLING & PRICES:** Prices are those stated in this order. No price increase will be accepted without written authority from the Buyer. All goods or services shall be shipped on or before the date specified in this Order.
10. **LATE PAYMENTS:** Payments may only be made after the delivery of goods or services. Interest may be paid on late payments in accordance with the *West Virginia Code*.
11. **TAXES:** The State of West Virginia is exempt from Federal and State taxes and will not pay or reimburse such taxes.
12. **RENEWAL:** Any reference to automatic renewal is hereby deleted. The Contract may be renewed only upon mutual written agreement of the parties.
13. **BANKRUPTCY:** In the event the vendor / contractor files for bankruptcy protection, this contract is automatically null and void, and is terminated without further order.

**COST SHEET
MONOCHROME COPIERS
BAND 5**

BRAND NAME: Toshiba
MODEL #: e-Studio 550

MINIMUM SPECIFICATIONS: SPECIFICATIONS OF MACHINE BID:

mfg. copy volume /mo	<u>65,000</u>	<u>400,000</u>
copy speed 50 cpm		<u>55 CPM</u>
Features:		
3,000 sheet paper capacity		<u>3600</u>
4 paper sources		<u>Yes</u>
auto document feeder		<u>Yes</u>
auto duplexing		<u>Yes</u>
electronic sorting or		<u>Yes</u>
finisher/sorter (# sheets)		

(Include item/model #'s for any accessory included in the base machine if needed for ordering.)

PRICING:

Purchase Price: \$ 8,821.00
Amount to be deducted if ordering as a non-connected machine: \$ 1,859.00

Maintenance/month for purchased machines: \$ 145.00

24 Mo. Rental: \$ 541.06
Amount to be deducted if ordering as a non-connected machine: \$ 83.47

36 Mo. Rental: \$ 418.45
Amount to be deducted if ordering as a non-connected machine: \$ 57.63

48 Mo. Rental: \$ 357.59
Amount to be deducted if ordering as a non-connected machine: \$ 44.80

Warranty (duration): 90 Days **Reduction to monthly maint. and rental price during warranty:**

24 Mo. Rntl. Reduction for 1st 3 Months:	36 Mo. Rntl. Reduc for 1st 3 Months:	48 Mo. Rntl. Reduction: for 1st 3 Months:
\$ 100.00	\$ 100.00	\$ 100.00

Monthly rental and monthly maintenance for purchased machines is inclusive of all supplies excepting paper for 32,500 copies/month.

Per copy overage charge for copies in excess of 32,500 copies/month: \$ 0.00800 /each

Accessories - Vendors may attach a list in the format indicated for any available accessories they wish to include in the contract.

**COST SHEET
MONOCHROME COPIERS**

Accessory/Description	Model #	BAND.5 . . .		Maintenance per Month	Monthly	Monthly	Monthly
					Rental for 24 Months	Rental for 36 Months	Rental for 48 Months
		Purchase					
4000 Sheet LCF Ft Ldg	MP4003	\$ 687.00			\$ 30.85	\$ 21.30	\$ 16.56
Finisher 4000 Sheet	MJ1017	\$ 1,110.00			\$ 49.84	\$ 34.41	\$ 26.75
Finisher (Saddle Stitch)	MJ1018	\$ 1,572.00			\$ 70.58	\$ 48.73	\$ 37.89
Finisher 100 Sheet - with Saddle Stitch	MJ1021	\$ 2,845.00			\$ 127.74	\$ 88.20	\$ 68.56
Hole Punch	MJ6003	\$ 232.00			\$ 10.42	\$ 7.19	\$ 5.59
Post Inserter	MJ7001	\$ 597.00			\$ 26.81	\$ 18.51	\$ 14.39
Rail for Finisher	KN1017	\$ 19.00			\$ 0.85	\$ 0.59	\$ 0.46
DSSC Controller	GL1020	\$ 2,108.00			\$ 94.65	\$ 65.35	\$ 50.80
Parallel Port for GL1020	GF1140	\$ 254.00			\$ 11.40	\$ 7.87	\$ 6.12
Wireless PC NIC	AIR-PCM352	\$ 156.00			\$ 7.00	\$ 4.84	\$ 3.76
Wireless GL1010 NIC	AIR-PCI352	\$ 258.00			\$ 11.58	\$ 8.00	\$ 6.22
Access Point	AIR-AP352E2C	\$ 606.00			\$ 27.21	\$ 18.79	\$ 14.60
Workgroup Bridge	AIR-WGB352C	\$ 490.00			\$ 22.00	\$ 15.19	\$ 11.81
128mb Exp Mem(GA1140)	GC1080	\$ 95.00			\$ 4.27	\$ 2.95	\$ 2.29
ScanAccelerator Board	GE1110	\$ 149.00			\$ 6.69	\$ 4.62	\$ 3.59
PostScript 3 for GA1140	GE1020	\$ 473.00			\$ 21.24	\$ 14.66	\$ 11.40
EFI HDD + PS3 (Adobe)	GE1060	\$ 1,791.00			\$ 80.42	\$ 55.52	\$ 43.16
Surge & Ground Noise Protector	D514NT	\$ 150.00			\$ 6.74	\$ 4.65	\$ 3.62